

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, June 8, 2010
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	7
ADOPTION OF PREVIOUS MINUTES:	3.	a)	Minutes of the May 26, 2010 Regular Council Meeting	11
BUSINESS ARISING OUT OF THE MINUTES:	4.	a)		
		b)		
DELEGATIONS:	5.	a)	Marilyn Eek – Black Gold Development 1:30 p.m.	
		b)		
		c)		
GENERAL REPORTS:	6.	a)	Municipal Planning Commission Meeting Minutes – May 10, 2010	21
		b)	Mackenzie Housing Management Board Meeting Minutes – April 26, 2010	35
		c)		

PUBLIC HEARINGS: Public Hearing scheduled for 1:00 p.m.

	7.	a)	Bylaw 762-10 Land Use Bylaw Amendment to Rezone Plan 2938RS, Block 3, Lot 1 from Hamlet Commercial District 1 (HC1) to Direct Control District 2 (DC2) (Ray Toews) (Fort Vermilion)	45
		b)		
TENDERS:	8.	a)	CAO Recruitment Request for Proposals 1:00 p.m.	
		b)		
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	9.	a)	Council Committee Reports	
		b)	CAO and Director Reports	55
CORPORATE SERVICES:	10.	a)	Reserve Bids for Tax Forfeiture Properties	69
		b)	Public Auction – Tax Forfeiture Properties – 1:00 p.m.	71
		c)	Hiring Policy ADM046	73
		d)	Alberta Sustainable Resource Development – Request for Receive the Land Ownership Map in Digital Format	79
		e)	Request for Tax Write-off – Tax Roll 075284	83
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		o)	July 13, 2010 Regular Council Meeting	123
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OPERATIONAL SERVICES:	11.	a)	Land Purchase from SRD	125
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		c)	Rural Water	131
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PLANNING & DEVELOPMENT:	12.	a)	Bylaw 764-10 Maree Vervoort – Road Closure (High Level Rural)	133
		b)	Bylaw 766/10 Land Use Bylaw Amendment to Rezone Plan 902 0600, Block 15, Lots 13 through 17, Plan 902 0600, Block 19, Lots 1 through 5, Plan 912 2041, Block 15, Lots 18 through 22 and 24, Plan 912 2041, Block 19, Lots 6 through 8, Plan 912 3390, Block 19, Lots 10 through 16, Plan 932 0276, Block 15, Lots 25 through 27, and Plan 932 0276, Block 19, Lot 9 from Mobile Home Subdivision District 2 “MHS2” to Hamlet Residential District 1 “HR1” (La Crete)	145
		c)	Development Permit 135-DP-10 (Garry McLean) Single Family Dwelling within One Mile of the Fort Vermilion Airport (Fort Vermilion Settlement)	157
		d)		
		e)		
EMERGENCY &	13.	a)	Zama Fire & Rescue – Appointment of Fire Chief	169

**ENFORCEMENT
SERVICES:**

- b)
- c)

**INFORMATION /
CORRESPONDENCE:**

14. a) Information/Correspondence Items

173

**IN CAMERA
SESSION:**

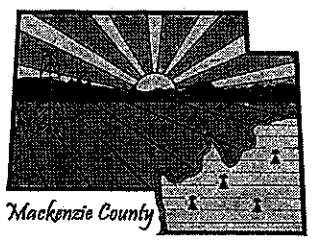
15. a) Fort Vermilion Administration Building Addition &
Renovation Negotiations
- b) Inter-municipal Relations – Tri-Council Meeting
- c) Inter-municipal Relations – Town of Rainbow
Lake
- d)
- e)

**NEXT MEETING
DATE:**

16. a) Regular Council Meeting
Wednesday, June 23, 2010
4:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

17. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the May 26, 2010 Regular Council Meeting

BACKGROUND / PROPOSAL:

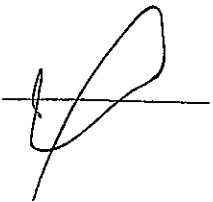
Minutes of the May 26, 2010 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the May 26, 2010 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO 

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, May 26, 2010
3:00 p.m.**

**Room # 110, Town Office
High Level, Alberta**

PRESENT:

Greg Newman	Reeve
Walter Sarapuk	Deputy Reeve
Peter F. Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor (via teleconference – left the meeting at 3:49 p.m.)
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ADMINISTRATION:

John Klassen	Director of Operations (South)
Carol Gabriel	Executive Assistant
Ashley Dachuk	Administrative Assistant

ALSO PRESENT: Members of the media.

Minutes of the Regular Council meeting for Mackenzie County held on May 26, 2010 at the Town of High Level Office in High Level, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Newman called the meeting to order at 3:13 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 10-05-429 MOVED by Councillor Watson

That the agenda be adopted with the following additions/deletions:

- 10. d) Comprehensive Regional Infrastructure Sustainability Plan
- 10. e) School Board Meeting – June 16, 2010
- 15. c) Fort Vermilion Administration Office Renovation
- 15. b) Deleted

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the May 11, 2010 Regular Council Meeting

MOTION 10-05-430

MOVED by Councillor J. Driedger

That the minutes of the May 11, 2010 Regular Council meeting be adopted as amended.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

GENERAL REPORTS:

6. a) Municipal Planning Commission Meeting Minutes – April 29, 2010

MOTION 10-05-431

MOVED by Councillor Froese

That the Municipal Planning Commission meeting minutes of April 29, 2010 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

TENDERS:

8. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) None

**CORPORATE
SERVICES:**

10. a) Bylaw 765/10 – La Crete 100th Avenue Curb, Gutter & Sidewalk Local Improvement Tax

MOTION 10-05-432

MOVED by Councillor Wardley

That first reading be given to Bylaw 765/10 being a bylaw authorizing imposition of a local improvement tax to the benefiting properties for the installation of curb, gutter and sidewalk on 100th Avenue from Plan 7821076, Block 12, Lots 6-13; Plan 7521580, Block 8, Lots 1-5; Plan 3969TR, Block 4, Lots 4-6; and Plan 2504TR, Block 7, Lots 3 & 4, in the Hamlet of La Crete.

CARRIED

10. b) Municipal Government Board

MOTION 10-05-433

MOVED by Deputy Reeve Sarapuk

That the Municipal Government Board letter regarding Assessment Review Boards be received for information.

CARRIED

10. c) Land Acquisition for Public Use

MOTION 10-05-434

MOVED by Councillor Wardley

That the land acquisition for public use be moved to the in-camera portion of the meeting.

CARRIED

10. d) Comprehensive Regional Infrastructure Sustainability Plan (ADDITION)

MOTION 10-05-435

MOVED by Councillor Toews

That the Comprehensive Regional Infrastructure Sustainability Plan be received for information.

CARRIED

10. e) School Board Meeting – June 16, 2010 (ADDITION)

MOTION 10-05-436
Requires Unanimous

MOVED by Councillor Wardley

That the Reeve or designate and the Chief Administrative Officer be authorized to attend the School Board meeting on June 16, 2010 at 2:30 p.m. in Fort Vermilion.

CARRIED UNANIMOUSLY

OPERATIONAL SERVICES:

11. a) AJA Friesen Road and Water Management Project

MOTION 10-05-437

MOVED by Councillor J. Driedger

That the AJA Friesen Road and Water Management Project be received for information.

CARRIED

11. b) Tompkins Crossing

MOTION 10-05-438

MOVED by Councillor Neufeld

That Alberta Transportation be requested to look into the viability of operating a hover barge at the Tompkins Ferry crossing.

CARRIED

11. c) Proposed New Wastewater Regulations

MOTION 10-05-439

MOVED by Councillor Wardley

That Council send a letter in opposition to the proposed new wastewater regulations.

CARRIED

11. d) Council Road Tour

MOTION 10-05-440

MOVED by Councillor Braun

That the Council road tour be rescheduled to July 8 & 9, 2010.

CARRIED

11. e) Janitorial Services

MOTION 10-05-441

MOVED by Councillor Wardley

That Council reject the tenders for both the Public Works Shop and the La Crete Office Administration Building caretaking contracts and that administration bring back options for janitorial services.

CARRIED

**PLANNING AND
DEVELOPMENT:**

12. a) None

**EMERGENCY AND
ENFORCEMENT
SERVICES:**

13. a) Request to Waive a Fire Invoice

MOTION 10-05-442

MOVED by Councillor Wardley

That the request to waive a fire invoice be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE**

14. a) Information/Correspondence

MOTION 10-05-443

MOVED by Councillor Braun

That the information/correspondence items be accepted for information purposes.

CARRIED

Councillor Neufeld left the meeting at 3:49 p.m.

IN CAMERA SESSION:

MOTION 10-05-444

MOVED by Councillor Watson

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:49 p.m.

5. a) RCMP

15. a) La Crete Water Treatment Plant

15. c) Fort Vermilion Administration Building Renovation
(ADDITION)

0.) Land Acquisition for Public Use

CARRIED

MOTION 10-05-445

MOVED by Councillor J. Driedger

That Council move out of camera at 5:38 p.m.

CARRIED

DELEGATIONS:

5. a) RCMP (In Camera)

MOTION 10-05-446

MOVED by Councillor Froese

That the RCMP report be received for information.

CARRIED

15. a) La Crete Water Treatment Plant

MOTION 10-05-447

MOVED by Councillor Braun

That the County pay the original invoice from Jen-Col for the La Crete water treatment plant project as negotiated, subject to Jen-Col signing a full release.

CARRIED

**15. c) Fort Vermilion Administration Building Renovation
(ADDITION)**

MOTION 10-05-448
Requires Unanimous

MOVED by Councillor Wardley

That the budget be amended to include an additional \$400,000.00 to come from the general operating reserve for the Fort Vermilion Administration building renovation.

Councillor Braun requested a recorded vote.

In Favor:

Councillor Toews
Councillor Wardley
Councillor Watson
Deputy Reeve Sarapuk
Reeve Newman
Councillor D. Driedger
Councillor Froese

Opposed:

Councillor Braun
Councillor J. Driedger

DEFEATED

10. e) Land Acquisition for Public Use

MOTION 10-05-449

MOVED by Councillor Toews

That the minimum bid on Block A, Plan 3383ET (tax roll 076891) and Block B, Plan 3383ET (tax roll 076892) be set at \$50,000 per lot and that the Chief Administrative Officer be directed to bid on both lots.

CARRIED

NEXT MEETING DATE:

16. a) Regular Council Meeting
Tuesday, June 8, 2010
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

17. a) Adjournment

MOTION 10-05-450

MOVED by Councillor Wardley

That the Council meeting be adjourned at 5:42 p.m.

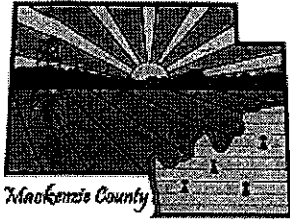
CARRIED

These minutes will be presented to Council for approval on June 8, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

UNAPPROVED



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Mary Jo Van Order, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes May 10, 2010

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the May 10, 2010 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of May 10, 2010 be received for information.

Author: _____ Reviewed By: _____ CAO 

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, Alberta**

Monday, May 10, 2010 @ 10:00 a.m.

PRESENT

Jack Eccles	Vice-Chair
Ed Froese	Councillor, MPC Member
Beth Kappelar	MPC Member
Mary Jo Van Order	Director of Planning and Development
Sarah Martens	Planning, Development and Emergency Services Administrative Officer

ABSENT

Peter Braun	Chair, Councillor
Manfred Gross	MPC Member

PUBLIC

John W. Driedger	Council (Arrived at 11:37 a.m.)
John Klassen	Director of Operations (South) (Arrived at 11:45 a.m.)
Ron Dyck	Developer
James (Jim) Wiebe	Developer

1. CALL TO ORDER

Jack Eccles called the meeting to order at 10:08 a.m.

2. ADOPTION OF AGENDA

MOTION 10-94 **MOVED** by Ed Froese

That the agenda be adopted as presented.

CARRIED

3. MINUTES

Minute items 3a and 3b will be discussed later in the meeting.

4. **DEVELOPMENT**

- a) **Development Permit Application 60-DP-10
Aspen Ridge Logging; Restaurant Renovations (Change
Door to Window and Install New Door),
Addition of Drive-through
Plan 2504TR, Block 7, Lot 9; La Crete**

Ron Dyck and James (Jim) Wiebe were present to discuss the development.

MOTION 10-95 **MOVED** by Beth Kappelar

That Development Permit Application 60-DP-10 on Plan 2504, Block 7, Lot 9 in the name of Aspen Ridge Logging be tabled to in-camera.

CARRIED

Vice-chair Jack Eccles recessed the meeting at 10:53 a.m.

Vice-chair Jack Eccles reconvened the meeting at 11:30 a.m.

3. **MINUTES**

- a) **Adoption of Minutes**

MOTION 10-96 **MOVED** by Beth Kappelar

That the minutes of the April 29, 2010 Municipal Planning Commission meeting be adopted as presented.

CARRIED

- b) **Business Arising from Previous Minutes**

No business arising from previous minutes.

4. DEVELOPMENT

**b) Development Permit Application 107-DP-10
Waydago Drywalling and Mudding
Contractor's Business (Drywalling and Mudding)
Part of SW 19-105-15-W5M; Sandhills Area**

MOTION 10-97 **MOVED** by Ed Froese

That Development Permit 107-DP-10 on Part of SW 19-105-15-W5M in the name of Waydago Drywalling and Mudding be **APPROVED** with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighborhood.
2. PRIOR to any new construction taking place on the subject property contact the Development Department for a Development Permit.
3. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
4. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
5. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.

6. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
7. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
8. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
9. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

- c) **Development Permit Application 109-DP-10
Eagle's Nest Bible Camp;
Intensive Recreation (Kitchen Addition)
SW 1-109-16-W5M; Rocky Lane**

MOTION 10-98 **MOVED** by Beth Kappelar

That Development Permit 109-DP-10 on SW 1-109-12-W5M in the name of Eagles Nest be APPROVED with conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks:
 - i. 41.15 meters (135 feet) from any road allowances,
 - ii. 15.24 meters (50 feet) from any other property lines,
2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.

3. No ancillary building erected/or moved onto the site shall be used as a dwelling.
4. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at (780) 927-3718. Access to be constructed to Mackenzie County standards and at the developer's expense.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- d) Development Permit Application 111-DP-10
Tompkins Mobile Service; Repair Shop Addition
Part of NW 24-104-15-W5M (Plan 902 1717, Block 1, Lot 1)
Buffalo Head Prairie**

MOTION 10-99 MOVED by Ed Froese

That Development Permit 111-DP-10 on Part of NW 24-104-15-W5M (Plan 902 1717, Block 1, Lot 1) in the name of the Tompkins Mobile Service Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Repair Shop addition shall meet all applicable Alberta Safety Code requirements for Commercial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**

2. **Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines, or setbacks required by Alberta Transportation, whichever is greater.**
3. **Obtain written approval from Alberta Transportation regarding the proposed development prior to commencement of the development. Contact Robert Lindsay at 780-624-6547.**
4. **Obtain approval and documentation as required by the Alberta Motor Vehicle Industry Council.**
5. **All conditions and requirements by Alberta Transportation and the Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.**
6. **PRIOR to installation of a new access or changing location of existing access contact Alberta Transportation at 780-624-6280 and the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Alberta Transportation and Mackenzie County standards at the developer's expense.**
7. The exterior of the Repair Shop addition and the existing Repair Shop building shall be similar in appearance and color and shall compliment the natural features of the site to the satisfaction of the Development Authority.
8. Provide adequate parking as follows: The minimum parking standards are 1 space per 45 square meters of building area plus 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
9. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

11. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

12. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. SUBDIVISION

**a) Subdivision Application 09-SUB-10
Part of SE 24-105-15-W5M; Sandhills Area
Dan Klassen**

MOTION 10-100 MOVED by Beth Kappelar

That subdivision application 09-SUB-10 in the name of Dan Klassen, on Part of SE 24-105-16-W5M, be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10.0 acres (4.05 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - d) Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

- f) Dedication of the most easterly 5.18 meters of the proposed subdivision for future road widening.
- g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas.
- h) **Subdivision must meet ATCO Electric's conditions as shown in Schedule "C" hereto attached.**

CARRIED

6. MISCELLANEOUS ITEMS

- a) **Bylaw 762/10 Land Use Bylaw Amendment
Plan 2938RS, Block 3, Lot 1; Fort Vermilion
Ray Toews**

MOTION 10-101 MOVED by Beth Kappelar

That the Municipal Planning Commission's recommendation to Council is for the approval of Bylaw 762/10 being the rezoning of Plan 2938RS, Block 3, Lot 1 from Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2" to accommodate a liquor store.

CARRIED

Miscellaneous Items 6b through 6d to be discussed later in the meeting.

4. DEVELOPMENT

- a) **Development Permit Application 60-DP-10
Aspen Ridge Logging; Restaurant Renovations (Change
Door to Window and Install New Door),
Addition of Drive-through
Plan 2504TR, Block 7, Lot 9; La Crete**

Developers Ron Dyck and James (Jim) Wiebe came back to present the site plan with up to date changes.

Ron Dyck and Jim Wiebe left the meeting at 11:44 p.m.

6. **MISCELLANEOUS ITEMS**

b) **Subdivision Maintenance**

MOTION 10-102 **MOVED** by Ed Froese

That the Development Agreement, with security and plans, shall be signed before any subdivision construction begins.

CARRIED

MOTION 10-103 **MOVED** by Beth Kappelar

That coordinating progress inspections for in progress subdivisions shall be the responsibility of the developer with 21 days notice to the Development Department.

CARRIED

MOTION 10-104 **MOVED** by Ed Froese

That the Municipal Planning Commission recommend to Council that Administration proceed with engaging an independent engineering firm to represent and protect the County's interest in subdivision development within Mackenzie County.

CARRIED

MOTION 10-105 **MOVED** by Beth Kappelar

That Administration develop a subdivision maintenance agreement that shall be incorporated into the Development Agreement.

CARRIED

John Klassen left at 12:57 p.m.

John W. Driedger left at 12:57 p.m.

7. IN CAMERA

MOTION 10-106 **MOVED** by Ed Froese

The Municipal Planning Commission go in camera at 12:58 p.m.

CARRIED

MOTION 10-107 **MOVED** by Ed Froese

The Municipal Planning Commission come out of in camera at 1:42 p.m.

CARRIED

4. DEVELOPMENT

- a) **Development Permit Application 60-DP-10
Aspen Ridge Logging; Restaurant Renovations (Change
Door to Window and Install New Door),
Addition of Drive-through
Plan 2504TR, Block 7, Lot 9; La Crete**

MOTION 10-108 **MOVED** by Beth Kappelar

That a time extension agreement for Development Permit 60-DP-10 on Plan 2504TR, Block 7, Lot 9 in the name of the Aspen Ridge Logging, be requested with suggestions for revision of the application in time for the next Municipal Planning Commission meeting.

CARRIED

6. **MISCELLANEOUS ITEMS**

c) **Standard Development Agreement**

MOTION 10-109 **MOVED** by Ed Froese

That the Standard Development Agreement be tabled until the May 27, 2010 Municipal Planning Commission meeting.

CARRIED

d) **Action List**

The April 29, 2010 Action List was reviewed.

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ May 27, 2010 at 1:00 p.m. in Fort Vermilion.
- ❖ June 10, 2010 at 10:00 a.m. in La Crete

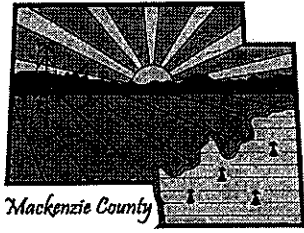
9. **ADJOURNMENT**

MOTION 10-110 **MOVED** by Ed Froese

That the Municipal Planning Commission meeting be adjourned at 1:52 p.m.

CARRIED

These minutes were adopted this 27 day of May, 2010.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie Housing Management Board Meeting Minutes – April 26, 2010

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the April 26, 2010 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie Housing Management Board meeting minutes of April 26, 2010 be received for information.

Author: C. Gabriel **Review By:** _____ **CAO** _____

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
April 26, 2010 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

In Attendance: Wally Schroeder, Chair
Ray Toews, Vice Chair
George Friesen
Abe Peters
Dave Neufeld
Daryl Zielsdorf
Shirley Rechlo
Peter Wieler

Regrets: Norm Van Vliet
Ellis Forest

Guest: Peter Ernst

Administration: Barb Spurgeon, Chief Administrative Officer
Dorothy Klassen, Lodge Manager
Lisa Unruh, Executive Assistant

Call to Order: Chair Wally Schroeder called the Board meeting to order at 10:00 a.m.

Agenda: Approval of Agenda

10-053 Moved by George Friesen

That the agenda be amended to include:
6.8 Strategic Planning

Carried

Minutes: March 29, 2010 Board Meeting

10-054 Moved by Ray Toews

That the minutes of the March 29, 2010 regular Board meeting be approved as distributed.

Carried

Reports:

CAO Report

10-055

Moved by Dave Neufeld

That the Chief Administrative Officer report be accepted for information.

Carried

Financial Reports

Housing – March 31, 2010

10-056

Moved by Peter Wieler

That the March 31, 2010 Housing financial report be accepted for information.

Carried

Lodge – March 31, 2010

10-057

Moved by Abe Peters

That the March 31, 2010 Lodge financial report be accepted for information.

Carried

Auditor - Questions

Ms. Vivian Taylor & Ms. Tara Waddy from Meyers Norris Penny entered the meeting via tele-conference at 10:40 a.m.

Chairman Schroeder welcomed Ms. Taylor & Ms. Waddy to the meeting.

Ms Taylor & Ms. Waddy answered questions regarding the audited financial statements.

Chairman Schroeder thanked Ms. Taylor & Ms. Waddy for their presentation and they left the meeting at 10:46 a.m.

Assisted Care – March 31, 2010

10-058

Moved by Shirley Rechlo

That the March 31, 2010 Assisted Care financial report be accepted for information.

Carried

Arrears Report

09-059

Moved by Dave Neufeld

That the March 2010 arrears report be received for information.

Carried

Chairman Schroeder recessed the regular board meeting at 11:08 a.m.

Chairman Schroeder reconvened the regular board meeting at 11:17 a.m.

New Business:

Conflict of Interest – Legal Opinion

Ray Toews requested motion 10-060 be a recorded vote.

10-060

Moved by George Friesen

That the legal opinion from Reynolds Mirth Richards & Farmer LLP on conflict of interest be received for information.

Carried

In favor – George Friesen, Abe Peters, Dave Neufeld, Shirley Rechlo, Daryl Zielsdorf, Peter Wieler, Wally Schroeder
Opposed – Ray Toews

Lease Request from LCMNA

George Friesen requested motion 10-061 be a recorded vote

10-061 Moved by Dave Neufeld

That the rent paid on the Heimstaed Senior's Lodge be increased by \$3500.00 a month effective January 1, 2010.

Carried

Defeated

In favor – George Friesen, Abe Peters, Dave Neufeld

Opposed – Ray Toews, Shirley Rechlo, Daryl Zielsdorf, Peter Wieler, Wally Schroeder

Audited Financial Statements

10-062 Moved by Ray Toews

That motion #10-038 be rescinded.

Carried

10-063 Moved by Daryl Zielsdorf

That the 2009 approved audited financial statements prepared by Meyers Norris Penny LLP be approved as distributed.

Carried

HR-003 Compensation Policy

10-064 Moved by Peter Wieler

That HR-003 Compensation be approved as distributed.

Carried

Meeting Format

10-065 Moved by Daryl Zielsdorf

That the agenda remain the same as currently being used.

Carried

Management Letter re: Audit

10-066 Moved by Peter Wieler

That the items in the management letter from Meyers Norris Penney be addressed.

Carried

Three Year Business Plan

10-067 Moved by George Friesen

That the 2010-2012 Three Year Business Plan be approved as amended.

Carried

Strategic Planning

10-068 Moved by

That we invite Brian McGee to a strategic planning meeting scheduled for August 23rd & 24th.

Carried

Information Items:

10-069 Moved by Shirley Rechlo

That the following items be accepted for information:

Bank reconciliation for March 2010
News Release – City of Edmonton

Carried

In Camera

Housing Application
Legal – Town of High Level Requisitions

10-070 Moved by Dave Neufeld

That consideration be given to move in camera at 1:38 p.m.

Carried

10-071 Moved by George Friesen

That consideration be given to move out of in-camera at 2:35 p.m.

10-072 Moved by Ray Toews

That Frank Metsikassus' appeal for eligibility for community housing be granted

Carried

10-073 Moved by Daryl Zielsdorf

That legal council be retained to proceed with the collection of unpaid requisitions from the Town of High Level.

Carried

10-074 Moved by Peter Ernst

That board members report the information on the capital reserve fund to their council as an in camera item.

Carried

10-075 Moved by Daryl Zielsdorf

That a request be made to Mackenzie County for an advance of a quarter of our requisition.

Carried

Next Meeting Date: Regular Board Meeting
May 31, 2010 – 10:00 a.m.
Fireside Room – Phase I
Heimstaed Lodge

Board Minutes
April 26, 2010

Adjournment:

10-076

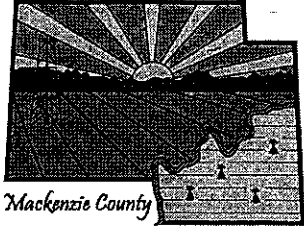
Moved by Peter Wieler

That the board meeting of April 26, 2010 be adjourned at
2:50 p.m.

Carried

George Friesen, Chair

Lisa Unruh, Executive Assistant



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	PUBLIC HEARING Bylaw 762/10- Land Use Bylaw Amendment to Rezone Plan 2938RS, Block 3, Lot 1 from Hamlet Commercial District 1 (HC1) to Direct Control District 2 (DC2) (Ray Toews) (Fort Vermilion)

BACKGROUND / PROPOSAL:

Bylaw 762/10, was given first reading at the May 11, 2010 Council meeting, being a request to rezone Plan 2938RS, Block 3, Lot 1 from Hamlet Commercial District "HC1" to Direct Control District 2 "DC2" to accommodate the relocation of a liquor store.

The proposed liquor store to be relocated is currently on Plan 2938RS, Block 1, Lot 4 within the same building as the hardware store. The applicant had applied and was approved to move the business to an alternative location, however since this approval, the applicant's plans have changed and he wishes to move it to the above said lot (Plan 2938RS, Block 3, Lot 1)

The current development on Plan 2938RS, Block 3, Lot 1, is a Dollar Store, Sears Outlet, Service Station and Car Wash in operation. The Dollar Store will be replaced with the proposed liquor store.

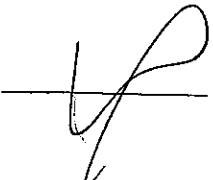
In accordance to Mackenzie County's Land Use Bylaw, this type of business shall not be located within 500 feet of a church, education institution, park, public facility or other similar uses unless otherwise approved by Council. (Section 7.5 C (2)).

The proposed location of the liquor store is not within 500 feet of any of these facilities.

Author: Liane Lambert,
Development Officer

Reviewed by: Mary Jo Van Order,
Director of Planning
and Development

CAO



The lot directly adjacent on the south side is zoned as Direct Control 2 in order to accommodate a licensed restaurant. To the north is the Sheridan Lawrence Hotel, Pub and Restaurant, on the west side is the fire hall and drug store and on the east is vacant land.

The Planning Department has no issues or concerns with this rezoning proposal.

OPTIONS & BENEFITS:

This application was presented to the Municipal Planning Commission at the May 10 meeting. The Municipal Planning Commission's recommendation to Council is for the approval of Bylaw 762/10 being the rezoning of Plan 2938RS, Block 3, Lot 1 from Hamlet Commercial District 1 "HC1" to Direct Control District 2 "DC2" to accommodate a liquor store.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 762/10 being a Land Use Bylaw amendment to rezone Plan 2938RS, Block 3, Lot 1 from Hamlet Commercial District "HC1" to Direct Control District 2 "DC2" to accommodate a liquor store.

MOTION 2

That third reading be given to Bylaw 762/10 being a Land Use Bylaw amendment to rezone Plan 2938RS, Block 3, Lot 1 from Hamlet Commercial District "HC1" to Direct Control District 2 "DC2" to accommodate a liquor store.

Author: Liane Lambert,
Development Officer

Reviewed by: Mary Jo Van Order,
Director of Planning
and Development

CAO

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 762-10

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a liquor sales establishment.

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Plan 2938RS; Block 3; Lot 1 be rezoned from Hamlet Commercial District "HC1" to Direct Control District 2 "DC2" as outlined in attached Schedule A.

READ a first time this 11th day of May, 2010.

READ a second time this ___ day of _____, 2010.

READ a third time and finally passed this ___ day of _____, 2010.

Greg Newman
Reeve

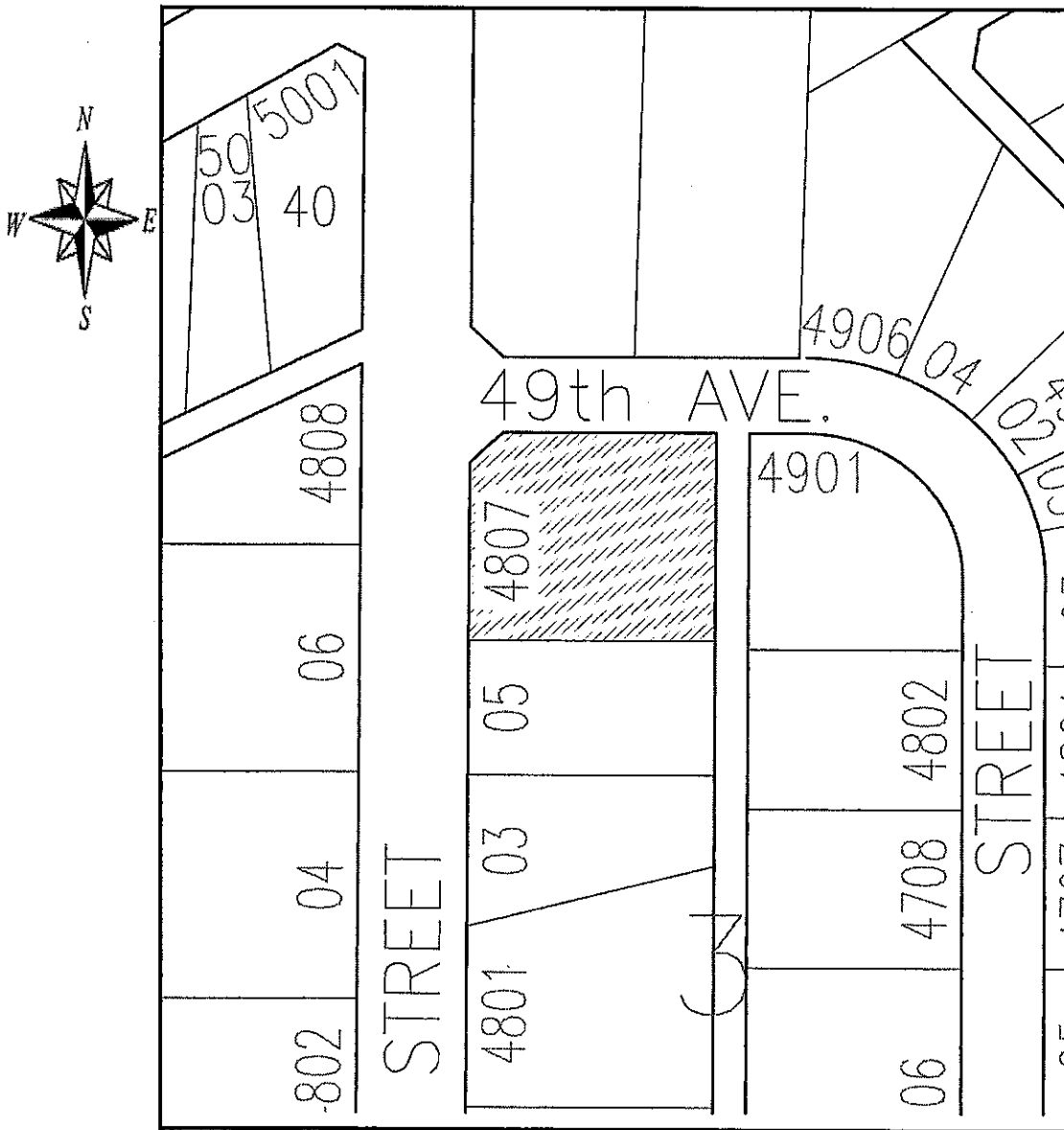
William Kostiw
Chief Administrative Officer

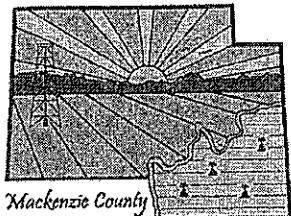
BYLAW NO. 762-10

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 2938RS, Block 3, Lot 1 (4807- 50th Street) be rezoned from Hamlet Commercial District "HC1" to Direct Control District 2 "DC2" to accommodate a liquor store within the Hamlet of Fort Vermilion.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. Bylaw 762/10

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF APPLICANT <u>Ray Toews</u>		
ADDRESS <u>Box 549</u>		
TOWN <u>Fort Vermilion AB</u>		
POSTAL CODE <u>T0H1N0</u>	PHONE (RES.) <u>927-3505</u>	BUS.

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <u>2938 RS.</u>	BLK <u>03</u>	LOT <u>01</u>
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Hamlet Commercial District 1 TO: Direct Control

REASONS SUPPORTING PROPOSED AMENDMENT: (HCI)

1/2 of Building will be used as liquor store

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 117125

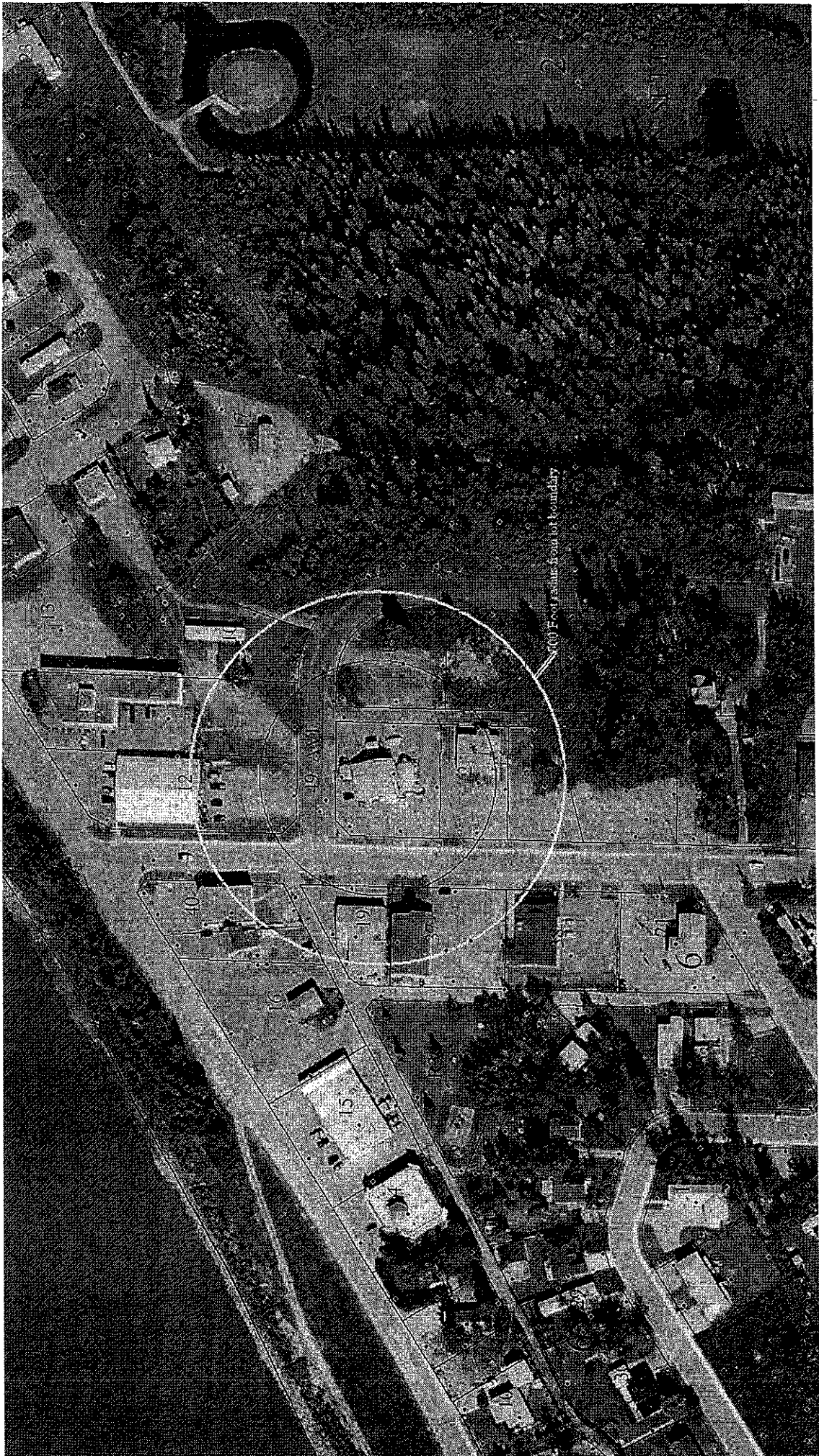
[Signature]
APPLICANT

26 Apr 10
DATE

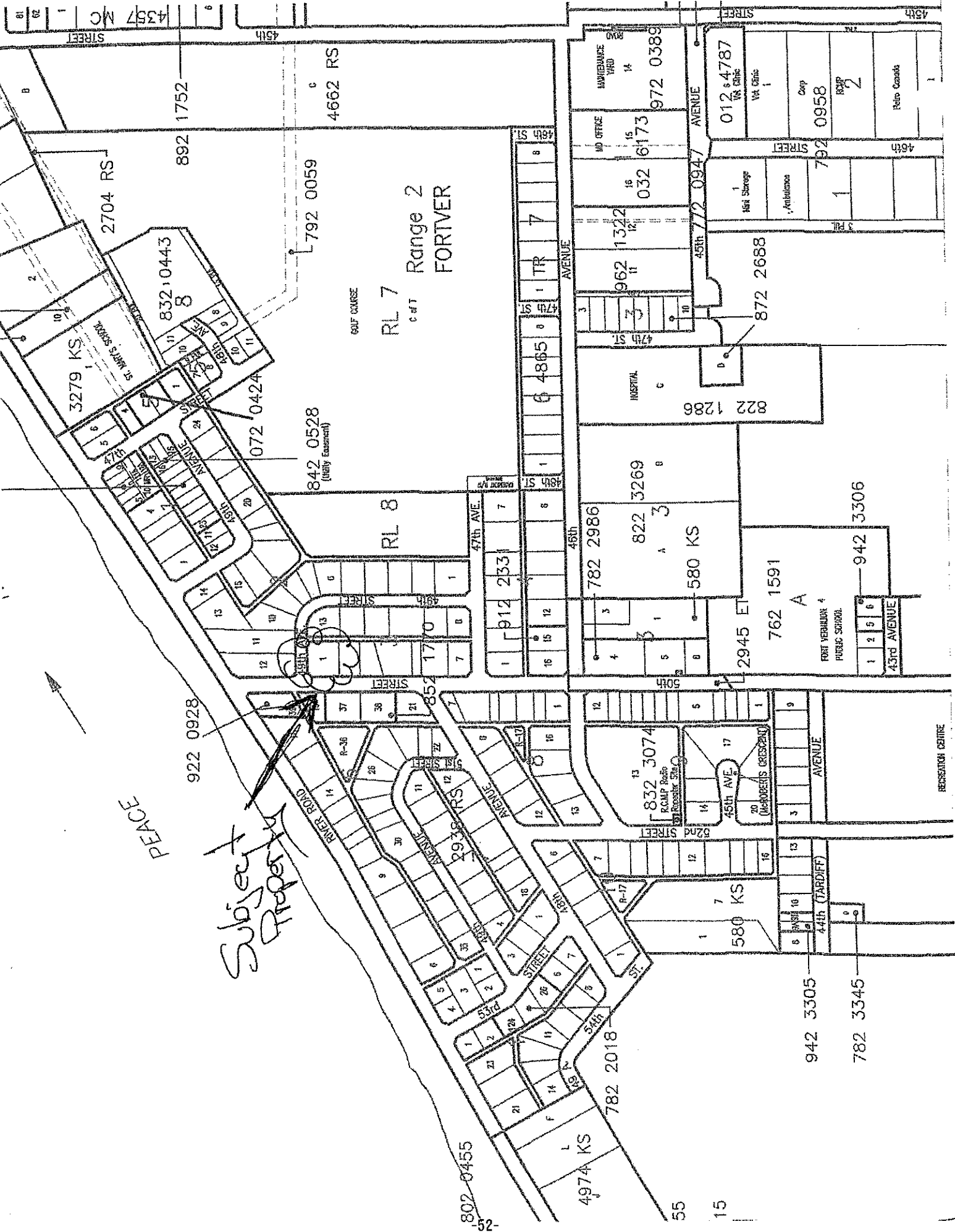
NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]
REGISTERED OWNER

26 Apr 10
DATE



500 Feet radius from lot boundary



Subject Property

PEACE

Range 2
FORTVER

RL 7

RL 8

842 0528
(Twenty thousand)

942 3305

782 3345

832 3074
KAMP ROAD
RECREATION CENTRE

822 3269
A 3
580 KS

762 1591
A
FORT VERMILION
PUBLIC SCHOOL

872 2688

822 1286
HOSPITAL

782 2986

962 1322

032 6173

4865

912 233

2945 E

580 KS

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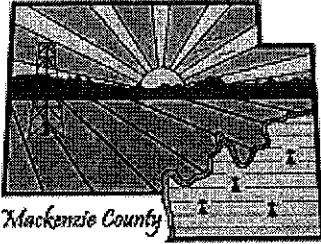
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Mackenzie County

4511-46th Avenue

P.O. Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

102-DP-10

CONDITIONS OF APPROVAL

FAILURE TO COMPLY WITH ONE OR MORE OF THE ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL AND VOID.

1. Provide parking as follows: The minimum parking standards are 1 stall per 30 sq m of gross floor area. *One parking space, including the driveway area, shall occupy a minimum of 300 square feet (28 square meters).* **You are required to provide a minimum of four (4) parking stalls.**
2. Sufficient lighting to light up the parking area and liquor store.
3. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, **Alberta Gaming and Liquor Commission**, PTMMA, etc.)
4. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780) 841-3275.

Please note

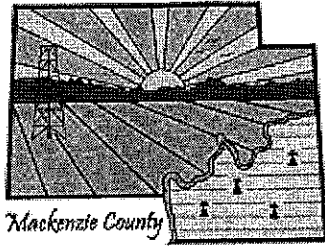
1. Mackenzie County does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Mackenzie County, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain all the required Safety Codes Permits pertaining to your development. These permits consist of Building, Gas (Propane), Electrical, Plumbing and Private Sewage Disposal Systems.
3. Call 'Alberta-One-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on the necessary Safety Codes Permits, contact Mackenzie County's Permit Clerk at 780-928-3983.

June 8, 2010

Date of Issue of Notice of Decision

Greg Newman, Reeve



Mackenzie County

4511-46th Avenue

P.O. Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

Application No.: 102-DP-10

Legal Description: *Plan 2938RS, Block 3, Lot 1*

Applicant: Ray Toews
Address: Box 549
Fort Vermilion, AB T0H 1N0

Development: **Liquor Store**

DECISION: **APPROVED (See Attached Conditions)**

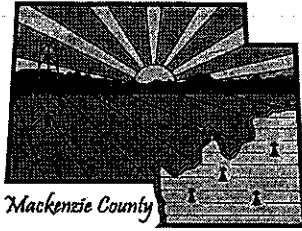
Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.

Dated June 8, 2010

Greg Newman, Reeve



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO & Director Reports

BACKGROUND / PROPOSAL:

See attached Director reports.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel Reviewed By: _____ CAO 

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 1

Current and Completed Corporate Services Department Projects/Activities:

- County's Four-Step Community Sustainability Plan is in progress. We are awaiting the final draft document and I was notified that it is being delayed by two weeks as the consultant is still receiving and reviewing the surveys and still have some interviews scheduled with the community leaders.
- Municipal Census project – a draft is expected to be received on June 4 with the final report expected to be presented to Council on June 23, 2010.
- Mustus Energy – continuing our research and negotiations.
- Alberta Sustainable Resource Development – we received a request to provide the County's landownership map in digital format to be used for the purpose of issuing fire permits. A draft agreement is being presented along with an RFD to Council at this meeting.
- Job Description – a review is being undertaken to review and update all job descriptions.
- 2010 Bursaries are being advertised with a closing date of June 11, 2010 4:30 p.m.
- Jubilee Insurance – a list of insured properties showing the insured values for the buildings and contents was distributed to all management and was reviewed by the Finance Committee at their May 20th meeting. Some values were revised and the notifications of change were sent to Jubilee.
- North Point Subdivision Lift Station – the effected owners meeting is taking place on June 2, 2010 at 7:30 p.m. at the La Crete office.
- Handibus use policy development – a meeting was held with representatives of the organizations that currently administer the use of the County owned vans. A draft policy will be presented to Council in July.
- La Crete 100th Ave – a local improvement bylaw was prepared, received its first reading and is being advertised. An open house is scheduled for June 7, 2010 between 7:00 and 8:00 p.m. in La Crete office.
- The Corporate Services department meeting took place on May 14, 2010.
- I researched the implications of installing a new water metering system with respect to abilities to download the reads into our billing system. It was confirmed that a script will be written by Diamond Municipal Solutions at the contractor's cost.
- Finance Committee meeting took place on May 20, 2010.
- I attended the Government Finance Officer Association annual conference. George Cuff was one of the keynote speakers (I will make copies of his presentation slides available for Councilors and management team members). Some other interesting topics were Risk and Control Self-Assessment, which I am planning to initiate this year; Budgeting and the New Reporting Model: since completion of TCA project, where do we go from here?; and International Financial Reporting - Impact on Government.

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 2

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- The department is currently researching and working on proposed revisions to the existing reserves policies after receiving some feed back from the Finance Committee members. This information will be presented and reviewed by the Committee prior to being presented to Council with the Committee's recommendations.
 - The annual maps update is in progress with the expected completion deadlines as follows:
 - 1) Landownership map and map book with the additional items from the old map (towers, airstrips, localities, waste transfer stations) – June 14, 2010 – subject to the County providing some additional information in a timely manner;
 - 2) Utilities map book and utilities viewer by July 16, 2010.
 - I prepared the 2010 budget section for the annual report (for the ratepayers meetings).

Legal Files Update

- Consulted with legal regarding the tax arrears on a linear property. RFD is being presented to Council

Personnel/Human Resources

- Staff cross-training – on going; Stephanie Wiebe attended Diamond training for utilities in Edmonton.
- Mychal Baer was hired for the summer to assist at the Fort Vermilion administrative building.

Future Corporate Services Department Projects/Activities (major highlights):

- Adding new modules (summer 2010): budgeting software (TeamBudget) and Virtual City Hall (ratepayers will have access to some Diamond information through the web).
- Grants applications preparation as new programs become available.
- Water/sewer master plans and offsite levies review project - RFP is to be drafted (Joulia and Development Department).

Respectfully submitted,

Joulia Whittleton

Director of Operations (South) Report For June 8, 2010 Regular Council Meeting

Past:

A few of the projects that we have completed are, 103-2 road is complete as well as the conditions allow, the public works shop concrete aprons are complete, La Crête office landscaping is vitally done, We repaired a few soft spot within the hamlet on 101st and 97th street.

Present:

The sewer trunk main in La Crete is well under way and should be completed by mid month, Applying dust control is in full swing, we may want to consider moving the application date to a month earlier next year in order to start applying dust control sooner?, We are also identifying some minor drainage issues and plan on doing a bit of ditch cleanout in various areas, Regravelling has started in the North part of the County and will continue through to the South, Summer staff has been hired and grass cutting is under way, The Tompkins Fire hall project is a bit of a challenge to compile a design/build package that will include all the requirements. We are also continuing to perform regular maintenance on roads, parks and water facilities.

Future:

In the next few months we plan on starting to construct the farm accesses that were approved in the current budget, The AJA Friesen road drainage should be tendered here in the near future, the airport project will commence shortly, the application for beach development at Wadlin and Machesis Lakes will be ready for submission shortly.

John Klassen
Mackenzie County
Director of Operations (South)

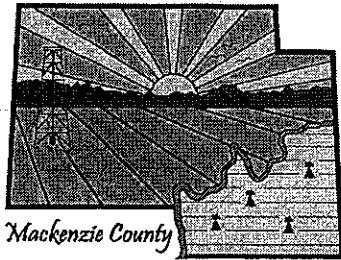
Superintendent for Operations North Report For June 8, 2010 Regular Council Meeting

During the month of May we have been dealing with a lot of beaver concerns and frost heaves in the roads. All of the damaged signs have been repaired. Hamlet clean up was done by the school kids and playgrounds are currently being worked on. The docks at Machesis Lake, Hutch Lake and Fort Vermilion have all be installed.

We started the regravelling of the Zama road on May 31 and the landscaping at the new shop in Zama is also underway. The environmental report for the Zama campground extension is currently underway. High Level Drainage project is moving forward. We are currently in the process of getting easements signed. The paving on River Road and the Walking Trails is complete. The Fort Vermilion Airport project is in progress.

Starting on June 8 we will be doing calcium applications on the north side. Later in the month we will start installing culverts and doing line painting in on River Road.

Raymond Van Patten
Mackenzie County
Superintendent for Operations North



**PLANNING & DEVELOPMENT
DIRECTOR'S REPORT
MAY 2010**

Page 1 of 3

Over the month of May, the Planning & Development Department moved into the new office and filled a second administrative staff position. Due to staff transitions, we were delinquent on our Safety Codes payments but are addressing this.

We moved forward on

- Vanguard Realty Inc. (land dedication transfer, new subdivision application advertised),
- North Point Business Park lift station (land dedication transfers, access road approval),
- Greenwood Acres (Development Agreement signed, security received, intersection upgrade in process),
- Knelsen subdivision (MR transferred and subdivision registered, underground utilities inspected),
- held review meetings for a preliminary version of our Municipal Improvements Standards document, and
- resolution of two new land uses not well addressed in the current LUB (food drive-throughs and 60 to 85 meter communications towers for personal use in a residential district).

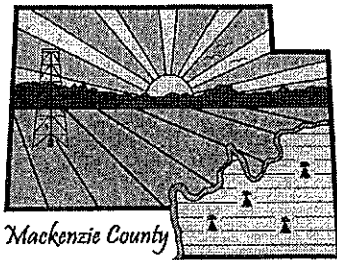
I have been approached by Al Brost, of Insight Solutions on behalf of Corridor Communications Inc. ("CCI Wireless"), about four to six communication tower applications that will be coming. These are an initiative of the gas co-ops (including Northern Lights Gas Co-op) and CCI to extend high speed internet access beyond what is provided by SuperNet. Appended is an AAMDC Member Bulletin on the subject.

The proposed towers will be 90 meter guyed towers. We have issued Development Permits for similar towers in the past.

The department continues to deal with changes to the road closure process in response to the current recommendations from Alberta Transportation. It looks like we will be bringing each closure to Council at least 3 times now (for first reading, public hearing, and final readings) and possibly a 4th time to establish a value if we are selling the land.

Keith D'Souza (PAPI, now SNC Lavalin) has contacted me again looking for the County's response to their recent communication on the AVPA. In addition, we've received an inquiry about leasing four lots at the La Crete airport with the intent to "set up a condominium and sell the individual units". I'm wondering if we should have an Airport Committee meeting in the near future.

Although my Department is moving forward on some of the historic subdivisions as outlined above, the following older subdivisions remain unfinished, based on the fact that we still hold securities for them.



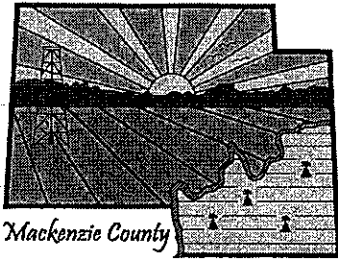
**PLANNING & DEVELOPMENT
DIRECTOR'S REPORT
MAY 2010**

02MK025	Part of SW9-106-15-W5M	
07SUB04		
29SUB04		
45SUB04 (05?)		
47SUB04 (05?)		
25SUB05		
47SUB05		Greenwood Acres Phase 1
27SUB07		North Point
56SUB07		North Point
33SUB08		
26SUB10		
? (2007)		Vanguard
?	SW12-107-14-W5M	Derk Friesen

With these unfinished subdivisions, the County gets requests for premature maintenance and release of security. As an example, over this month I have received calls from North Point requesting dust control and asking when we will complete their final inspection. I have presented these requests for premature maintenance to the Municipal Planning Commission (as requested by Council April 28, Motion 10-04-332), along with the following related issues.

- finalizing sign-off for these unfinished subdivision developments
- formatting the Development Agreement(s) (also requested by Council April 28, Motion 10-04-332) so that the subdivision sign-off process works better and we don't find ourselves in this situation again
- work on the processes related to the development agreement that lead to sign-off on improvements (This may mean looking at internal processes and resources and may mean involving the engaged engineering firm for these processes at least for the short term.)
- implement a suitable progress inspection process so that the County gets proper construction record drawings for the municipal improvements as well as help us address problems as soon as possible in the construction process so we don't find ourselves with these unfinished subdivisions again
- ongoing ad hoc engineering advice related to facilitating these subdivision developments

In response, the Municipal Planning Commission made the following motions.



PLANNING & DEVELOPMENT
DIRECTOR'S REPORT
MAY 2010

Page 3 of 3

- MPC MOTION 10-102** That the Development Agreement, with security and plans, shall be signed before any subdivision construction begins.
- MPC MOTION 10-103** That coordinating progress inspections for in progress subdivisions shall be the responsibility of the developer with 21 days notice to the Development Department.
- MPC MOTION 10-104** That the Municipal Planning Commission recommend to Council that Administration proceed with engaging an independent engineering firm to represent and protect the County's interest in subdivision development within Mackenzie County.
- MPC MOTION 10-105** That Administration develop a subdivision maintenance agreement that shall be incorporated into the Development Agreement.
- MPC MOTION 10-122** That the Municipal Planning Commission recommend to Council that Administration engage an independent engineering firm, Stewart, Weir and Co. Ltd. to provide assistance with subdivision development.

I am in the process of acting on these. I am working with Stewart, Weir and Corporate Services is reviewing their Professional Services Agreement.

Looking into June, we will continue to move forward on current development activity such as

- North Point Business Park lift station (offsite levy meeting with affected landowners),
- Greenwood Acres (intersection upgrade culvert block ditch sign-offs)
- Vanguard Realty Inc.
- Knelsen subdivision

Thank you,

Mary Jo Van Order



Partners in Advocacy & Business

MEMBER BULLETIN

March 6, 2009

Rural Connectivity Series: Corridor Communications

There have been many developments in the area of the delivery of broadband to all rural Albertans. To communicate these initiatives and reports, the AAMDC is distributing a six-part series on Rural Connectivity. The entirety of the series can be viewed on our website at aamdc.com > Advocacy > Member Bulletins > Connectivity Series. Today's bulletin is the first installment in the series.

Corridor Communications is a company formed by seven gas co-ops, spanning the majority of the province. Corridor's Joint Venture members have a strong rural presence and together share a goal of providing high speed Internet spanning the entire province. The rural gas co-ops have been working together since 1973 and are committed to bringing wireless high-speed Internet to rural communities. Collectively, Alberta's rural utilities operate the largest rural natural gas system in the world.

With the installation of the SuperNet, the gas co-ops began getting requests from their members who were unable to access high-speed internet. To respond to this need, Corridor Communications was formed to look at a solution for rural broadband that would work for rural Alberta.

On March 2, 2009, Corridor held a presentation showcasing their work to date. Two test sites using WiMAX technology have been installed by Corridor in the communities of Elkwater and Water Valley. These sites use a connection to the SuperNet to supply the bandwidth for broadband internet, delivered through technology that does not require a direct line-of-sight connection. A resident of Elkwater, who is currently testing the products, spoke at the presentation via video conference from his home and was thrilled with the speed of the connection compared to the previous internet connection he had.

Pairing the SuperNet with WiMAX technology allows rural residents and businesses to have full access to high-speed internet, provide television over the internet, and deliver Voice Over Internet Protocol (VOIP) which can be used as a telephone service. This is referred to as 'Triple-Play' service. While the business case regarding how much each end user will be responsible for paying is proprietary knowledge, attendees at the presentation were reassured that costing will be very affordable.

Now that the test sites have shown to be a success, the next step for Corridor is to gather more partners and begin a Phase I roll-out, providing a small-scale friendly commercial service launch of 10 tower sites. Phase II will entail similar launches in each of the 9 gas co-op territories.

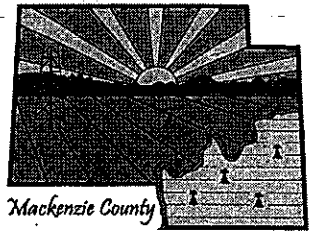
There are opportunities for municipalities seeking to get involved with this project. A municipality can become an investor in the project by buying shares. Due to the grassroots nature of this project, investment opportunities are open only to municipalities and Federation of Gas Co-op members. However, if direct investment in shares is not an option but your municipality is still interested in this project, there are also opportunities to help facilitate the roll-out into your area, through such vehicles as use of municipal towers or helping fund new tower infrastructure

To learn more about what this project may have to offer your residents, you can visit their website at www.corridorcomms.ca.

Further enquiries may be directed to:

Stephanie Betts, AAMDC
Policy Analyst
(780) 955.4096

Kim Heyman, AAMDC
Director, Advocacy and Communications
(780) 955.4079



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Reserve Bids for Tax Forfeiture Properties

BACKGROUND / PROPOSAL:

Council set a date for the auction sale of the tax forfeiture properties to be held on June 8, 2010.

OPTIONS & BENEFITS:

The following parcels are remaining on the list on June 2, 2010 for which administration recommends setting reserve bids at a value above the assessed value:

<i>Legal Description</i>	<i>Tax Roll</i>	<i>Assessed Value</i>	<i>Outstanding Tax</i>	<i>Proposed reserved bid</i>
NE 32, 108, 14, W5	234582	\$270	\$19.10	\$10,000
SW 5, 105, 16, W5	076500	\$630	\$1,541.31	\$10,000

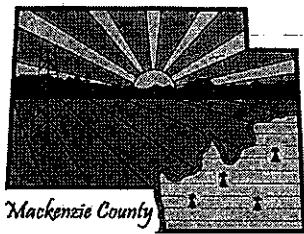
COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the reserve bids for NE 32, 108, 14, W5 (roll 234582) and for SW 5, 105, 16, W5 (roll 076500) be set at be set at \$10,000 each.

Author: J. Whittleton **Reviewed By:**  **CAO** _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Public Auction - Tax Forfeiture Properties

BACKGROUND / PROPOSAL:

The MGA Division 8 equips municipal councils with tools and outlines rules for recovery of taxes related to land. According to MGA, s. 418, each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid. The municipality must advertise public auctions. MGA, s. 419 directs Councils to set a reserve bid, as close as reasonably possible to the market value of the parcel, for each parcel of land to be offered for sale at a public auction. The auction must be held not less than 40 days and not more than 90 days after appearing in the Alberta Gazette.

On March 24, 2010 Council set June 8 as a date for the public auction and set reserve bids for properties listed for sale by way of public auction. Administration undertook all necessary steps to advertize the public auction and provide notifications to the current owners and the lean holders registered on the titles regarding the County's actions.

OPTIONS & BENEFITS:

The following properties are remaining on the tax forfeiture list as of June 2, 2010 since no payment or an arrangement for payment has been made:

Author: J. Whittleton Reviewed By: _____ CAO 

Legal	Acres	Location	C of T	Linc	Tax Roll
NW 32,108,14,5	26.93 acres		012 306 544	0022049563	234582
SW 5,109,16,5/ 0325292,1,1	9.96 acres	Machesis Area	082 096 552	0030161988	076500
A;3383ET		Fort Vermilion	054-I-232	0019205716	076891
B;3383ET		Fort Vermilion	054-I-232	0019205724	076892
4;1;2938RS		Fort Vermilion	032 299 979	0019473867	105941
6;2;2938RS		Fort Vermilion	062 225 701	0019473925	105955

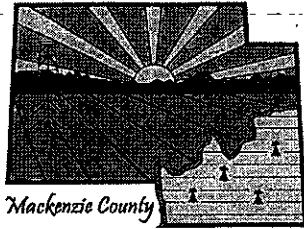
COSTS & SOURCE OF FUNDING:

The outstanding taxes and applicable fees (as per MGA) will be withheld from the sale proceeds. The remaining sale proceeds will be dealt with according to the MGA.

RECOMMENDED ACTION:

That Council proceed with the public auction of the following properties and with the reserve bids as specified: *(the updated list will be handed out at the meeting)*.

Author: J. Whittleton Reviewed By: _____ CAO _____



**MACKENZIE COUNTY
REQUEST FOR DECISION**

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Hiring Policy ADM046

BACKGROUND / PROPOSAL:

Council established Policy ADM046 – Hiring Policy. The Policy ADM046 sets out the levels of compensation for seasonal staff and was revised by Council at the April 28, 2010 meeting.

OPTIONS & BENEFITS:

Administration is requesting approval to allow hiring of a summer staff in a supervisory role at a higher rate than allowed under the current policy. This was discussed at the Finance Committee and the committee’s recommendation is to allow an additional \$2.00/hour for the employees hired in a supervisory capacity (usually one at each location).

COSTS & SOURCE OF FUNDING:

Operating budgets

RECOMMENDED ACTION:

That Hiring Policy ADM046 be amended as presented.

Author: J. Whittleton Reviewed By: _____ CAO 

Mackenzie County

Title	Hiring Policy	Policy No:	ADM046
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Legislation Reference	MGA, Part 5, Division 6 and Part 6
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Purpose

Mackenzie County believes it is necessary to have a policy in place to govern and regulate hiring procedures, including the hiring of relatives of Members of Council, Committees and Municipal Employees.

Policy Statement and Guidelines

Mackenzie County is an equal employment opportunity employer committed to hiring practices that will provide the municipality with the best combination of training, experience and cost.

The municipality supports and practices a policy of non-discrimination in all human resource practices related to recruitment, hiring, compensation, training, transfers or promotions, benefits and all other terms of employment. We support the intent of all related federal and provincial legislation regarding non-discrimination related to race, religion, gender, sexual orientation, age, handicap, color or national origin.

Guidelines:

1. All union positions must be posted internally for 10 calendar days. External advertising (i.e. local papers, professional organizations, and the County website) can be concurrent with internal posting. External advertising should be for a period of at least two weeks.
2. Human Resources (further referred to as "HR") will be responsible for all job postings with input from the appropriate party i.e. Department Supervisors/Directors/CAO/Council.
3. All resumes and application forms are to be submitted to HR.
4. All resumes and applications will be reviewed by HR, a Director or Manager and one member of the department and a short-list will be made.
5. HR, a Director or Manager and one member of the department shall conduct interviews and hire for all unionized position. In accordance with the AUPE Collective Agreement, Article 10.01, if all qualifications are the same, preference may be given to present Employees over external applicants.

6. Council shall conduct interviews and hire for the position of Chief Administrative Officer. HR may assist as required.
7. The Chief Administrative Officer shall conduct interviews and hire for all Executive positions. HR may assist as required.
8. Compensation for unionized positions at initial hiring will be at Level 1 unless deemed otherwise by the CAO.
9. Compensation for seasonal staff shall be established as follows:
 - Seasonal (Summer) Staff will be hired for a period of less than 4 months;
 - Preference will be given to applicants with a valid driver's license;
 - During the hiring process, preference will be given to the university/college students;
 - The pay grid for all Seasonal Staff is as follows:
 - 1st year – MW plus \$2.00
 - 2nd year – MW plus \$3.00
 - 3rd year – MW plus \$4.00
 - 4th year – MW plus \$5.00
 - **An employee hired in a supervisory capacity may receive an additional \$2.00 per hour.**

(MW – Minimum Wage as established by the Province of Alberta)

Employment of Family Members

Family member means an Employee's spouse (including common-in-law spouse), parents, guardian, parent-in-law, grandparent, grandchild, son, daughter, brother, sister, or the husband or wife of any of them. Article 2(g) of the AUPE Collective Agreement.

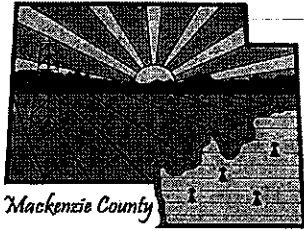
- (a) The County will not show preference nor will it discriminate either in favour for or against any relatives of employees, elected representatives or appointed representatives who wish to apply for employment.
- (b) Any member of the hiring team will declare a familial relationship as defined under the definition of Family Members as soon as he/she becomes aware that a relative has applied for the position. He/she will exclude him/herself from the selection process. Another individual will be selected to fill the vacancy.
- (c) A familial relationship that has been reported will have no bearing on the hiring decision as long as they will not be reporting directly to a family member.
- (d) Recommendations are permissible, under no circumstances shall employees, elected or appointed representatives' place any undue pressure or interference in the selection process.

Reporting Relationship

A person shall not hire or directly supervise one of their relatives. A direct reporting relationship is one where an employee has responsibility for and authority over another employee to assign and schedule duties and conduct performance evaluations.

Any familial direct reporting relationships that may exist at the time this policy is adopted by Council and those which come into being by means other than initial hiring will be allowed to continue. However, in the event that a direct reporting relationship between relatives is the result of a personal decision (e.g. marriage) or job change, every effort will be made to transfer one of the affected employees, to a comparable position within the organization.

	Date	Resolution Number
Approved	July 25, 2007	07-07-683
Amended	April 23, 2008	08-04-282
Amended	April 28, 2010	10-04-316
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Alberta Sustainable Resource Development – Request to Receive the Land Ownership Map in Digital Format

BACKGROUND / PROPOSAL:

Mackenzie County produces and updates the land ownership map on an annual basis (via ISL Engineering).

The land ownership map is offered for sale to the public at \$15 plus GST.

OPTIONS & BENEFITS:

Alberta Sustainable Resource Development (ASRD) provides the forest fire protection in the Region and is requesting the County's digital data that would enable them to print the County's landownership map in-house and at no charge.

Administration drafted a digital data agreement (attached) and recommends granting the ASRD's request subject to them signing the agreement.

COSTS & SOURCE OF FUNDING:

Fifteen dollars per map would be charged if ASRD purchases these maps.

RECOMMENDED ACTION:

That administration be authorized to provide the land ownership map digital data to Alberta Sustainable Resource Development subject to signing the Digital Data Agreement.

Author: J. Whittleton

Reviewed By: _____

CAO

DIGITAL DATA AGREEMENT

BETWEEN Mackenzie County hereinafter named the OWNER

AND Alberta Sustainable Resource Development, hereinafter referred to as ASRD

WHEREAS:

A. The OWNER has ownership of certain digital data specified as follows:

Land Ownership Map

B. The ASRD provides the forest fire protection within the Mackenzie Region and requests the use of the Land Ownership Map digital data file for the sole purpose of the forest fire protection in the Mackenzie Region.

IN CONSIDERATION of the OWNER disclosing the specified digital data to the ASRD, the ASRD agrees with the OWNER as follows:

1. The ASRD acknowledges and agrees that it has been granted a non-transferable and non-exclusive limited right and license to use the specified digital data only for the purpose of providing forest fire protection services in the Mackenzie Region.
2. The ASRD shall only use the specified digital data in the provision of its services as permitted by this agreement and shall not share the specified digital data with, or otherwise distribute the specified digital data to, any other person, firm or corporation, whether for a fee or otherwise, unless the express written consent of the OWNER is first obtained.
3. The ASRD agrees to return to the OWNER all copies of the specified digital data or any other materials relating to the specified digital data in its possession or control made available to it by the OWNER forthwith upon demand by the OWNER.
4. The ASRD agrees, that in the event of a breach or threatened breach of the terms of this Agreement, the OWNER shall be entitled to an injunction restraining the ASRD from committing any breach of this Agreement, or from committing a further breach of this Agreement without showing or proving any actual damage sustained, and further, to an

equitable accounting of all profits or benefits arising out of such breach, which right and remedy shall be cumulative and in addition to any other rights or remedies to which the OWNER may be entitled.

5. The ASRD's obligation under this Agreement shall continue indefinitely, shall be binding on the ASRD's and its successors, and shall be enforceable by the OWNER.
6. This Agreement shall be governed by the laws of the Province of Alberta and the laws of Canada applicable therein. Any dispute arising out of this Agreement shall be resolved by the Courts of the Province of Alberta.
7. The term of this agreement shall be continuous until discontinued in writing by either party.

IN WITNESS WHEREOF the OWNER and CONSULTANT have caused this Agreement to be executed by its duly authorized officers as of the day and year first written below.

OWNER

Mackenzie County

CONSULTANT

Sustainable Resource Development

Signed: _____

(Authorized Officer)

Signed: _____

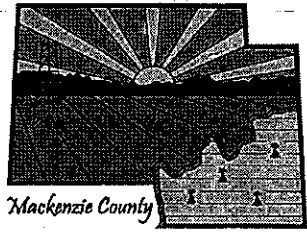
(Authorized Officer)

Print Name of Signatory:

Print Name of Signatory:

Date Signed:

Date Signed:



**MACKENZIE COUNTY
REQUEST FOR DECISION**

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Request for Tax Write-off – Tax Roll 075284

BACKGROUND / PROPOSAL:

Under MGA, section 347, Council of a municipality has the ability to cancel or reduce tax arrears.

OPTIONS & BENEFITS:

In the past, La Crete Agricultural Society used a bungalow located on their property as a residential rental unit and therefore it was assessed as residential, and the Society paid taxes for it. Based on verbal information from the Society's representative, this bungalow is not suitable for renting and requires substantial renovations. The unit has been vacant during 2008 and a verbal confirmation has been received that the status of this property remained the same during 2009.

Once again, a request has been made by the La Crete Agriculture Society to have the property taxes forgiven.

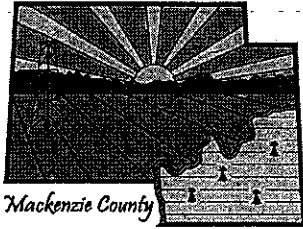
COSTS & SOURCE OF FUNDING:

2010 operating budget – Tax Write-off

RECOMMENDED ACTION: (requires 2/3)

That the \$732.86 for tax roll 075284 be written-off.

Author: J. Whittleton **Reviewed By:** _____ **CAO** 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Request for Tax Write-off – Tax Roll 075357

BACKGROUND / PROPOSAL:

Mackenzie County took title to the property under the tax roll 075354 in January 2010. This transaction was undertaken in lieu of the municipal reserve lands. At the time of this transaction, an outstanding property tax balance of \$444.12 including penalties remained on the roll. No arrangement was made regarding the outstanding tax upon this transaction. Subsequently, the municipal reserve designation was taken of this property by a bylaw and the property is being turned over to a different developer as per the developer's agreement in exchange for a new park/playground construction at a new subdivision.

OPTIONS & BENEFITS:

Administration recommends that Council authorize writing off the outstanding property taxes on the roll 075357.

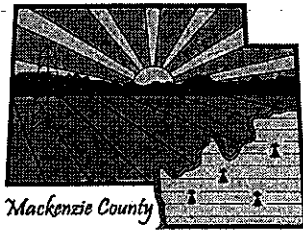
COSTS & SOURCE OF FUNDING:

2010 Operating Budget – Tax Write-offs

RECOMMENDED ACTION:

That the taxes for tax roll 075354 of \$374.09 and penalties for 2009 of \$22.45 be written off and penalties for 2010 of \$47.58 be voided.

Author: J. Whittleton Reviewed By: _____ CAO [Signature]



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Request for Tax Write-off – Tax Roll 307131

BACKGROUND / PROPOSAL:

Mackenzie County assesses and taxes the leaseholders of the lands located at the High Level Airport. The Town of High Level is required to provide their lease's information to the County. On many occasions, the notifications of changes have not been sent to the County by the Town in a timely manner.

The airport manager was contacted by the County representative in February 2010 to determine who was leasing what property at the High Level Airport. We were then advised that for the tax roll 307131 the lease changed hands in 2008. The 2008 taxes and penalties are remaining unpaid on this roll. As the information was not received by the County until February 2010, a revised assessment and taxation notice was not sent to the new lessee until 2010. The new lessee paid their 2009 taxes.

OPTIONS & BENEFITS:

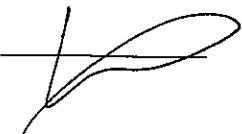
Administration recommends that Council authorize writing off the 2008 property tax levy and voiding the penalties levied on 2008 arrears, as well as voiding the penalties levied on 2009 taxes since the revised tax notice was not sent until 2010.

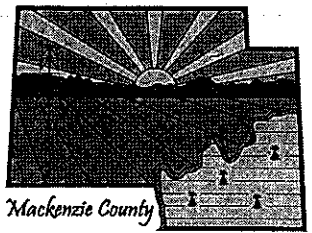
COSTS & SOURCE OF FUNDING:

2010 Operating Budget – Tax Write-offs

RECOMMENDED ACTION: (requires 2/3)

That the 2008 tax levy on the tax roll 307131 of \$543.17 plus penalties of \$32.59 (July 2008), \$69.09 (January 2009), and \$32.91 (July 2009) making a total of \$677.76 and penalty of \$147.16 on total outstanding on December 31, 2009 be voided.

Author: J. Whittleton Reviewed By: _____ CAO 



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Distress Warrant - Tax Roll 411097

BACKGROUND / PROPOSAL:

Under MGA Division 9 Recovery of Taxes Not Related to Land Section 437, the Municipality has the authority to initiate collection of tax arrears:

442 (1) A distress warrant must not be issued until the period for payment expires, unless subsection (2) applies.

(2) If, before the period of payment expires, a municipality has reason to believe that a person is about to move out of the municipality goods that are to be seized under a distress warrant, the municipality may apply to a justice of the peace for an order authorizing the municipality to issue the distress warrant by way of issuing a distress warrant before the period of payment expires.

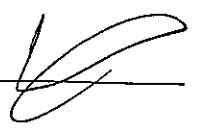
OPTIONS & BENEFITS:

The property in question (assessed and taxed in 2007 under roll 410993 and assessed and taxed in 2008, 2009 & 2010 under roll 411097) has a linear assessment, therefore it is not advisable to take the public auction approach.

Administration has consulted with legal counsel regarding the rolls 410993 and 411097. Their recommendation is to issue a distress warrant as allowed by the MGA, s. 437.

COSTS & SOURCE OF FUNDING:

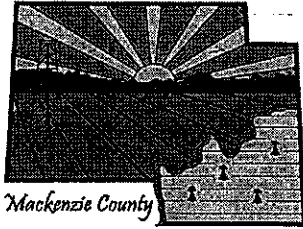
2010 operating budget – Tax Write Offs

Author: J. Whittleton Reviewed By: _____ CAO 

RECOMMENDED ACTION:

That a distress warrant be issued for the property under tax rolls 410993 and 411097.

Author: J. Whittleton Reviewed By: CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	La Crete Community Library

BACKGROUND / PROPOSAL:

Council approved \$5,000 in the 2010 budget in order to continue exploring options with respect to a new library facility in the Hamlet of La Crete.

OPTIONS & BENEFITS:

Please review the attached correspondence.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

For discussion.

Author: J. Whittleton

Reviewed By: _____

CAO

La Crete Community Library

Box 609 La Crete, AB T0H 2H0

(780)928-3166

May 12, 2010

Mackenzie County

County Building Construction Task Force

John W Driedger, Chairperson

Box 1690 La Crete, AB T0H 2H0

Re: La Crete Community Library Building Project and Farm Credit Canada AgriSpirit

Attn: John & Committee Members,

It has come to the attention of the La Crete Community Library (LCCL) that there is a donation of funds available from Farm Credit Canada (FCC) for capital projects through the AgriSpirit program. The LCCL Society would ask that the Mackenzie County Building Construction Task Force (MCBCTF) apply for funds from this program on behalf of LCCL for the Library Building Project. The funding available from the FCC AgriSpirit Program is anywhere from \$5000-\$25,000 and the LCCL requests that the MCBCTF apply for the full \$25,000 for the library building project. Details of total project cost and total amount of funding confirmed to date must be included.

The FCC AgriSpirit Program application can be completed by the LCCL, however, the Library Society would need the total cost of the project and total amount of funding confirmed to date in order to complete the application process. The LCCL Society is prepared to move ahead with the online application with your approval. Deadline to submit the completed (online applications only accepted) is June 15, 2010 and the project must be completed by December 2012.

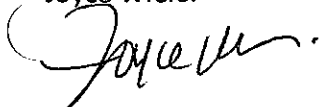
FCC is locally operating an office in La Crete part time and is looking at business hours expanding to a full time operation. This in itself makes it quite possible that we could receive these much needed funding dollars for the Library Building Project.

We await your further instructions on this as soon as possible.

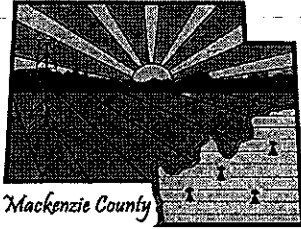
Thank you for supporting the La Crete Community Library.

Sincerely,

Joyce Wieler



Chairperson, LCCL



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Tall Cree First Nations Negotiations

BACKGROUND / PROPOSAL:

Council passed the following motion:

That the finance committee be authorized to negotiate a service agreement with Tall Cree First Nations for Council review.

OPTIONS & BENEFITS:

The Finance Committee reviewed all services provided to the First Nations located within the Region and directed administration to draft letters inviting the First Nations groups to meetings in order.

The draft letter to the Tall Cree First Nations is attached for your review and approval.

The Tall Cree First Nations are being invited to a lunch meeting with the Finance Committee on June 24, 2010.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the letter to the Tall Cree First Nations be sent as presented.

Author: J. Whittleton Reviewed By: _____ CAO 



Mackenzie County

PO Box 640, Fort Vermilion, AB, T0H 1N0

Phone: (780) 927-3718 Fax: (780) 927-4266

Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

June 8, 2010

Chief Rupert Meneen & Council
Tallcree First Nation
PO Box 100
Fort Vermilion, AB
T0H 1N0

DRAFT

Dear Chief and Council,

Re: Shared Services with Mackenzie County

Mackenzie County Council directed the Finance Committee, comprised of four Council members, to initiate discussions regarding shared services with the Tall Cree First Nations.

We are inviting you to a lunch meeting on June 24, 2010 at 12:00 p.m. at our office in Fort Vermilion to discuss the service provisions in our Region.

As you may be aware, the County currently provides a number of services to your First Nation, including water delivery, sewage collection, fire protection services, and roads maintenance. In addition, many members for Tall Cree First Nation use the services provided at the Fort Vermilion Recreational Arena. The County constantly strives towards enhancing and improving our service provision and we wish to discuss a possibility of entering into formal agreements for some services, such as water/sewer, and potentially partnering with you on some other services, such as recreation.

We are appreciating receiving a confirmation from you or your staff regarding the number of attendees so that a lunch can be ordered. This confirmation can be done by contacting William (Bill) Kostiw, Chief Administrative Officer at 780-841-1801 or by contacting Joulia Whittleton, Director of Corporate Services at 780-927-3718.

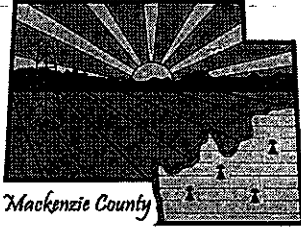
Respectfully,

Peter Braun
Finance Committee Chair, Councilor

Cc: Spencer Phillipo, Director of Treaty 8, INAC Alberta Region Head Office, 630
Canada Place, 9700 Jasper Avenue, Edmonton, AB, T5J 4G2.

10/11/11

10/11/11



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Eagle's Nest

BACKGROUND / PROPOSAL:

Council approved \$7,500 in the 2010 Budget as a grant to the Eagle's Nest Bible Camp.

OPTIONS & BENEFITS:

The Eagle's Nest original request was for a \$20,529 grant towards the property seeding, fencing and corrals construction.

Please review the attached correspondence.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the Eagle's Nest request to redirect the 2010 grant of \$7,500 towards the wood pellet heating project be granted.

Author: J. Whittleton

Reviewed By: _____

CAO

Eagle's Nest Ministry Centre
Box 114
High Level, Ab
T0H 1Z0

FAXED 780-927-4266

May 31, 2010

Mackenzie County
Bill Kostiw
Julia Whittleton
Box 640
Fort Vermilion, Ab

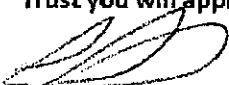
RE: 2010 County Grant

In light of the situation that the county did not approve the full amount of the request we would like to change our proposed use of the grant proceeds.

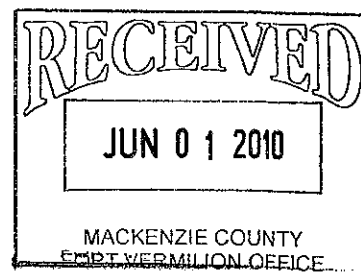
We wish to seek your approval to change the use of the funds to a Outdoor Wood Pellet fired heating unit including installation.

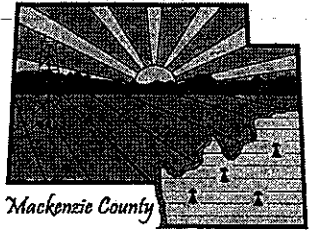
This would not only be more convenient for the centre, but also potentially save about \$10,000 per year in natural gas heating costs.

Trust you will approve and find this request in order.



Tom Friesen
Interim Director





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Finance and Investment Report – May 31, 2010

BACKGROUND / PROPOSAL:

Finance department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the period ended May 31, 2010:


- Investment Report
- Operating Statement
- Projects Progress Report

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the financial reports for the period ended May 31, 2010 be accepted for information.

Author: J. Whittleton Reviewed By: _____ CAO 

INVESTMENT REPORT, MAY 31, 2010

CHEQUING ACCOUNT ON MAY 31

Bank account balance 6,147,146

INVESTMENT VALUES ON MAY 31

Short term investments (EM0-0377-A) 0
 Short term T-Bill (859-1044265-26) 427,556
 Long term investments (EM0-0374-A) 5,479,487
5,907,043

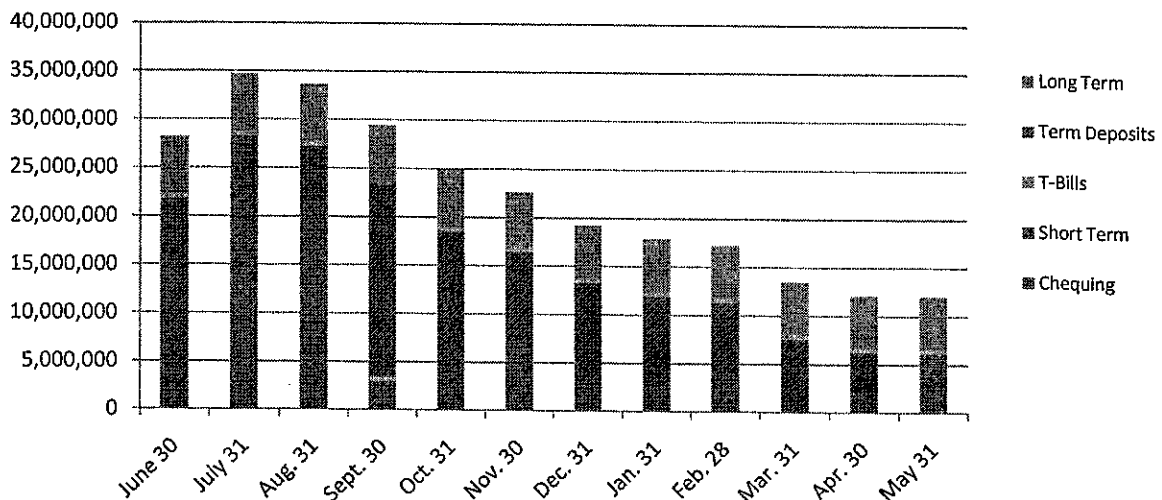
These balances include market value changes

REVENUES

	Total	Short Term	Long Term
Interest received from investments	13,253	8,164	5,089
Interest accrued (built up, yet to receive) on investments	82,864	3,084	79,780
Total investment interest	96,117	11,248	84,870
Market value changes of investments	(76,226)	n/a	(76,226)
Interest received on chequing account balance	3,731	3,731	n/a
Grand total before investment manager fees	23,622	14,979	8,644
Deduct: investment manager fees for investments	-9,293	-2,878	-6,415
Grand total after investment manager fees	14,330	12,101	2,228

BALANCES IN THE VARIOUS ACCOUNTS - LAST 12 MONTHS

	Chequing	Short Term	T-Bills	Term Deposits	Long Term	Total
June 30	21,816,479	0	426,577	0	6,002,870	28,245,926
July 31	28,276,972	0	426,667	0	6,020,269	34,723,908
Aug. 31	27,238,048	0	426,758	0	6,018,091	33,682,897
Sept. 30	2,978,244	0	426,845	20,000,000	6,028,318	29,433,407
Oct. 31	4,541,164	14,000,051	426,936	0	5,999,631	24,967,783
Nov. 30	7,538,298	9,000,000	427,024	0	5,620,830	22,586,152
Dec. 31	4,268,966	9,003,633	427,114	0	5,534,340	19,234,053
Jan. 31	4,900,389	7,010,378	427,205	0	5,556,039	17,894,011
Feb. 28	4,250,354	7,012,476	427,287	0	5,547,408	17,237,526
Mar. 31	591,446	7,015,089	427,378	0	5,489,385	13,523,298
Apr. 30	2,207,357	4,007,343	427,466	0	5,449,831	12,091,997
May 31	6,147,146	0	427,556	0	5,479,487	12,054,189



	2009	2010	Budget	Variance
	\$	\$	\$	\$
				%
OPERATING REVENUES				
Property taxes	32,448,614	30,655,586	30,590,788	(\$64,799) 0%
User fees and sales of goods	1,939,122	680,492	2,022,398	\$1,341,906 66%
Government transfers	1,448,984	690,516	1,254,523	\$564,007 45%
Investment income (operating)	230,586	23,622	250,000	\$226,378 91%
Penalties and costs on taxes	111,547	61,887	115,000	\$53,113 46%
Licenses, permits and fines	266,293	142,394	177,250	\$34,856 20%
Rentals	29,434	7,820	34,218	\$26,398 77%
Insurance proceeds	2,412	4,129	0	(\$4,129)
Development levies	33,000	148,967	0	(\$148,967)
Municipal reserve revenue	34,074	81,411	0	(\$81,411)
Sale of equipment	7,913	6,056	0	(\$6,056)
Other	263,459	64,351	217,000	\$152,649 70%
Total Revenue	36,815,438	32,567,231	34,661,177	\$2,093,946 6%
OPERATING EXPENSES				
Legislative	559,407	210,235	539,619	\$329,384 61%
Administration	3,589,632	1,560,458	4,064,197	\$2,503,739 62%
Protective services	1,686,747	231,270	1,105,656	\$874,386 79%
Transportation	10,841,485	1,557,414	11,507,534	\$9,950,120 86%
Environmental use and protection	3,532,975	766,833	4,087,232	\$3,320,399 81%
Public health and welfare (FCSS)	583,771	364,247	630,053	\$265,806 42%
Planning, development, agriculture	1,907,330	345,131	2,217,045	\$1,871,914 84%
Recreation and culture	1,388,576	487,111	1,467,530	\$980,420 67%
School requisitions	6,768,922	1,638,638	6,559,007	\$4,920,369 75%
Lodge requisitions	568,212	142,053	720,470	\$578,417 80%
Non-TCA projects	1,156,348	203,100	1,316,763	\$1,113,663 85%
Total operating expenses	32,583,406	7,506,490	34,215,106	\$26,708,616 78%
Excess (deficiency) before other	4,232,032	25,060,741	446,071	(\$24,614,671) -5518%
OTHER REVENUE (for capital projects)				
Government transfers for capital	9,072,364	549,270	6,564,867	\$6,015,597 92%
Investment income (capital)	10,082	0	0	\$0
Other revenue for capital	115,502	0	359,798	\$359,798 100%
Proceeds from sale of physical assets	320,517	669,098	571,585	(\$97,513) -17%
EXCESS (DEFICIENCY) - PSAB Model	13,750,497	26,279,109	7,942,321	(\$18,336,788) -231%
Convert to local government model				
Remove non-cash transactions	6,125,091	0	6,061,556	\$6,061,556 100%
Remove revenue for capital projects	(9,518,465)	(1,218,368)	(7,496,250)	(\$6,277,882) 84%
Long term debt principle	1,316,048	174,080	1,709,972	\$1,535,892 90%
Transfers to/from reserves	8,991,074	(353,806)	4,797,655	\$5,151,461 107%
E: 'S (DEFICIENCY) - LG Model	50,000	25,240,466	(0)	(\$25,240,467) =

Projects Progress Report

May 31, 2010

Project Name	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to May 31	2010 Budget Remaining, on May 31	Status Update on May 31, 2010
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Administration Department

Questica Budget Module	0	15,000	0	15,000	Under review
FV Buildings Alarm System	0	13,128	0	13,128	Quotes are being obtained.
La Crete Office Building	2,134,880	1,051,375	800,009	251,366	Near completion
Zama Multi-Use Facility	359,991	2,611,956	1,250,311	1,361,645	In progress
Virtual City Hall (Diamond Municipal Solutions)	0	20,000	0	20,000	Scheduled to begin in June.
FV - Ford 9 Passenger Handivan	0	80,000	0	80,000	Looking into options.
Fort Vermilion - Corporate Office Upgrade	16,850	1,608,150	75,101	1,533,049	Scheduled for May 11, 2010, tender closing.
Vehicle for Administrator	0	35,000	32,640	2,360	Completed.
La Crete Library Building	0	5,000	1,950	3,050	To be reviewed by La Crete Building Committee.
<i>Total department 12</i>	<i>2,511,721</i>	<i>5,439,609</i>	<i>2,160,011</i>	<i>3,279,598</i>	

Fire Department

2009 Pumper Truck (Zama FD)	132,972	199,063	212,584	-13,521	Purchased
Tompkins Fire Hall Construction	0	300,000	11,313	288,687	In planning stage.
2009 Fire/Water Truck (as per RSSA with the Town of High Level)	0	300,000	94,021	205,979	On order
New Fire Hall / Public Works Building (Zama)	144,546	594,954	395,265	199,689	In progress, near completion.
Fire Guard Expansion Zama		369,696	346,365	23,331	Done
<i>Total department 23</i>	<i>277,518</i>	<i>1,763,713</i>	<i>1,059,548</i>	<i>704,165</i>	

Project Name	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to May 31	2010 Budget Remaining, on May 31	Status Update on May 31, 2010
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Transportation Department

La Crete 98th Ave - Urban Standard	3,645,813	154,187	375	153,812	
Wolfe Lake Road & Water Point	30,571	469,429	0	469,429	
Road Construction Requests (South)	77,556	22,444	79	22,365	
FV Rural - Gull Greek Bridge (BF 9041)	0	250,000	767	249,233	Starting May 10, 2010.
FV - Compact Utility Tractor	0	25,000	0	25,000	On hold until budget complete.
Public Works Shop Construction (relocate to WTP site) (La Crete)	736,298	90,000	36,766	53,234	
FV - Coverall Shelter for Rocky Lane Grader	0	30,000	0	30,000	On hold until budget complete.
FV - Paving 53 St from River Rd. to 48 Ave (Urban Standard)	0	5,000	6,872	-1,872	On hold until budget complete.
FV - Paving D.A. Thomas Park	0	1,000	0	1,000	On hold until budget complete.
FV - Paving Lodge Parking	0	1,000	0	1,000	On hold until budget complete.
FV - Skid Steer (Bobcat)	0	38,195	0	38,195	Done
HL Rural - Drainage (East)	0	500,000	290	499,710	In progress - planning stage.
HL Rural - Reconstruction of TWP Rd 110-2 (4 miles)	0	150,000	0	150,000	In progress
LC - Grader Replacement (Blue Hills)	0	350,000	338,961	11,039	
LC 102 Str & 92 Ave curb, gutter & sidewalk	1,710,218	39,782	1,176	38,606	
LC - Public Works - Salt and Sand Shelter & Asphalt Pad for Salt and Sand Shed	0	133,180	0	133,180	
Zama Bearspaw Crescent	492,261	49,633	0	49,633	In progress
LC - Public Works Shop - Plow Truck Replacement (unit 1844)	0	70,000	59,051	10,949	
River Road (Fort Vermillion)	1,102,493	55,490	0	55,490	In progress
LC - Public Works Shop - Skid Steer Replacement	0	38,195	0	38,195	
LC - Paving of Parking Lot at the Lodge	0	1,000	0	1,000	
Road Construction Requests	0	250,000	0	250,000	\$100,000 - not used yet
Zama - Skid Steer (Bobcat)	0	38,195	0	38,195	Done
Zama - Hotsy 1270 Hot Water Steamer	0	7,000	0	7,000	Done
Zama - Truck Box Sander	0	15,000	0	15,000	Done
Zama - Water Tank	0	7,900	0	7,900	On hold until budget complete.

Project Name	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to May 31	2010 Budget Remaining, on May 31	Status Update on May 31, 2010
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Apache Road - Pull Out Area	0	50,000	0	50,000	In progress
Hwy 697 Drainage (Buffalo Head)	15,176	66,780	0	66,780	
Rocky Lane Road Reconstruction	130,760	169,240	0	169,240	Planning stage
AJA Friesen Road Reconstruction	457,645	242,355	21,505	220,850	
LC 100th Ave Reconstruction - CAMRIF (BCF)	99,431	1,079,213	15,577	1,063,636	
Service box for FV truck	0	19,000	19,000	0	Done
<i>Total department 32</i>	<i>8,498,222</i>	<i>4,418,217</i>	<i>500,419</i>	<i>3,917,798</i>	

Airport Department

LC - Airport Paving	0	2,595,670	24,881	2,570,789	
FV - Airport Paving	0	1,308,890	13,326	1,295,564	Out for tender.
Zama - Helipad	0	100,000	0	100,000	Waiting for specs from integrated engineering.
<i>Total department 33</i>	<i>0</i>	<i>4,004,560</i>	<i>38,207</i>	<i>3,966,353</i>	

Project Name	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to May 31	2010 Budget Remaining, on May 31	Status Update on May 31, 2010
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Water Treatment & Distribution Department

FV - Water Line Services (school, church, college)	0	50,000	0	50,000	Planning stage
Zama Water Treatment System	13,489,351	30,000	0	30,000	
Paving of Raw Water Truck Fill Access: Sub Grade Prep and Pavement (La Crete)	0	20,000	0	20,000	
FV WTP - Lab Renovation & Equipment	0	16,000	0	16,000	On hold until budget complete.
FV WTP - Upgrades	455,242	30,000	0	30,000	On hold until budget complete.
FV WTP - Truck 3/4 Single Cab	0	35,000	35,484	-484	
Raw Water Truck Fill - Zama	0	100,000	0	100,000	Planning stage
Treated Water Truck Fill - La Crete	0	170,000	85,195	84,805	
FV WTP - Boiler/ Header	0	31,537	0	31,537	
FV WTP - Filter Media Replacement	0	24,713	0	24,713	On hold until budget complete.
LC - Hydrant Replacement Program	0	100,000	0	100,000	On hold until budget complete.
LC WTP - Power Backup	0	99,000	0	99,000	
Rural Water - Phase I	0	3,520,969	84,161	3,436,808	
Water Meter Reading System	0	50,000	0	50,000	
Underground Sprinkler System at WTP site LC (Froese Enterprises)	0	6,000	0	6,000	
<i>Total department 41</i>	<i>13,944,593</i>	<i>4,283,219</i>	<i>204,840</i>	<i>4,078,379</i>	

Sewer Disposal Department

Zama Waste Water upgrade - Phase II	4,024,619	100,000	9,130	90,870	On hold until budget complete.
LC - Lagoon Upgrade	0	20,000	0	20,000	
LC - Sewer Flusher	0	55,000	0	55,000	
LC - Sewer Trunk Main	0	420,400	0	420,400	
North Point Subdivision Lift station	0	636,000	3,600	632,400	
<i>Total department 42</i>	<i>4,024,619</i>	<i>1,231,400</i>	<i>12,730</i>	<i>1,218,670</i>	

Solid Waste Disposal

WTS Fencing Fort Vermilion	2,011	32,989	0	32,989	Done
<i>Total department 43</i>	<i>2,011</i>	<i>32,989</i>	<i>0</i>	<i>32,989</i>	

Project Name	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to May 31	2010 Budget Remaining, on May 31	Status Update on May 31, 2010
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Agricultural Services Department

Blue Hills Storm Water Control & 103-2 rd (Blue Hills Drainage)	281,823	144,431	32,367	112,064	In progress - 30% completed.
Blue Hills Drainage Study	9,895	10,105	0	10,105	To be reviewed at next ASB meeting.
<i>Total department 63</i>	<i>291,718</i>	<i>154,536</i>	<i>32,367</i>	<i>122,169</i>	

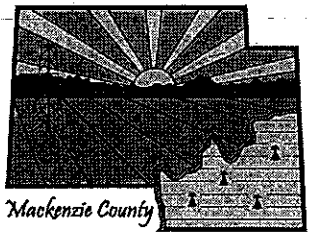
Recreation Department

Fort Vermilion Arena - Dressing Rooms	0	375,000	0	375,000	
Fort Vermilion Recreation Board	0	25,000	0	25,000	
La Crete Recreation Board	0	65,000	0	65,000	
Zama Recreation Board	0	40,000	0	40,000	
<i>Total department 71</i>	<i>0</i>	<i>505,000</i>	<i>0</i>	<i>505,000</i>	

Parks & Playgrounds Department

Machesis Lake Playground Additions: playground equipment & preparation	5,888	17,112	50	17,062	Installed second week of May.
Dock Improvements	0	60,000	37,819	22,181	Dock type still under discussion
Water Spray Park (Fort Vermilion)	0	80,000	0	80,000	On hold until budget complete.
Zama Park - Installation of Water Line	0	10,000	175	9,825	Planning stage
Zama Community Park Expansion	0	344,760	8,000	336,760	Planning stage
Concrete Toilet - Zama	0	19,975	0	19,975	Toilets on order
Concrete Toilet - Machesis Lake	0	16,650	0	16,650	Toilets on order
Concrete Toilet - FV Arena Park	0	16,650	0	16,650	Toilets on order
Concrete Toilet - LC Arena Park	0	14,450	0	14,450	
Concrete Toilet - Hutch Lake	0	17,250	0	17,250	Toilets on order
Fence around green space at Wadlin	0	11,000	0	11,000	
La Crete Walking Trails	0	57,000	0	57,000	
Cell Tower - Wadlin Lake	0	7,000	0	7,000	
RV Dump - Hutch Lake	0	6,600	0	6,600	Planning stage
La Crete - Water Spray Park	0	120,000	0	120,000	
<i>Total department 72</i>	<i>5,888</i>	<i>798,447</i>	<i>46,044</i>	<i>752,403</i>	

TOTAL 2010 TCA Projects	29,556,290	22,631,690	4,054,166	18,577,525	
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mighty Peace Tourist Association – Member at Large Appointment

BACKGROUND / PROPOSAL:

The Mighty Peace Tourist Association approved Council's request for an additional member from the County to sit on their Board.

The position has been advertised and two applications were received and are attached for Council's consideration.

A term period for this appointment needs to be determined.


OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Travel & per diem costs as per the Honorarium & Expense Bylaw.

RECOMMENDED ACTION:

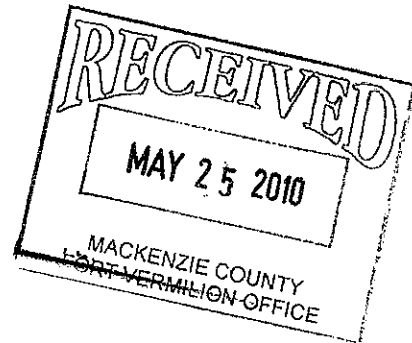
That _____ be appointed to the Mighty Peace Tourist Association for a _____ year term.

Author: C. Gabriel Review By: _____ CAO 

Wally Schroeder
Box 1166
La Crete, Alberta
T0H 2H0
Phone: 780-928-2055

May 25, 2010

Carol Gabriel
Executive Assistant
Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0



To the Mackenzie County Council:

I am applying to serve on the Mighty Peace Tourist Association board.

Please inform me at your convenience, as to your decision regarding my status on this board. My phone numbers are 780- 928-2055 and 780- 841-2826 and my email is wallys@fvsd.ab.ca

Thank you for considering my application.

Sincerely yours;

Wally Schroeder

Carol Gabriel

From: Beth Kappelar [sbkapp@telusplanet.net]
Sent: Sunday, May 30, 2010 6:34 AM
To: Carol Gabriel
Subject: Mighty Peace Tourist Association Appointment

Dear Carol,

Please accept this as my application to be appointed to the Mighty Peace Tourist Association Board. I have resided in the area since 1982, and have long been an unofficial promoter of the north. I feel that we are privileged to live and work in such a unique and beautiful area of the province, and would be more than willing to help "share" it with others through increased tourism. I believe I could bring some new and/or fresh ideas to the table.

Thank you for your consideration,

Beth Kappelar
Box 1666
High Level, AB
T0H 1Z0
780-926-4674

THE MIGHTY PEACE TOURIST ASSOCIATION

MINUTES OF THE SPECIAL GENERAL MEETING

MARCH 29, 2010, 7:00 P.M.

BERWYN ELKS COMMUNITY CENTRE, BERWYN, ALBERTA

MEMBERS PRESENT

Rhonda Davidson, President & Peace Valley Guest Ranch
Cheryl Anderson, County of Northern Lights
Larry Chorney, Town of Fairview
Jim Lewis, Town of Grimshaw
Bill Moedt, Clear Hills County
Carolyn Kolebaba, Northern Sunrise County
Klaus Noruschat, Village of Nampa
Wanda Laurin, Town of Peace River
Bob Willing, Municipal District of Peace No. 135
Laura Gloor, Peace River Museum and Archives
Gail Sandboe, Berwyn & District Chamber of Commerce
Dave Cummings, Ft. Dunvegan Historical Society
Larry Wallin, Municipal District of Spirit River No. 133
John Sinkewich, Village of Rycroft
Ashley Zavisha, Village of Hines Creek
Mike McRann, Saddle Hills County
Brenda Taylor, Mackenzie Municipal Services Agency

ALSO IN ATTENDANCE

Nicole Halvorson, Executive Director
Mat Bergeron, Economic Development and Project Coordinator, Northern Sunrise County

ITEM 1: CALL TO ORDER

R. Davidson called the meeting to order at 7:10 p.m.

ITEM 2: PROPOSED BYLAW AMENDMENT

The membership reviewed the proposed addition to Article 4, Section 1 A of the bylaws. At present, this change will affect one municipality. The addition is related to the request from Mackenzie County for an additional seat on the Board of Directors.

ITEM 3: VOTE

SPECIAL RESOLUTION #01/10

W. Laurin moved

To Add "Municipalities with a population over 9000 may appoint 1 (one) additional person to sit as a Director of the Association." to Article 4, Section 1 A of the Bylaws of the Mighty Peace Tourist Association.

Seconded: J. Lewis

CARRIED

16 in votes in favour, 1 vote opposed

ITEM 4: ADJOURNMENT

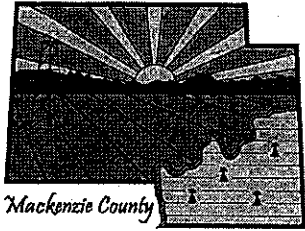
MOTION

C. Anderson moved the meeting be adjourned.
The meeting was adjourned at 9:50 p.m.

CARRIED

R. Davidson, President

B. Taylor, Recording Secretary



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie Housing Management Board – Member at Large Appointment

BACKGROUND / PROPOSAL:

As a result of the resignation of a board member on the Mackenzie Housing Management Board advertisements were placed and two applications have been received for Council's consideration.


This term will expire in October 2010 at which time the new one year appointments will be made.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That _____ be appointed to the Mackenzie Housing Management Board for the remainder of a term ending October 2010.

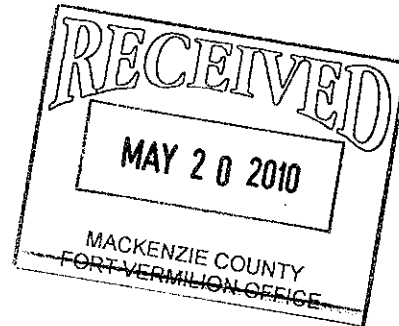
Author: C. Gabriel Review By: _____ CAO 

Jack A. Eccles, CRA

9817-95 Street, Box 823
La Crete, Alberta T0H 2H0
Phone 780-926-6317 Fax 780-928-4067
Email: jeccles@agt.net

May 20, 2010

Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0



Attention: Carol Gabriel, Executive Assistant

Re: Appointment Mackenzie Housing Management Board

I understand that there is a position available on the Mackenzie Housing Management Board, please accept this letter as my application.

I have been a resident and taxpayer in La Crete for over 25 years. Through my employment I have become very familiar with the communities in the region.

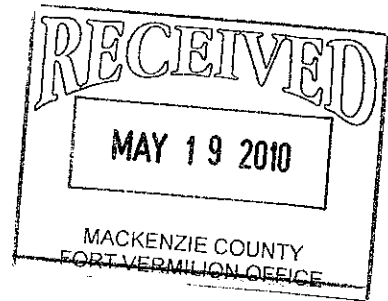
I am fully aware that the Mackenzie Housing faces many unique challenges that require unique solutions, and I would appreciate the opportunity to participate in this process.

Yours truly,

A handwritten signature in cursive script, appearing to read "Jack A. Eccles".

Jack A. Eccles

May 19, 2010



Carol Gabriel, Executive Assistant
Mackenzie County
Fort Vermilion, AB

HAND DELIVERED

Dear Carol:

Re: Appointment to Mackenzie Housing Board

Please accept my name as a candidate to the Mackenzie Housing Management Board.

I believe I have the qualifications that will be a positive contribution to the Board. I have lived in the La Crete area for the majority of my life and still live in the community.

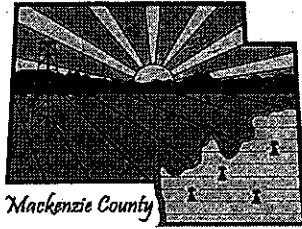
I have had several years experience sitting on the Northwestern Health Services Board and experience sitting on the municipal council.

I can be contacted at 780-928-3985 or 841-9419.

Sincerely

A handwritten signature in cursive script, appearing to read "Reuben Derksen".

Reuben Derksen



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	July 13, 2010 Regular Council Meeting

BACKGROUND / PROPOSAL:

Due to several Councillors being away for the July 13th Council meeting, administration recommends changing the meeting to Thursday, July 8, 2010.

Administration also recommends that the meeting be held in La Crete as the previous meeting scheduled at this location was changed.

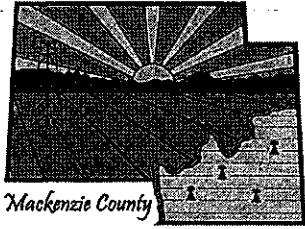
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the July 13, 2010 Regular Council meeting be changed to Thursday, July 8, 2010 at 10:00 a.m. and that it be held at the La Crete County Office.

Author: C. Gabriel Review by: _____ CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Land Purchase from SRD

BACKGROUND / PROPOSAL:

Whereas lands are required for municipal and public development we have requested status of same from Sustainable Resource Development. They responded as per the letter of May 17, 2010 which was received on May 26, 2010.

OPTIONS & BENEFITS:

Parcel #1 for the Grow North project could probably be no cost to the County as Grow North would pay us our costs.

Parcel #2 could be sold to the developer at cost plus all expenses (no cost to the County and subject to an actual development).

Parcel #3 would cost the County the appraised value which would likely be 50% of the deposit (\$12,000.00).

COSTS & SOURCE OF FUNDING:

2010 Budget.

Author: W. Kostiw

Review by: _____

CAO

RECOMMENDED ACTION:

Motion 1 – Property #1

That administration be authorized to proceed with the purchase of property #1 and enter into a sales agreement with Grow North at cost recovery.

Motion 2 – Property #2

That administration be authorized to proceed with the purchase of property #2 and prepare a draft development agreement with the transfer site developer.

Motion 3 – Property #3 (Tompkins Fire Hall Site)

That administration be authorized to purchase property #3 for the Tompkins Fire Hall and water point facilities.

Author: W. Kostiw **Review by:** _____ **CAO** _____

RFD

AR 24875

May 17, 2010

Mr. William Kostiw
Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermillion, AB T0H 1N0

Dear Mr. Kostiw:

Thank you for your April 16, 2010 letter concerning the county's request to acquire Crown land for development. I am pleased to provide the following information.

Sustainable Resource Development would be pleased to consider applications from the county to purchase the two parcels of public land for the Grow North development and the rail car/ truck transfer site. If the department finds the land suitable for sale, and the county accepts the department's offer and meets the terms of sale, including payment of the appraised value, the department will proceed with a Recommendation for an Order-in-Council to Executive Council to sell the land to the county.

- ① To facilitate the Grow North project, Sustainable Resource Development will cancel the company's land purchase application and sell the land directly to the county. Grow North will then be able to pursue purchase directly from the county.
- ② With respect to the transfer site, since the land in SE 24 and NE 13-109-20-W5 is under Forest Management Agreement No. FMA 02000040 held by Tolko Industries Ltd., these parcels of land will need to be withdrawn from the FMA before the department can approve any sale application.
- ③ Regarding the fire hall site, the department is prepared to issue a miscellaneous lease on public land to the county for public works purposes, but the county must first submit its reclamation security deposit. This deposit is assessed based on the projected costs of reclamation and is a requirement of all disposition holders on public land. As indicated previously, the security deposit has been assessed at \$24,596.

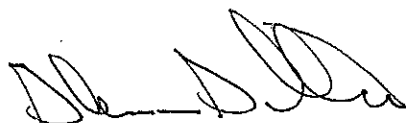
Another option would be for the county to apply to purchase the site at the appraised value. In this case, you would be required to submit a purchase application, and the department would then proceed with its application review, as outlined above.

The county would be required to complete First Nation consultation on any site approved for direct sale, in accordance with Alberta's First Nations Consultation Guidelines on Land Management and Resource Development.

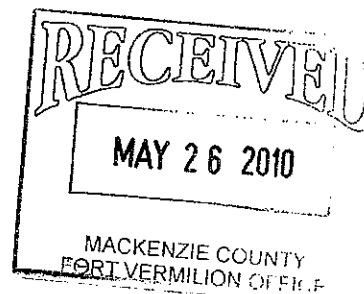
If you have any further questions or require additional information, please contact Ms. Lynda Ferguson in the department's Land Dispositions Branch at 780-415-4658 (toll free by first dialing 310-0000).

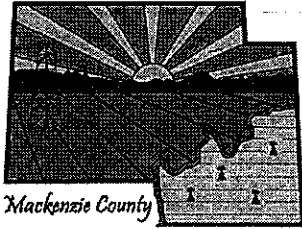
Thank you again for writing.

Sincerely,



Glenn Selland
Acting Assistant Deputy Minister





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Grant Smith – Agricultural Fieldman
Title:	Appointment of Weed Inspectors

BACKGROUND / PROPOSAL:

Under Section 2 of the Weed Control Act: 7.(1) A local authority shall appoint inspectors to enforce and monitor compliance with this act within the municipality.

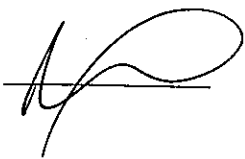
OPTIONS & BENEFITS:

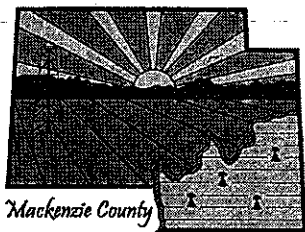
The Agricultural Service Board has hired David L. Driedger of La Crete and Bill Hayday of Rocky Lane as seasonal Weed Inspectors for the 2010 season to administer and enforce the Weed Control Act under the supervision of the Agricultural Fieldman.

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That David L. Driedger and Bill Hayday be appointed as Weed Inspectors for Mackenzie County under the Weed Control Act for the 2010 season.

Author: Colleen Nate Reviewed by _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Rural Water

BACKGROUND / PROPOSAL:

Council has authorized GENIVAR Engineering to proceed with the design of the rural water acquisition and draft tender documents.

OPTIONS & BENEFITS:

The options of final alignment are being studied by the consultants and will be presented to the Committee.

The benefits of the project are many fold.

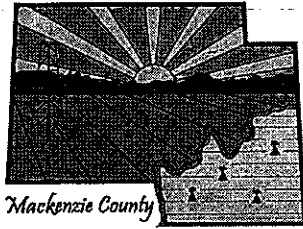
COSTS & SOURCE OF FUNDING:

2010 Budget

RECOMMENDED ACTION:

That the rural water update be received for information.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	Bylaw 764/10 Maree Vervoort – Road Closure (High Level Rural)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to close a portion of government road allowance between NW 4-109-17-W5M and NE 5-109-17-W5M for the purpose of consolidating a fragmented parcel of land onto a quarter section.

On April 29, 2010 the Municipal Planning Commission approved Subdivision 01-SUB-10 for a fragmented parcel of land with optional conditions. These options were:


Options

- i. Road Plan 802 1388 shall be extended east to the east side of the theoretical road allowance between the NW 4-109-17-W5M and NE 5-109-17-W5M. This road shall be constructed to Mackenzie County standards and at the developer's expense, or**
- ii. The developer may request to close and purchase the theoretical road allowance between the NW 4-109-17-W5M and NE 5-109-17-W5M and consolidate the three parcels together. Should the developer decide to go with this option then the extension of Road Plan 802 1388 will not be required.**

The developer has requested to go with option two (2) and is requesting the road closure.

Author: Liane Lambert,
Development Officer

Review by: Mary Jo Van Order,
Director of Planning
& Development

CAO


DETAILS

The developer was given these two options because of the unique difficulties in accessing the land. These difficulties are that the fragmented land is separated on three sides (north, south & east) by the Boyer River and on the west side by a government road allowance (that is cut off by the Boyer River on the north & south ends). And there is no legal road constructed up to any part of NW 4-109-17-W5M. The developer can request the County to construct a road up to the larger non-fragmented portion of NW 4-109-17-W5M as it meets the County requirements for Policy PW019 Road Construction Eligibility. However, the fragmented portion that the developer wishes to subdivide does not meet these requirements.

Therefore the developer was given two options for the subdivision, the first option was to provide land from their adjoining quarter and construct the existing forced surveyed road (Road Plan 802 1388) 585 meters east to the proposed subdivision.

The second option was to consolidate the fragmented piece of land onto the developer's adjacent quarter section on the west side. With this option, the applicant will be required to request a road closure and purchase the short piece of government road allowance that runs north and south between NW 4-109-17-W5M and NE 5-109-17-W5M. The developer can then consolidate the closed government road allowance and the fragmented piece of land from NW 4-109-17-W5M with NE 5-109-17-W5M. In doing so, no additional road construction would be required.

This application was presented to the Municipal Planning Commission at the May 27, 2009 meeting. The Municipal Planning Commission's recommendation to Council is to proceed with Bylaw 764/10 being a road closure bylaw to close and sell a portion of government road allowance between NW 4-109-17-W5M and NE 5-109-17-W5M.

OPTIONS & BENEFITS:

Closing this portion of road allowance will allow for the consolidation of the fragmented piece of land from NW 4-109-17-W5M with NE 5-109-17-W5M which eliminates the need for the construction of a road.

COSTS & SOURCE OF FUNDING:

The developer shall be responsible for all costs.

RECOMMENDED ACTION:

That first reading be given to Bylaw 764/10 being a road closure bylaw to close and sell a portion of government road allowance between NW 4-109-17-W5M and NE 5-109-17-W5M.

Author: Liane Lambert,
Development Officer

Review by:

Mary Jo Van Order,
Director of Planning
& Development

CAO

BYLAW NO. 764-10

BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND CREATING TITLE
TO A PORTION OF A STATUTORY ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.

WHEREAS, Council of Mackenzie County has determined that the statutory road allowance as outlined on Schedule A attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw has been published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close to public travel for the purpose of creating title to the statutory road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

1. Meridian 5 Range 17 Township 109
All that portion of Government Road Allowance
Lying within the limits of Plan 102 _____
containing _____ hectares (_____ acres) more or less.
Excepting thereout all mines and minerals.

READ a first time this ___ day of _____, 2010

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

APPROVED this _____ day of _____, 2010

Minister of Transportation

Approval valid for _____ months.

READ a second time this ___ day of _____, 2010

READ a third time and finally passed this ___ day of _____, 2010.

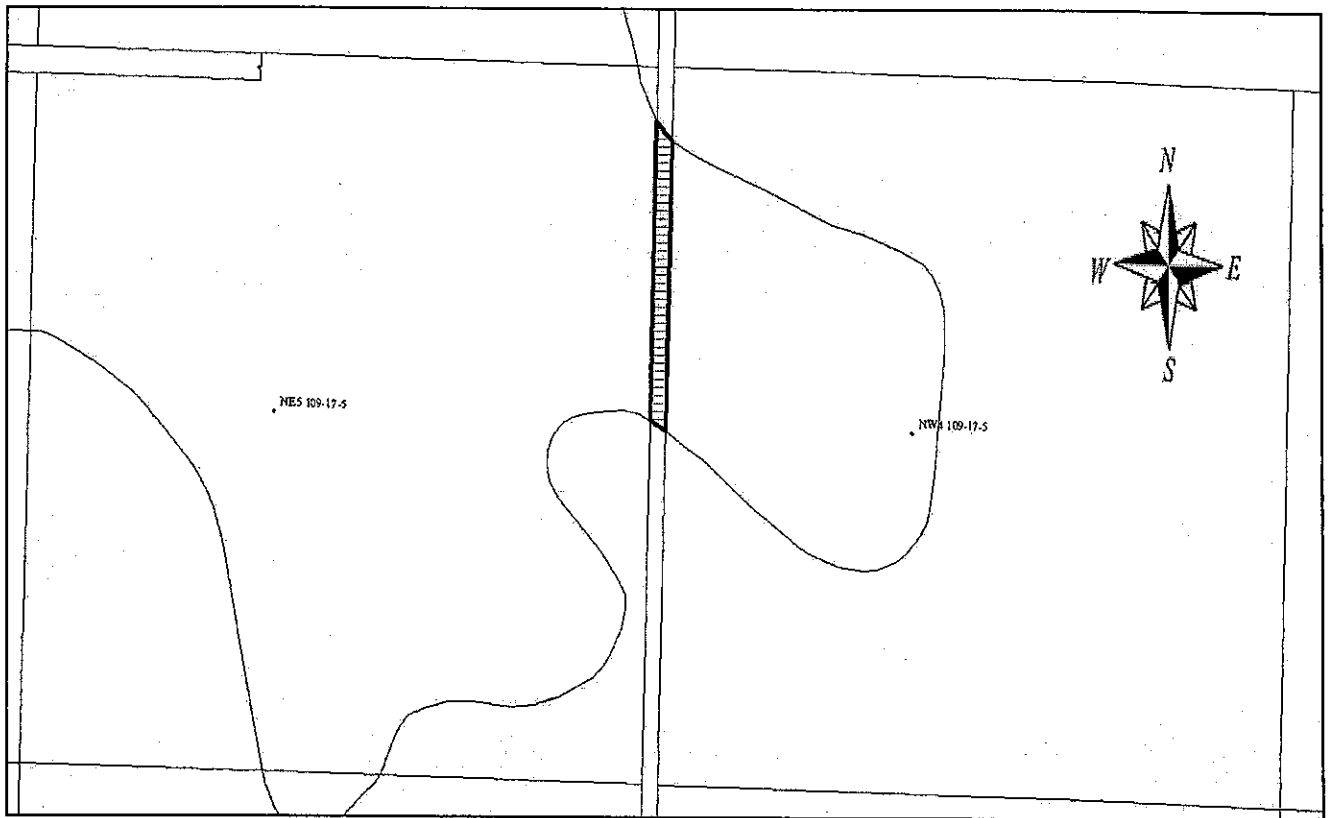
Greg Newman
Reeve

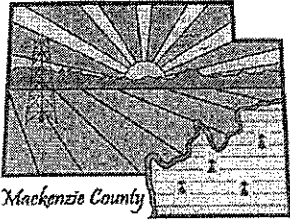
William Kostiw
Chief Administrative Officer

BYLAW NO. 764-10

SCHEDULE "A"

1. That the land use designation of the following property known as:
 2. Meridian 5 Range 17 Township 109
All that portion of Government Road Allowance
Lying within the limits of Plan 102 _____
containing _____ hectares (_____ acres) more or less.
Excepting thereout all mines and minerals.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. Bylaw 764/10 ~~759/10~~

NAME OF APPLICANT Maree Vervoort		
ADDRESS Box 1857		
TOWN High Level, AB		
POSTAL CODE T0H 1Z0	PHONE (RES.) 780-926-1500	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER Mike & Maree Vervoort		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. NW	SEC. 4	TWP. 109	RANGE 17	M. 5	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: _____ TO: Road Closure Request

REASONS SUPPORTING PROPOSED AMENDMENT:

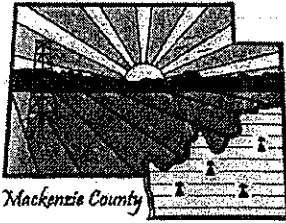
Closure of a portion of government road allowance between NE 5-109-17-W5M and NW 4-109-17-W5M in order to subdivide and consolidate a portion of NW 4-109-17-W5M into NE 5-109-17-W5M.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 117368

APPLICANT [Signature] DATE May 04/2010

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER _____ DATE _____



Mackenzie County
P.O. Box 640, Fort Vermilion AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

May 5, 2010

File No. 01-SUB-10

Maree Vervoort
Box 1857
High Level AB T0H 1Z0

Dear Mr. & Mrs. Vervoort:

Subdivision Decision on NW 4-109-17-W5M

Your application for subdivision has been APPROVED subject to the conditions set out on the attached Decision Form.

If any of these conditions are unacceptable to you, you may file an appeal to the Subdivision and Development Appeal Board. This appeal must be filed within 14 days of the receipt of this letter. The date of receipt is deemed to be 5 days from the date of this letter. The appeal, along with a \$250 fee, must be submitted to:

Secretary, Mackenzie County
Subdivision and Development Appeal Board
P.O. Box 640
FORT VERMILION AB T0H 1N0

If you are satisfied with the above decision, you may proceed to comply with the attached conditions prior to getting your subdivision registered at the Land Titles Office. The approval is valid for 1 year only; therefore, prior to **April 29, 2011**, you should prepare and submit to this office a plan suitable for registering for final endorsement. Prior to proceeding with your subdivision, please contact Liane Lambert at (780)-927-3718 to review the subdivision procedure.

Yours truly,


Mary Jo Van Order,
Director of Planning and Development

pc: Telus
ATCO Electric
Northern Lights Gas Co-op

MACKENZIE COUNTY
DECISION

FILE: 01-SUB-10
LEGAL: NW 4-109-17-W5M
DATE: April 29, 2010

DECISION: Based on those matters considered under Section 7 of the *Subdivision Regulation*, the submissions received from those agencies referred to under Section 5 of the *Subdivision Regulation* and submissions from adjacent landowners pursuant to Section 653(5) of the *Municipal Government Act*, the Subdivision Approving Authority hereby **APPROVES** the proposed subdivision subject to the following conditions:

1. This approval is for a single fragmented lot subdivision, 25 acres (10.11 hectares) more or less in size.
2. Applicant/developer shall enter into a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
 - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.

Options

- i. **Road Plan 802 1388 shall be extended east to the east side of the theoretical road allowance between the NW 4-109-17-W5M and NE 5-109-17-W5M. This road shall be constructed to Mackenzie County standards and at the developer's expense, or**
- ii. **The developer may request to close and purchase the theoretical road allowance between the NW 4-109-17-W5M and NE 5-109-17-W5M and consolidate the three parcels together. Should the developer decide to go with this option then the extension of Road Plan 802 1388 will not be required.**
- c. Alberta Environment requires that any future development on the property (including the required access road) would have to be engineered in such a fashion that there could be no negative impacts to the river channel and the

existing riparian buffer. Adequate setback from the top of the bank should be put in place to ensure that the natural river erosion process do not in the future cause either a flood or stability issue to the landowners property or infrastructure. The services of a professional firm with experience in soil stability may be required to make a proper assessment of the site depending on the scope of future development. Contact Alberta Environment prior to any development at (780) 624-6239.

- d. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
- e. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
- f. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- g. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.

NOTE: All subsequent development must conform to all applicable provincial regulations and to the municipality's land use bylaw. Please contact the appropriate authorities to determine the required building/development standards.

Please contact your surveyor to determine if the Land Titles Office will accept a Descriptive Plan or a Plan of Survey for registration. Please ensure that the Alberta Land Surveyor that you contact fully explains the advantages or disadvantages of a plan of survey versus a descriptive plan.



Municipal Planning Commission

DATE

May 5, 2010

SUBDIVISION APPLICATION SITE PLAN

QTR./L.S. SEC TWP RG M PLAN NO. BEK. LOT
 NW 4 109 17 5 of [] [] []

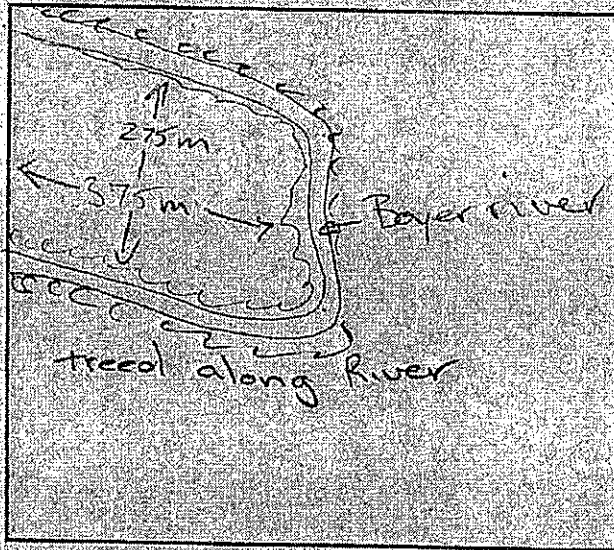
Date of site plan: June 30/09

Comments: this area is seperated from the remainder of the quarter by the Boyer River



MD ACCESS 750m

ROW



TENTATIVE PLAN
APPROVAL
 SUBJECT TO THE
 CONDITIONS SET
 OUT ON THE ATTACHED
 DECISION FORM
 FILE: 01-Sub-10
 DATE: April 29, 2010

Site Plan Checklist

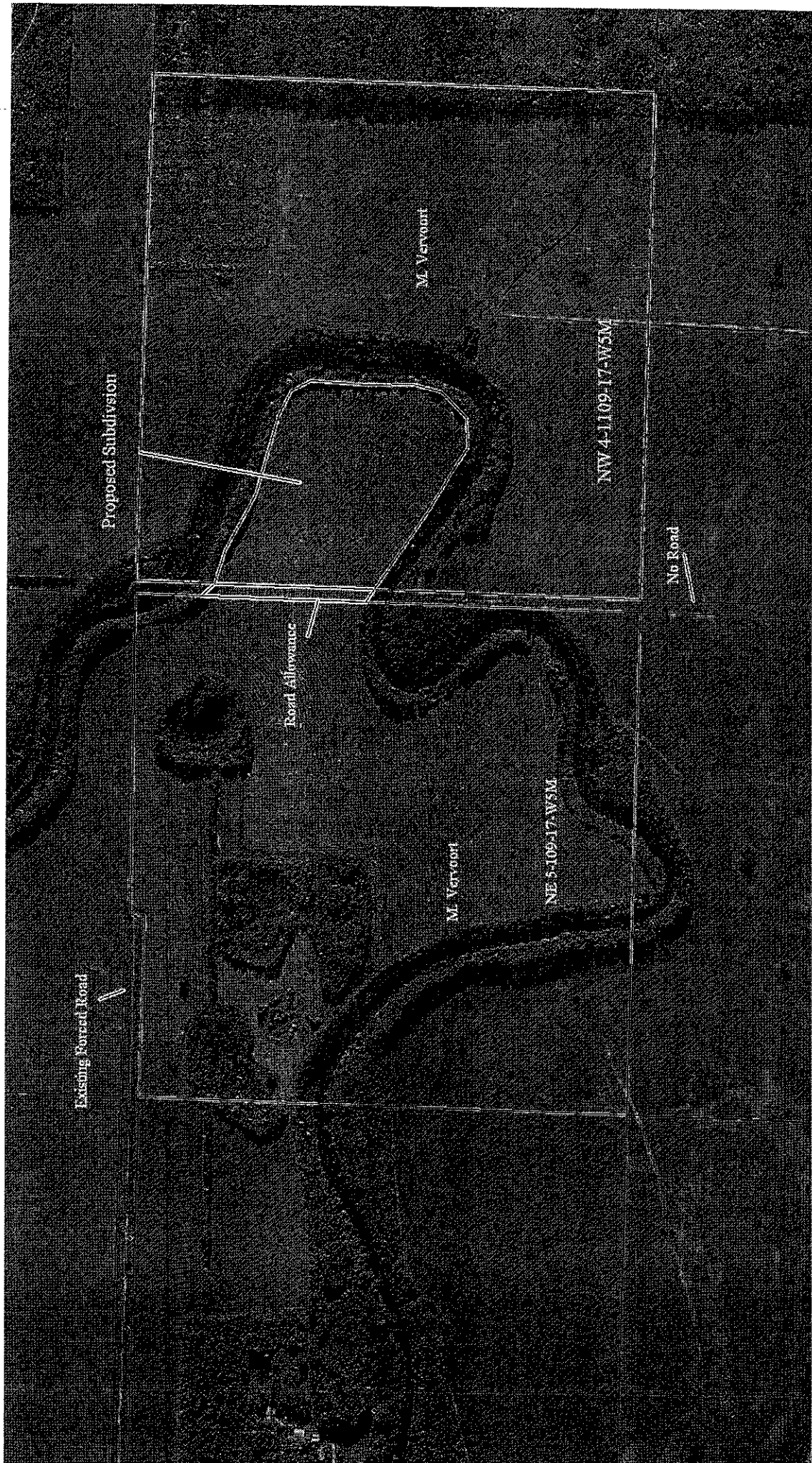
- Location of existing buildings from property lines none within 1/2 mile
- Location of proposed subdivision from property/quarter lines
- Location of access/driveway and distance from intersections
- Ravines, creeks, lakes, sloughs and any other water bodies
- Location of shelterbelts and/or treed areas along river
- Location of road(s) and/or road allowances
- Length and width of proposed subdivision 375m x 275m

NOTE: Where buildings are existing, the property must be surveyed by a qualified land surveyor.

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Proposed Subdivision

Road Allowance

Existing Forrat Road

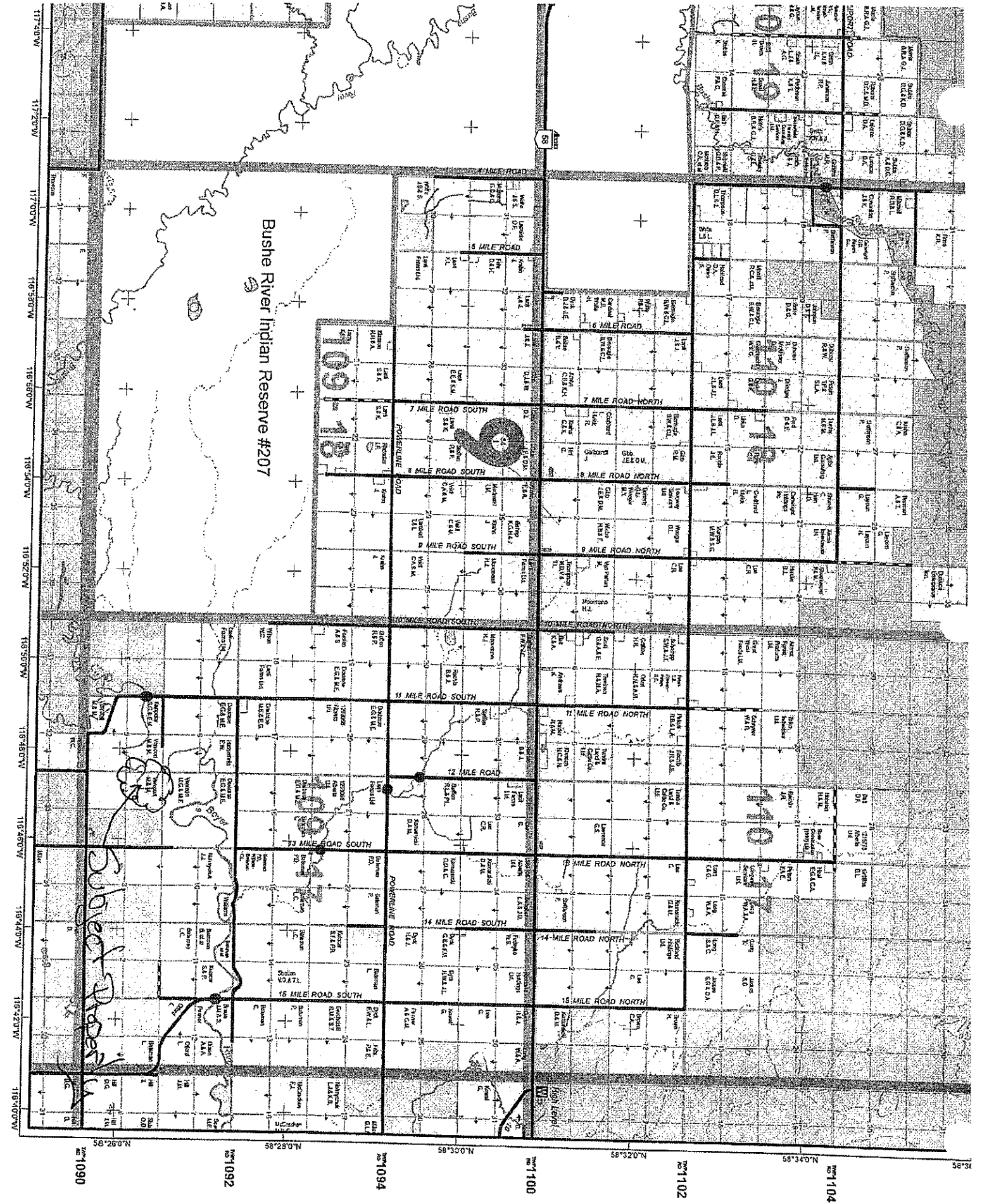
M. Vervout

NW 4-1109-17-W5M

No Road

M. Vervout

NE 5-109-17-W5M



WCM-17-09-17-WMM



www.isle.org

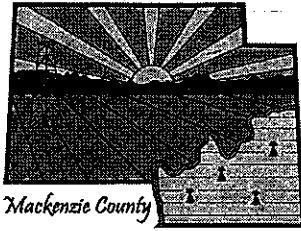
Basic map

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DISCLAIMER: Information is provided as is. The County, its departments, and its employees do not warrant the accuracy or completeness of the information.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	Bylaw 766/10 Land Use Bylaw Amendment to Rezone Plan 902 0600, Block 15, Lots 13 through 17, Plan 902 0600, Block 19, Lots 1 through 5, Plan 912 2041, Block 15, Lots 18 through 22 and 24, Plan 912 2041, Block 19, Lots 6 through 8, Plan 912 3390, Block 19, Lots 10 through 16, Plan 932 0276, Block 15, Lots 25 through 27, and Plan 932 0276, Block 19, Lot 9 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1" (La Crete)

BACKGROUND / PROPOSAL:

The Planning Department received a Land Use Bylaw amendment pre-submission review to rezone Plan 912 3390, Block 19, Lot 13 from Mobile Home Subdivision District 2 (MHS2) to Hamlet Residential District 1 (HR1). The pre-application was presented to the Municipal Planning Commission (MPC) at the May 27, 2010 meeting where the following motion was made:

MOTION 10-127 *That the Municipal Planning Commission recommendation to Council be to amend the Land Use Bylaw to rezone the following properties:*

- Plan 912 3390, Block 19, Lots 10 through 16,*
- Plan 932 0276, Block 19, Lot 9,*
- Plan 932 0276, Block 15, Lots 25 through 27,*
- Plan 912 2041, Block 15, Lots 18 through 22 and 24,*
- Plan 912 2041, Block 19, Lots 6 through 8,*
- Plan 902 0600, Block 15, Lots 13 through 17, and*
- Plan 902 0600, Block 19, Lots 1 through 5*

Author: Marion Krahn,
Development Officer

Reviewed by: Mary Jo Van Order,
Director of Planning
and Development **CAO**

from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1", subject to public hearing input.

OPTIONS & BENEFITS:

The rezoning pre-submission review was submitted as a result of one landowner wishing to construct a house with attached garage on a lot that currently contains an older mobile home. The current MHS2 zoning does not allow for the construction of houses.

In review of this proposal, the MPC considered the age of the buildings within the area and the zoning of the surrounding lands. The MPC does not support rezoning one lot in the middle of a zoning district as it does not encourage cohesive development and therefore, recommended rezoning the entire block. The proposed rezoning would allow for the construction of houses with or without attached garages (as a permitted use) while providing the possibility of the placement and/or replacement of a mobile home (as a discretionary use). In addition to allowing houses, the proposed rezoning may serve to revitalize an older part of La Crete.

The lands to the west of the subject area are zoned MHS2 and Hamlet Residential District 1A (HR1A). The lands to the east of the subject area are zoned HR1.

The minimum lot size in the HR1 zoning district is 22 meters (72 feet) by 33.5 meters (110 feet). Of the 30 lots contained within this area, 26 meet the minimum lot size, 3 are 2 meters (6.56 feet) narrower than required and 1 is 0.61 meters (2 feet) shorter than required.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

That first reading by given to Bylaw 766/10 being a Land Use Bylaw amendment to rezone Plan 912 3390, Block 19, Lots 10 through 16, Plan 932 0276, Block 19, Lot 9, Plan 932 0276, Block 15, Lots 25 through 27, Plan 912 2041, Block 15, Lots 18 through 22 and 24, Plan 912 2041, Block 19, Lots 6 through 8, Plan 902 0600, Block 15, Lots 13 through 17, and Plan 902 0600, Block 19, Lots 1 through 5 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1".

Author: Marion Krahn,
Development Officer

Reviewed by: Mary Jo Van Order,
Director of Planning
and Development

CAO

BYLAW NO. 766-10

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate the construction of houses.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels known as:

Plan 902 0600, Block 15, Lots 13 through 17,
Plan 902 0600, Block 19, Lots 1 through 5,
Plan 912 2041, Block 15, Lots 18 through 22 and 24,
Plan 912 2041, Block 19, Lots 6 through 8,
Plan 912 3390, Block 19, Lots 10 through 16,
Plan 932 0276, Block 15, Lots 25 through 27, and
Plan 932 0276, Block 19, Lot 9

be rezoned from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1", as outlined in Schedule "A".

READ a first time this ___ day of _____, 2010.

READ a second time this ___ day of _____, 2010.

READ a third time and finally passed this ___ day of _____, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

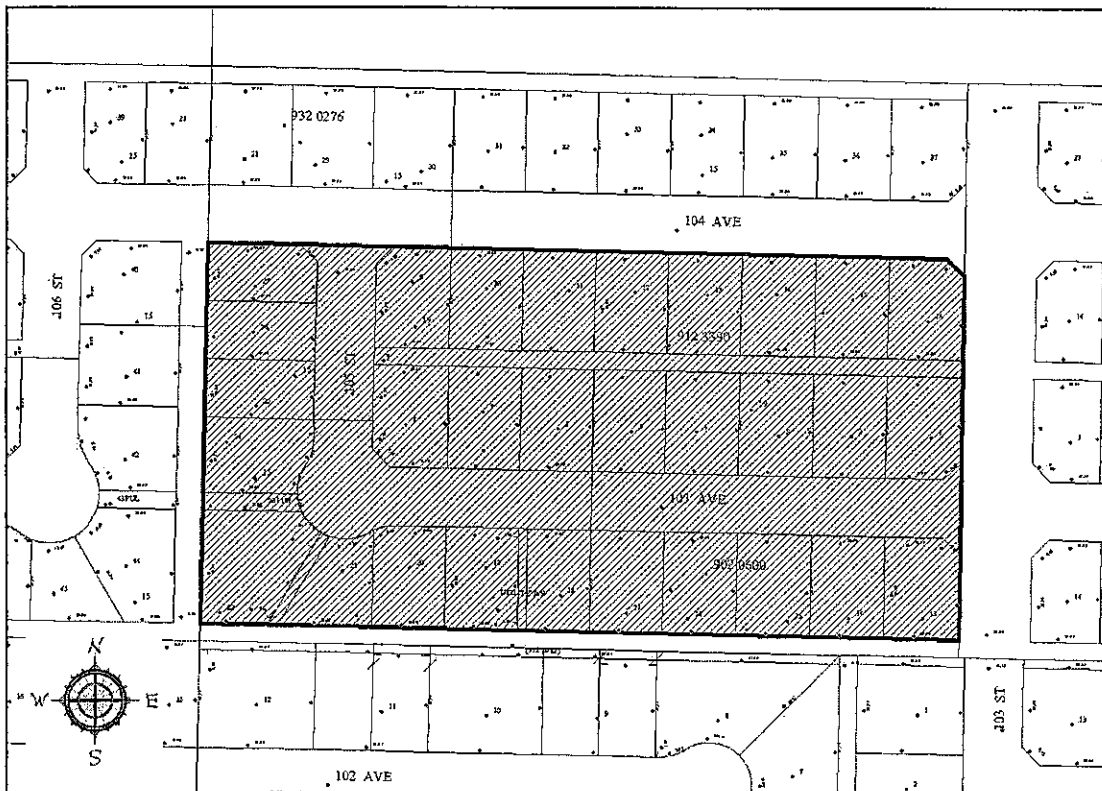
BYLAW NO. 766-10

SCHEDULE "A"

1. That the land use designation of the following property known as:

- Plan 902 0600, Block 15, Lots 13 through 17,
- Plan 902 0600, Block 19, Lots 1 through 5,
- Plan 912 2041, Block 15, Lots 18 through 22 and 24,
- Plan 912 2041, Block 19, Lots 6 through 8,
- Plan 912 3390, Block 19, Lots 10 through 16,
- Plan 932 0276, Block 15, Lots 25 through 27, and
- Plan 932 0276, Block 19, Lot 9

within the Hamlet of La Crete, be rezoned from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1".



FROM: Mobile Home Subdivision District 2 "MHS2"

TO: Hamlet Residential District 1 "HR1"

**7.27 MOBILE HOME (MANUFACTURED HOME)
SUBDIVISION DISTRICT 2 "MHS2"**

(Existing)

The general purpose of this district is to permit the development of mobile home subdivisions in the Municipal District where common water and sewer facilities are in place.

A. PERMITTED USES

- (1) Ancillary building and use.
- (2) Mobile home.

B. DISCRETIONARY USES

- (1) Convenience store.
- (2) Home based business.
- (3) Park.
- (4) Playground.
- (5) Public use.
- (6) Additions to existing houses

C. MINIMUM LOT WIDTH

20 metres (66 feet).

D. MINIMUM LOT DEPTH

33.5 metres (110 feet), unless otherwise required by the Development Officer.

E. FRONT YARD SETBACK

7.6 metres (25 feet).

F. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In the case of a corner lot the exterior side yard shall not be less than 4.6 metres (15 feet).

G. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet).

H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the

natural features and character of the site to the satisfaction of the Development Officer.

Mobile Homes

All mobile homes to be factory built with walls of pre-finished baked enamel aluminium siding, vinyl siding or the equivalent, to the satisfaction of by the Development Officer. Mobile Homes shall have a factory constructed peaked roof.

If placed upon a basement, solid footings and concrete or wood block foundation wall or skirting should be required so that the appearance, design and construction will compliment the mobile home. The undercarriage of the mobile home shall be screened from view.

All ancillary structures such as patios, porches, additions, etc., shall be factory pre-fabricated units, or of a quality equivalent thereto, so that appearance, design and construction will compliment the mobile home.

J. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

K. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

7.16 HAMLET RESIDENTIAL DISTRICT 1 "HR1" (Proposed)

The general purpose of this district is to permit residential uses in hamlets.

A. PERMITTED USES

- (1) Ancillary buildings or use.
- (2) Dwelling - Single detached.
- (3) Park
- (4) Public use

B. DISCRETIONARY USES

- (1) Bed and breakfast.
- (2) Dwelling - Duplex.
- (3) Home based business.
- (4) Mobile home.
- (5) Modular home.

D. MINIMUM LOT WIDTH

22 metres (72 feet)

E. MINIMUM LOT DEPTH

33.5 metres (110 feet)

F. FRONT YARD SETBACK

7.6 metres (25 feet) or as required by the Development Authority.

G. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.2 metres (5 feet). In the case of a corner site the exterior side yard shall not be less than 3.0 metres (15 feet).

H. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet). Setbacks may be reduced to 1.52 metres (5 feet) when using sub-surface utilities.

I. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

- (1) The architecture, construction materials and appearance of

buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

J. ON-SITE PARKING

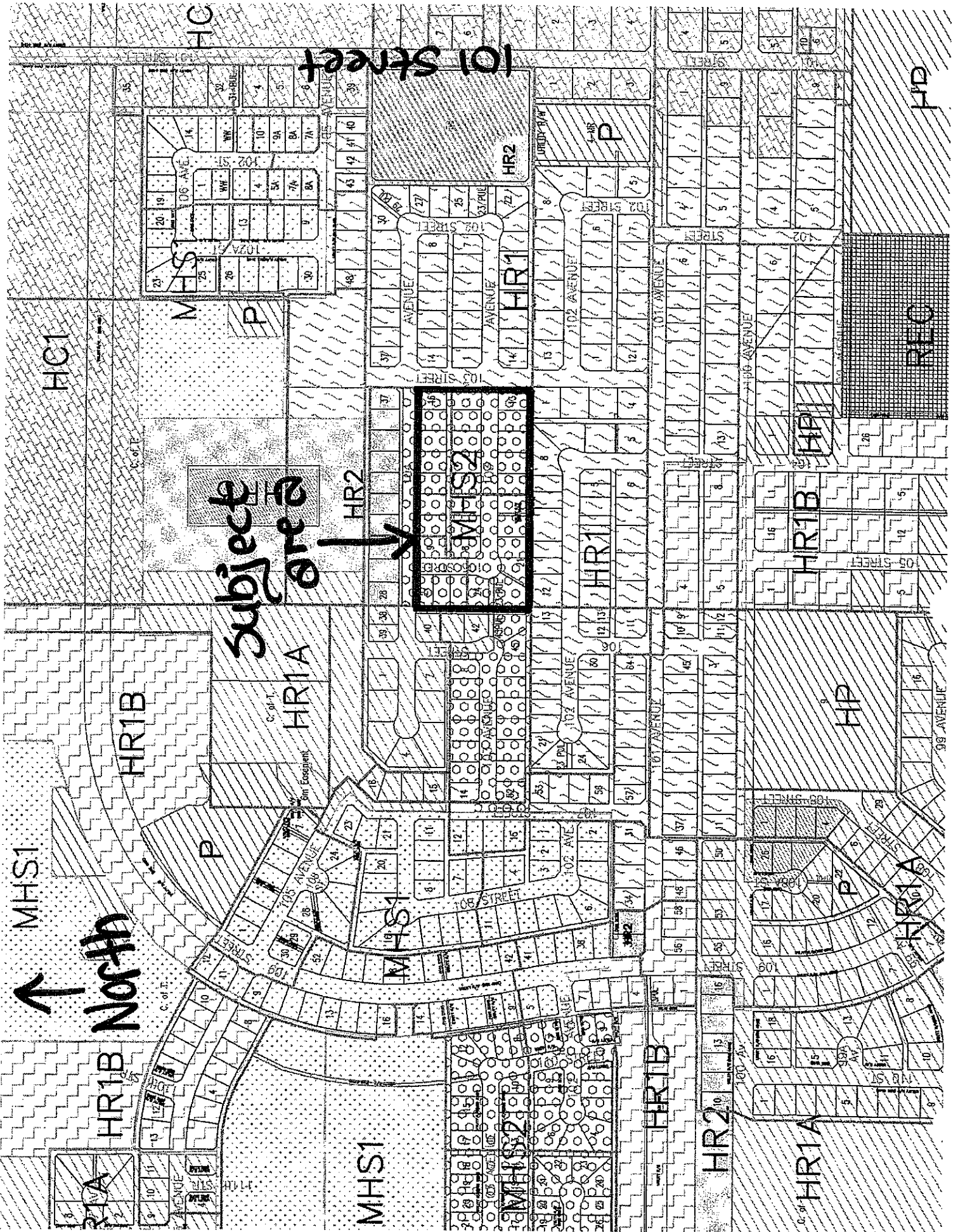
In accordance to Section 4.28 of this Bylaw.

K. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.



subject properties



MHS1
↑

HR1B North

subject area

101 Street



Subject Properties

106 ST

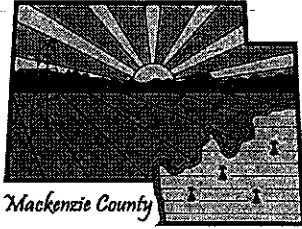
105 ST

103 AVE

104 AVE

102 ST

CEE



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	Development Permit 135-DP-10 (Garry McLean) Single Family Dwelling within One Mile of the Fort Vermilion Airport (Fort Vermilion Settlement)

BACKGROUND / PROPOSAL:

Mackenzie County has received a development permit request for a Single Family Dwelling with variances on an existing yardsite on Fort Vermilion Settlement, Range 2, River Lot 6. This development is within one mile of the Fort Vermilion Airport.

This permit is presented to Council in accordance with Motion 10-02-127 (February 9, 2010) which states:

That any development in the areas within the municipality are to be brought forth to Council to control development within one mile to protect the flight paths until the AVPA takes over development.

And Motion 10-02-144 (February 24, 2010):

That Motion 10-02-127 refer to the Fort Vermilion and the La Crete airports

Previously, at the March 24, 2010 Council meeting, the applicant received approval for Development Permit 41-DP-10 for a mobile home on the same location. They have since changed their minds and would rather construct a 48' x 28' Single Family Dwelling.

Fort Vermilion Settlement, Range 2, River Lot 6 is located just outside the Hamlet Boundary, adjacent to River Road at the east end of the Hamlet of Fort Vermilion. The land is zoned as Agricultural District 1 "A1" and a Single Family Dwelling is a Permitted Use.

Author: Liane Lambert,
Development Officer

Reviewed by: Mary Jo Van Order
Director of Planning

CAO

The planning department has no issues or concerns with this application, as the proposed location is an existing yardsite that previously contained a residential dwelling. Nor is this yardsite the closest residence to the airport, there are two other residential dwellings (Single Family Dwellings) between the proposed site and the airport. The yardsite is located outside the height, land use, and electronics area of the draft Airport Vicinity Protection Area (AVPA). It is within the Bird Hazard zone; however, the proposed development is not considered a risk. The land uses are shown in the attached Table 3.

In the Fort Vermilion Area Structure Plan, the proposed development is within the designated 1/100 year flood plain. In a recent report dated July 2000, Alberta Environment completed a flood hazard study including a "26 km reach of the Peace River through Fort Vermilion". According to this report the proposed development is not in the direct floodway or the flood fringe. However, precautions can be taken by ensuring that the development is not built on a basement and the single family dwelling is raised a sufficient height above any potential flooding.

The total height of the proposed dwelling is unknown, since the applicant has not submitted blueprints, as they do not want to purchase any until they know that they will be allowed to build a house. They do know that the dwelling will not be placed on a basement, and they are asking for a setback variance from River Road in order to utilize the existing water and sewer connections.

The Planning Department has no issue with allowing the variance as the proposed development is adjacent to a Hamlet Country Residential District 2, "HCR2", within the hamlet boundaries. HCR2 district allows a minimum front yard setback from a local road of 75 feet and from an internal subdivision road 50 feet'.

The proposed development is zoned as Agricultural District 1 "A1", which requires a minimum front yard setback from a provincial highway, rural road, or undeveloped road allowance of 135 feet.

Section 3.6.2 and 3.6.3 of the Mackenzie County Land Use Bylaw states that:

3.6.2 In a rural area, the Development Authority may approve a variance that is no more than 50% different from the requirements of setback, development area, or floor area as stipulated in this Bylaw.

3.6.2 In a hamlet, the Development Authority may approve a variance that is no more than 50% different from the requirements of setback, development area, or floor area as stipulated in this Bylaw.

Granting a 50% variance will give the applicants a 67.5 foot setback from River Road.

Author: Liane Lambert,
Development Officer

Reviewed by: Mary Jo Van Order
Director of Planning

CAO

OPTIONS & BENEFITS:

Building height should not be an issue with this development as the outer maximum height limitation in the AVPA is 147.6 feet.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

MOTION 1

That Development Permit 41-DP-10 on Fort Vermilion Settlement, Range 2, River Lot 6 in the name of Garry & Joyce McLean be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit
Null and Void

1. **The Fort Vermilion Airport is located nearby on Fort Vermilion Settlement, Range 1, River Lots 1, 2, 3 & 4. Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the operation of the Fort Vermilion Airport and/or any aircraft leaving or arriving at the Fort Vermilion Airport.**
2. **A variance of 20.57 meters (67.50 feet) of the front yard (River Road) setback is hereby granted for the placement of the Single Family Dwelling.**
3. **Minimum building setbacks:**
 - a. **20.57 meters (67.50 feet) from River Road;**
 - b. **15.24 meters (50 feet) from 31st Street;**
 - c. **15.24 meters (50 feet) from all other property lines.**
4. **The lowest opening of all buildings shall be equal to or higher than the centerline elevation of River Road to raise the building above the 1/100 year flood level.**
5. **The Municipality has assigned the following address to the noted property **4911-River Road**. You are required to display the address (**4911**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.**
6. **Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. "One parking space, including the driveway area, shall occupy 300 square feet."**

Author: Liane Lambert,
Development Officer

Reviewed by: Mary Jo Van Order
Director of Planning

CAO _____

7. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
8. No ancillary building erected/or moved onto the site shall be used as a dwelling.
9. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations. **(An open discharge system is NOT allowed.)**
10. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at (780) 927-3718. Access to be constructed to Mackenzie County standards and at the developers' expense.
11. No construction or development is allowed on or in a rights-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility rights-of-way.
12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

Author: Liane Lambert,
Development Officer

Reviewed by: Mary Jo Van Order
Director of Planning

CAO



Development Permit Application

APPLICANT INFORMATION

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

I/We understand that this application will not be accepted without the following: (a) appropriate development information
\$25 (residential, farm, public institution)
\$50 (commercial, industrial, home based business)

Name of Applicant	Mailing Address	Postal Code	Phone Number
GARRY McLEAN	Box 1886, YELLOWKNIFE NT	X1A 2P4	867-873-9819

Registered Landowner	Mailing Address	Postal Code	Phone Number
Same			

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	Block	LOT	Civic Address
					FORTVER	2	6	

Quarter Section Hamlet Lot Acreage /Size MLL/MSL/TFA

What is the property currently being used for: Old yard site, no dwellings.

The proposed development is for: Commercial Industrial Residential Farm Home Occupation Other

Description of proposed development: Single Family Dwelling with Variance

The property is adjacent to a: Street/Avenue Provincial Highway Local (County) Road No Road No Basement

Proposed commencement and completion of development: Start Date: _____ End Date: _____

Square footage of development: _____ Length: 48 Width: 28

Approximate construction value (if applicable): \$ 200,000.00

DECLARATION

I/We hereby declare that the information on this application is, to the best of my/our knowledge, factual and correct.

GARRY McLEAN	<i>[Signature]</i>	
Permit Applicant Name (Please print)	Permit Applicant Signature	Date

Same		
Land Owner Name (Please print)	Signature of Land Owner	Date

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

For Administrative Use Only

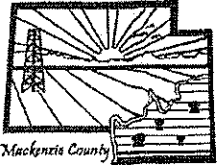
Development Permit Application No: 135-DR10 Date Received: May 28/10 Date Accepted: May 28/10

Land Use Classification: A1 Tax Roll No: 076671

Proposed Use of land or Building: Residential

Development Application Fee Enclosed: Yes No Amount \$ 25.00 Receipt No: 118877

La Crete Office: P.O. Box 1690 La Crete AB T0H 2H0 Phone: (780) 928-3983 Fax: (780) 928-3636
Email: mkrahn@mackenziecountytv.com, rbecker@mackenziecountytv.com
Fort Vermillion Office: P.O. Box 640 Fort Vermillion AB T0H 1N0 Phone: (780) 927-3718 Fax: (780) 927-4266
Email: hambert@mackenziecountytv.com



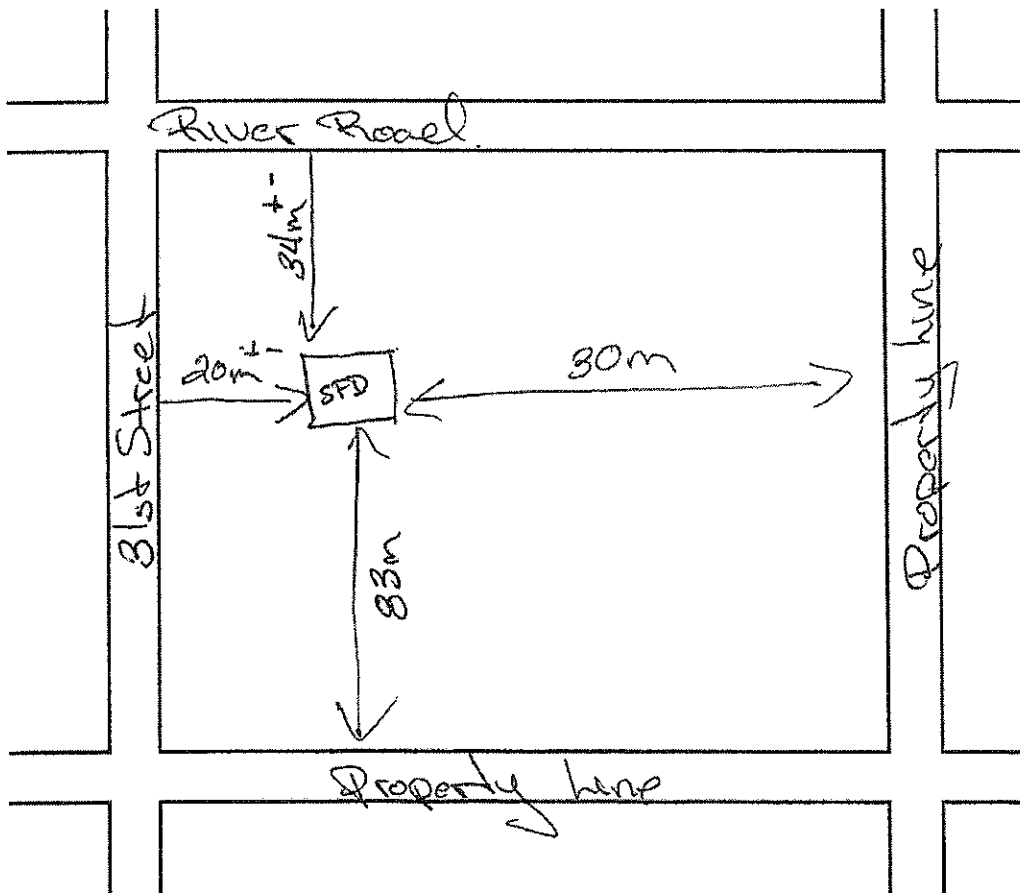
Development Permit Application

SITE PLAN

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK.	LOT	Size of Parcel
					or FORTUER	2	6	ac. ha.

Date of site plan: May 28/10

Remarks: _____



Information Checklist for site plan

- ___ location/distance of existing buildings from property lines
- ___ location of access/driveway, and distance from intersections
- ___ location of shelterbelts and/or treed areas
- ___ location of parking and loading areas

- ___ location/distance of proposed buildings from property lines
- ___ ravines, creeks, lakes, sloughs, and any other water bodies
- ___ location of road(s), road allowances
- ___ length and width of property

41-DP-10 Garry & Joyce



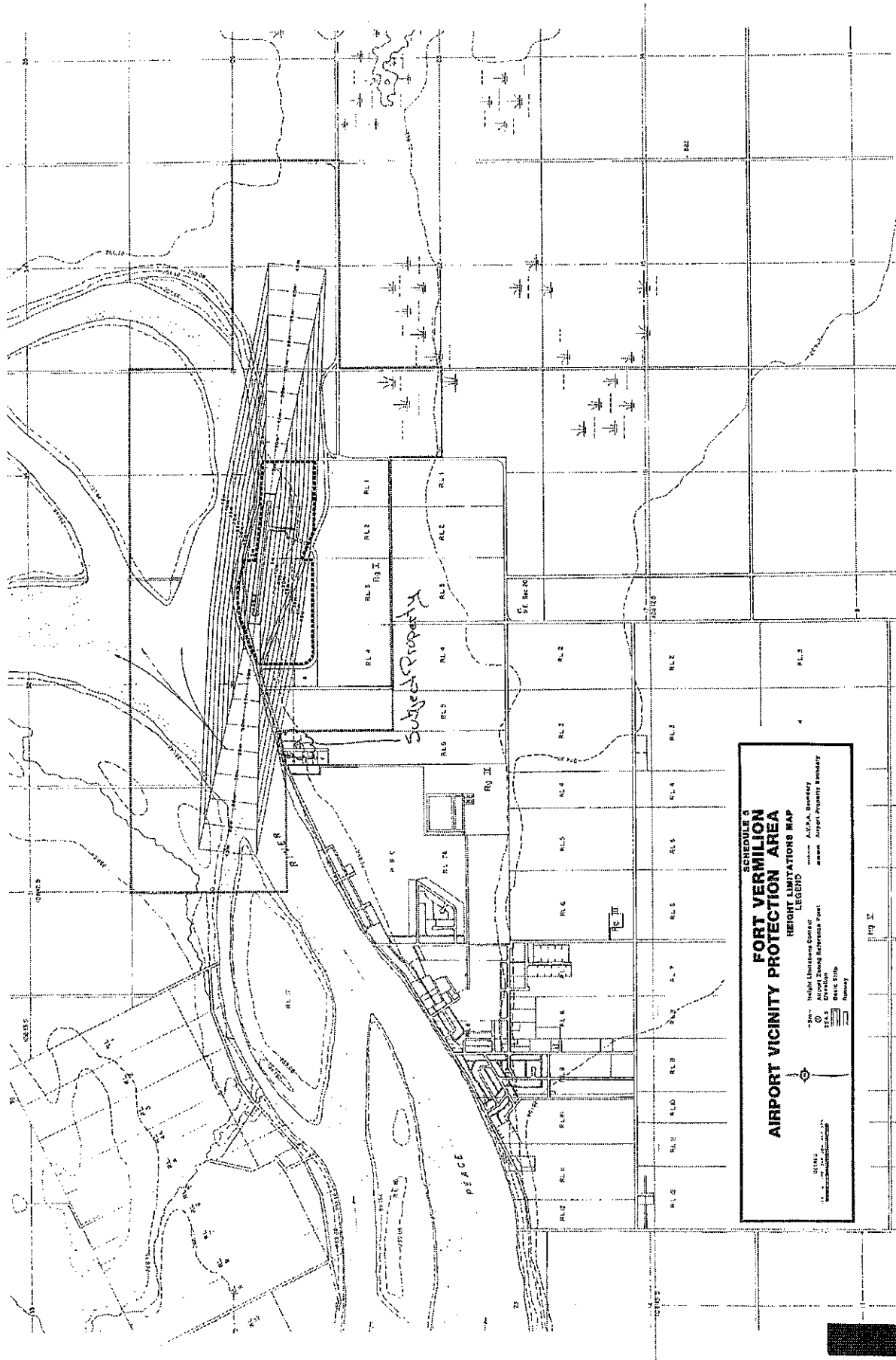
Fort Vermillion Airport
Property

River Road

Existing Dwellings

Proposed
Development
Site

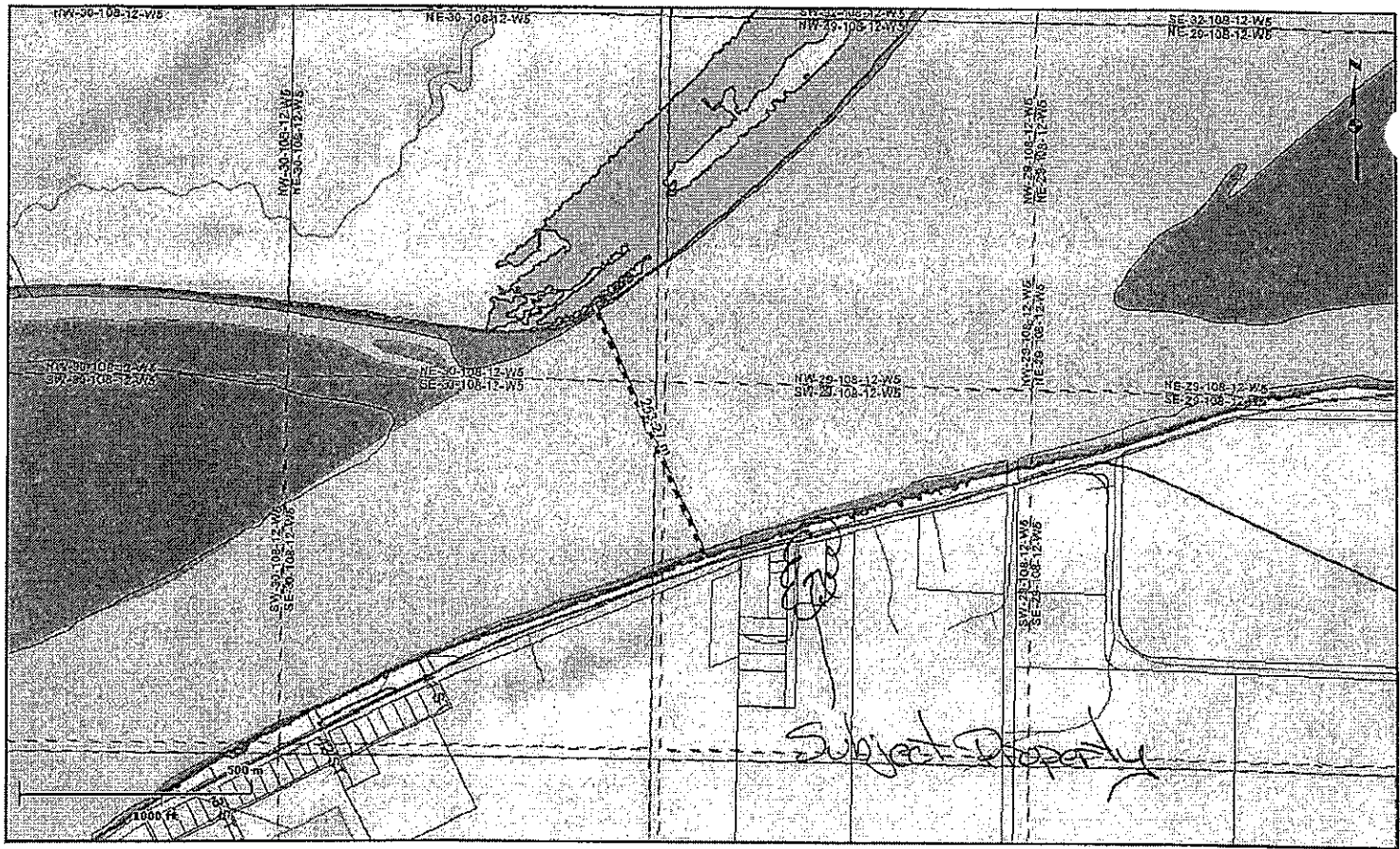
LOFB



SECTION EIGHT AIRPORT VICINITY PROTECTION AREA

**TABLE 3
Bird Hazard Areas**

Land Use	Zone 1	Zone 2	Zone 3
Grains including Barley, Oats, Wheat (particularly Durum), Corn, Sunflower	NP	NP	PWA
Bird Colonies	NA	NA	NA
Roosting Sites	NA	NA	NA
Wildlife Refuge	NP	NP	PWA
Putrescible Waste Landfill	NP	NP	NP
Abattoir	NP	NP	NP
Freshly Tilled/Ploughed soil	NA	NA	NA
Sod Farm	PWA	PWA	PWA
Stripping of Topsoil	PWA	PWA	PWA
Fair/Exhibition Ground/Racetrack	NP	NP	PWA
Golf Courses and Parks	NP	PWA	PWA
Outdoor (Drive-In) Theaters	NP	PWA	GP
Open or Partially Enclosed Waste Transfer Stations	NP	NP	PWA
Sewage Lagoon	NP	NP	NP
Sewage Treatment Plant	NP	NP	PWA
Storm Water Retention Ponds	NP	NP	NP
Meat Packing Plants	PWA	PWA	PWA
Tannery	PWA	PWA	PWA
Water Reservoir	NP	PWA	GP
Picnic areas	GP	P	P
Barnyards	NA	NA	NA
Commercial Shopping Malls, Plazas	GP	GP	P
Community/Recreation Centres	GP	GP	P
Fast Food Restaurants	GP	GP	P
Hay crops or Clover	NA	NA	NA
Industrial Lands	GP	P	P
Livestock Feedlots for Beef Cattle, or Hog farms	NP	PWA	GP
Natural Habitats	NA	NA	NA
Poultry Factory Farm	PWA	PWA	GP
Schools	GP	P	P
Stables	GP	P	P
Vegetation Composting Site	PWA	PWA	GP

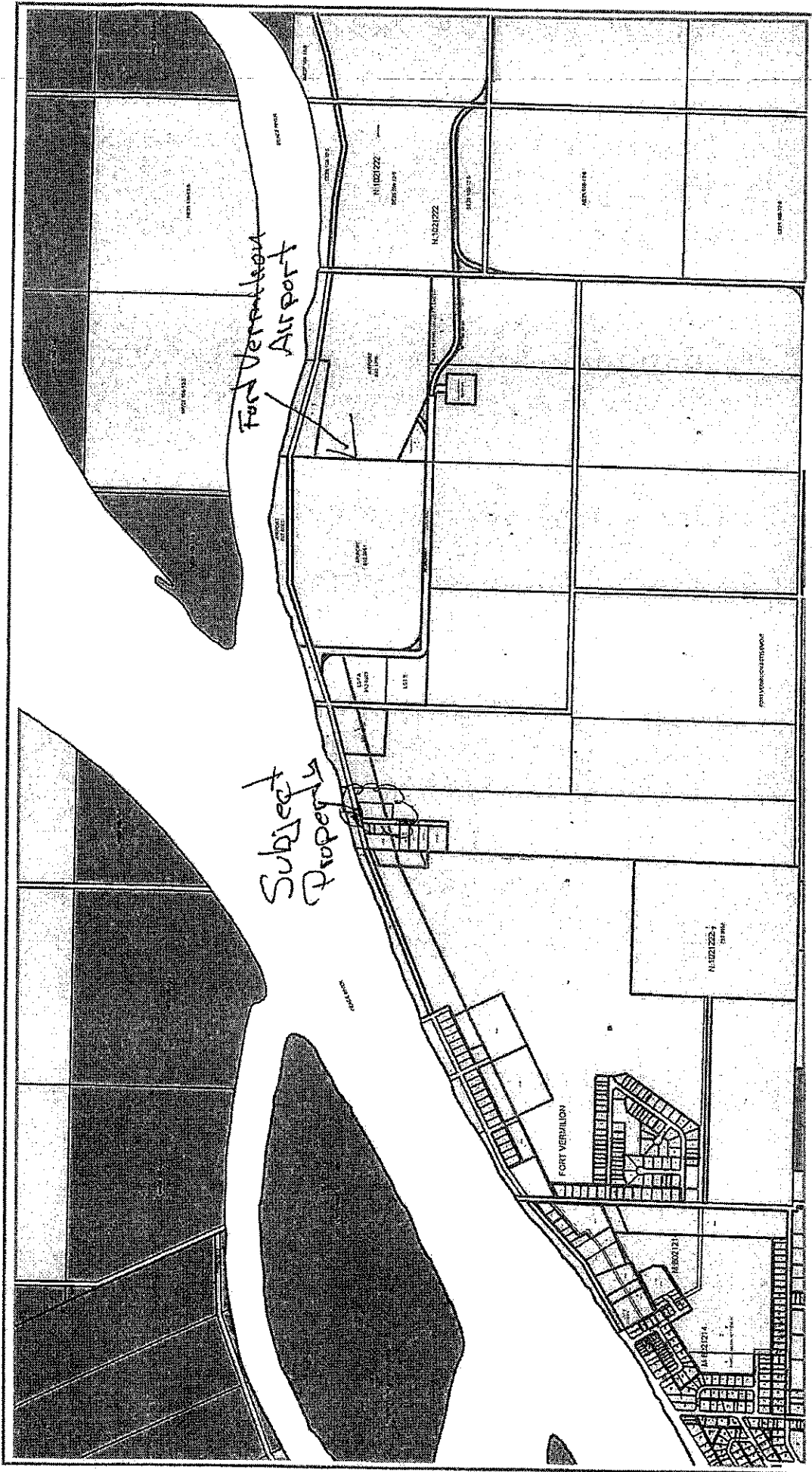


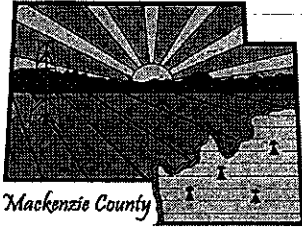
Legend

- Floodway
- Flood Fringe
- Overland Flow
- Under Review
- Cross Section and Design Flood Level
- Water body

Information as depicted is subject to change, therefore the Government of Alberta assumes no responsibility for discrepancies at time of use.
 Base Data provided by Spatial Data Warehouse Ltd.
 Alberta Environment
 © 2009 Government of Alberta

Flood Hazard Map		
Projector ALBERTA 10TM	Datum NAD 83	Date 2010-Mar-22
http://www.eninfo.gov.ab.ca/FloodHazard/#		





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Zama Fire & Rescue – Appointment of Fire Chief

BACKGROUND / PROPOSAL:

As a result of the resignation of the Fire Chief elections were held on May 11, 2010. Richard Hackett was elected as the new Fire Chief. A copy of the minutes are attached.

OPTIONS & BENEFITS:

As per Bylaw 684/08 Fire Services these appointments must be made by Council.

- 5.2 *The Fire Chief and Deputy Chief shall be appointed by Council for each Fire Service upon recommendation of the Director of Emergency Services and from the Members of the Fire Service for a two year term.*
- 5.3 *The Fire Chief shall be responsible to and report on a regular basis to the Director of Emergency Services.*

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Richard Hackett be appointed as the Fire Chief for the Zama Fire & Rescue Department.

Author: C. Gabriel Review by: _____ CAO 

Zama Fire Rescue

Minutes for May 11, 2010

Present:	Karrie Sancan Richie Dove	Richard Hackett	Mike Kettle
Absent:	Darren Kettle Brent Hayes	Megan Bridger	Janet Hackett
Probation: Members Absent	Mike Borle David Lunn	Travis Chciuk Frank Boudreau	Paul Parnell Brent Shepherd

Meeting called to order at 7:46pm

Motion Richard Hackett moves to adopt the agenda.
Seconded: Richie Dove

Motion: Richard moves to accept the minutes from the Officers Meeting on September 23, 2009.
Seconded: Mike Kettle

Election of Fire Chief

Nominations: Mike Kettle nominates Richard Hackett for Fire Chief to take effect July 1, 2010.
Seconded: Richie Dove
Darren Kettle and Megan Bridger voted via telephone in favour of Richard Hackett for the position of Fire Chief.

No other nominations, Richard Hackett in by acclamation.

Motion Mike Kettle moves nominations for Fire Chief cease.
Seconded: Richie Dove

Cell Phones: Karrie brought up the possibility of members using their personal cell phones and getting an \$25.00 per month expense claim from Mackenzie County instead of using a separate cell phone for the Fire Department. All members present were in favour of using their personal cell phones and getting a \$25.00 per month reimbursement from the County. Karrie will contact Don from Mackenzie County and prepare a list of cell phone numbers and bring them to our dispatcher in June when she goes to High Level. Once all personal cells are set up, members will turn their Rogers cell phones back into the County.

Auxillary Members tabled until later date when more information is available.

Recruitment: Richard will do another recruitment drive shortly as many of the new members who joined this past winter work for Global Well Servicing and are only in town for "busy"

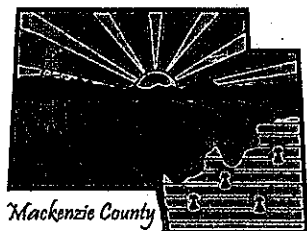
times during the year. Richard will focus on residents and people who are year round workers. Richard also stated he will speak to Curtis from Apache again.

Training: Karrie informed the members present that she ordered 10 training binders from Rodney Schmidt for the new training format. The training takes about a year and will consist of doing all the theory training in the binders, this is book format not online learning. Then the practical section will be done either in High Level or Zama. If Rodney can arrange for the training to happen in Zama, members will not have to commute to High Level. Once the books come in Karrie/Richard can go through them and let the members know further details. Karrie informed Richard if more binders were needed Rodney said we can get more and they shouldn't take long to come in.

Meeting adjourned at 8:08pm

Karrie Sancan, Fire Chief

Richard Hackett, Deputy Fire Chief



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

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RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: _____ CAO _____

**Mackenzie County
Action List as of May 26, 2010**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status	Budget
September 9, 2008 Council Meeting				
08-09-633	That the Parks & Recreation Committee explores other regional locations for a provincial campground.	Parks & Rec John K. Bill K.	In progress	\$0.00
July 23, 2009 Council Meeting				
09-07-614	That administration be instructed to develop incentives for developers in Zama.	Bill K. Mary Jo Lisa, Stuart		2010 Budget
August 11, 2009 Council Meeting				
09-08-643	That administration pursue the federal government in order to acquire a portion of the land for the third phase of the Fort Vermilion Walking Trail project as discussed.	Joulia Raymond	In Progress	
September 23, 2009 Council Meeting				
09-09-797	That the County pursue an appropriate legal instrument to secure land around the Bistcho Lake and surrounding area.	John K. Bill K.	In progress	
January 12, 2010 Regular Council Meeting				
10-01-042	That administration proceed with a road closure on the east boundary of the La Crete airport.	Mary Jo John K. MPC	On hold May 2010	2010 Budget
February 9, 2010 Regular Council Meeting				
10-02-108	That Council negotiate a renewal agreement with Alberta Transportation for the construction of the Tompkins ice-bridge.	Bill K. Mark John K. Committee	In progress	
March 9, 2010 Regular Council Meeting				
10-03-187	That administration be directed to draft a policy for the use of the handicapped vans and be brought back to Council.	Joulia John	In progress July 2010	
March 24, 2010 Regular Council Meeting				
10-03-216	That the auction date, for tax forfeiture properties, be set for June 8, 2010 to be held in the Council Chambers at 4511 – 46 Ave, Fort Vermilion, Alberta.	Joulia	June 8/10	
April 13, 2010 Regular Council Meeting				
10-04-242	That Council formally request a copy of the reports presented at Mackenzie Housing Management Board meetings.	Joulia Greg	In progress	

Motion	Action Required	Action By	Status	Budget
10-04-272	That administration look into options for affordable housing in Zama.	Don Bill Lisa Joulia	In review	
10-04-274	That Mackenzie County draft a letter to Minister Ady and Minister Knight requesting their support in the County's termination of the current Provincial Recreational Lease at Bridge Campground in order to pursue a larger SRD lease.	Greg John K.	In progress	
10-04-293	That the County enter into interim negotiations with the Province to designate the Zama Access into a provincial highway.	Council	In progress	
10-04-294	That the County negotiate ownership of the two parcels of land as discussed.	Bill Greg	In progress	
10-04-295	That the County start on the public lands negotiations with the province as discussed.	Council	In progress	
April 28, 2010 Regular Council Meeting				
10-04-322	That the Finance Committee be authorized to negotiate a service agreement with Tall Cree First Nation for Council review.	Finance Joulia Bill K.	May 20/10	
10-04-326	That administration proceed with the AAMD&C Zone meeting preparations for August 13, 2010 as presented.	Bill K. Carol	In progress	
10-04-332	That Council instruct the Municipal Planning Commission to review the subdivision maintenance procedures and format a Development Agreement and advise Council of the recommended changes.	Mary Jo John K. Raymond	In progress	
10-04-333	That Council instruct administration to proceed to tender Bridge File 76279 (NW 28-109-12-W5) for tender and construction in 2011, subject to Alberta Transportation approval.	Bill K. Raymond	In progress	
10-04-337	That administration move forward with the Memorandum of Understanding (MOU) with Vanguard Realty Ltd. (NW 9-106-15-W5) with Mackenzie County paying for most of the survey, caveat and transfer costs (half of the large northeast MR parcels and for all of the remainder MR as described in the MOU).	Mary Jo	In progress	
10-04-343	That Bylaw 684/08 Fire Services be brought back to Council for further review.	Mgmt Committee	Sept. 2010	
10-04-344	That Council approve a three year funding agreement for a second Enhanced Policing member and that Councillor Braun, Councillor J. Driedger,	Bill K. Peter B. John W.	In progress	

Motion	Action Required	Action By	Status	Budget
	and Reeve Newman be authorized to negotiate the terms of a final contract.	Greg		
10-04-349	That Council continue to negotiate the Mustus Energy electrical contract as discussed.	Bill K. Joulia	In progress	
10-04-351	That administration explore a safety and environmental coordinator position.	Mgmt Committee	In progress	
May 11, 2010 Regular Council Meeting				
10-05-362	That administration bring back the policy regarding culvert repair and ditch maintenance.	John K. Raymond	In progress	
10-05-363	That the roadside spraying letter be referred to the Agricultural Service Board.	Grant ASB		
10-05-364	That administration bring back the policy regarding the spraying of chemicals by the County for use of chemicals for vegetation control on public property.	ASB		
10-05-383	That the Fort Vermilion Building Committee be authorized to negotiate with the lowest qualifying bidder to lower the cost of the Fort Vermilion administration building renovation project.	Bill K. FV Bldg Committee	In progress	
10-05-394	That Council approve the draft CAO Recruitment Request for Proposals with the new CAO start date of January 1, 2011.	Bill K. Council	In progress	
10-05-406	That Council continue to negotiate with Alberta Transportation to extend the paving on Highway 88 in 2010 and beyond.	Council	In progress	
10-05-408	That Council continues to negotiate with the Town of High Level for comparable fire rates.	Council Joulia	In progress	
10-05-412	That Council have further discussions with the Hon. Frank Oberle regarding the FMA 0200040 land withdrawal and timber damage/crown dues assessment.	Council	In progress	
10-05-419	That Council instruct administration to proceed to final design of rural water with line sizes as optional and the most direct route option with installation procedures at contractors choice.	Bill K. Committee	In progress	
May 26, 2010 Regular Council Meeting				
10-05-438	That Alberta Transportation be requested to look into the viability of operating a hover barge at the Tompkins Ferry crossing.	Council		
10-05-439	That Council send a letter in opposition to the proposed new wastewater regulations.	John K. Raymond		

Motion	Action Required	Action By	Status	Budget
10-05-441	That Council reject the tenders for both the Public Works Shop and the La Crete Office Administration Building caretaking contracts and that administration bring back options for janitorial services.	John K.		
10-05-447	That the County pay the original invoice from Jen-Col for the La Crete water treatment plant project as negotiated, subject to Jen-Col signing a full release.	Council	On hold	



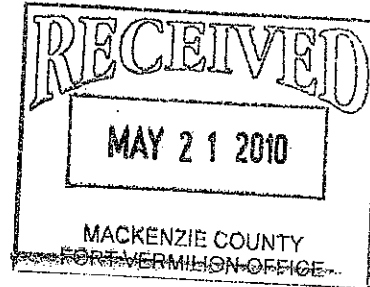
cc info June 8

ALBERTA
INTERNATIONAL AND INTERGOVERNMENTAL RELATIONS

Office of the Minister

May 6, 2010

Mr. Greg Newman
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, Alberta
T0H 1N0



Dear Mr. Newman:

I am pleased to advise you that on April 30, 2010, the Premiers of Alberta, British Columbia and Saskatchewan signed the New West Partnership. The Partnership focuses on four areas intended to promote economic growth in the three western provinces:

- **Interprovincial trade:** a comprehensive inter-provincial agreement to remove barriers to trade, investment and labour mobility;
- **International cooperation:** joint initiatives that will result in high-quality, cost-effective activities internationally;
- **Innovation:** collectively support and build capacity for innovation in order to strengthen and diversify the economic foundation of the West; and
- **Government procurement:** achieving efficiencies and cost-savings through joint government purchasing of goods and services.

A key element of the Partnership is the *New West Partnership Trade Agreement* which extends to Saskatchewan the ground-breaking work Alberta and British Columbia achieved with the *Trade, Investment and Labour Mobility Agreement (TILMA)*.

The *New West Partnership Trade Agreement* was built on the success of the TILMA. The 2007 TILMA afforded Alberta businesses and workers seamless access to a wide range of opportunities in British Columbia. Under the *New West Partnership Trade Agreement*, Albertans will now derive these same benefits from Saskatchewan, including:

.../2



May 6, 2010

Mr. Greg Newman
Fort Vermilion, Alberta

Page 2

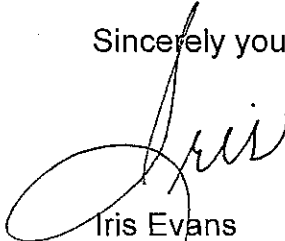
- access by Alberta suppliers to the procurements of Saskatchewan crown corporations --- a market estimated to be worth over \$1 billion;
- enhancement of labour mobility in Alberta through mutual recognition of the certifications of workers in over 120 occupations in all three provinces;
- a broader pool of qualified workers for Alberta businesses;
- reduction in the red-tape businesses face through unnecessary differences in regulations between the three provinces; and
- seamless registration of Alberta businesses in all three provinces.

When it comes into effect on July 1, 2010, the *New West Partnership Trade Agreement* will supersede the former TILMA. It will establish the three western provinces as the largest, open regional market in Canada and will strengthen the competitive position of Alberta, British Columbia and Saskatchewan both nationally and internationally.

Fundamentally, the provisions of the *New West Partnership Trade Agreement* that apply to the MASH sector (municipalities, academic institutions, school districts, health entities) do not change from those found under the TILMA. The procurement thresholds remain the same and these opportunities will be extended to Saskatchewan suppliers. The Saskatchewan MASH sector will have two years to transition to the new rules, much as the Alberta and B.C. MASH sector did under the TILMA.

The attached press release and fact sheet will provide you further details. The complete Agreement can be found at: www.international.alberta.ca. Should you have any questions, please contact our info line at 780-427-6548.

Sincerely yours,



Iris Evans
Minister

Attachments

**The
Way
Forward** ■



Canada's
Pacific Gateway



Government of
Saskatchewan

Alberta ■

April 30, 2010

Saskatchewan, Alberta and B.C. launch New West Partnership

Edmonton... Alberta, British Columbia and Saskatchewan launched the New West Partnership today, creating an economic powerhouse of nine million people with a combined GDP of more than \$550 billion.

The New West Partnership is an ambitious agreement that will create Canada's largest interprovincial barrier-free trade and investment market and see the three westernmost provinces work together in unprecedented ways to the benefit of workers, businesses and investors in all three provinces.

"This represents an historic step forward for western provinces, as they work together to provide economic leadership," Saskatchewan Premier Brad Wall said. "We are combining the strength of our three vibrant economies and working together to create lasting prosperity. Our three provinces have created a model that cements the West as the economic powerhouse of Canada."

The three provinces signed the New West Partnership at the third joint British Columbia-Alberta-Saskatchewan Cabinet meeting in Regina. Building on shared strengths, the New West Partnership contains four components.

- A comprehensive economic agreement, which will remove remaining barriers to trade, investment and labour mobility, further enhancing the competitiveness of Canada's Western Provinces.
- An international co-operation agreement that will see the three provinces co-operate on trade and investment missions to international markets, and share foreign market intelligence to advance joint interests and increase business competitiveness.
- An innovation agreement, which will enable provincial innovation efforts to be co-ordinated to better attract investment and talent, helping build critical mass of innovation activities in the West.
- A procurement agreement that will enable the provinces to capitalize on their combined buying power through the joint procurement of goods and services.

"To compete in the 21st century global economy, governments must work together to break down barriers and create opportunity," said Alberta Premier Ed Stelmach. "The New West Partnership creates more choice for businesses, workers and consumers. It allows the west to market itself as one region to bolster export development and attract investment."

"In today's global economy we need to break down barriers and open trade within our borders to build a stronger Canada," British Columbia Premier Gordon Campbell said. "The New West Partnership creates a strong economic alliance in Western Canada that will build stronger connections between our provinces and improve our competitiveness."

The first major undertaking of the New West Partnership will be a joint mission to China and Japan in May. Together, the three provinces will promote trade and commerce opportunities with Canada's newest free trade region and draw attention to the New West's global leadership in clean technology, natural resources, and agri-food and agriculture.

The Premiers will also highlight Western Canada's many geographic and infrastructure advantages, including the region's multi-modal Pacific Gateway and Corridor transportation system, and their unwavering support for open skies and open trade with the Asia Pacific region.

The New West Partnership Agreement can be viewed at www.gov.sk.ca/nwp.

-30-

For more information contact:

Ian Hanna
Executive Council
Regina
Phone: 306-787-2127

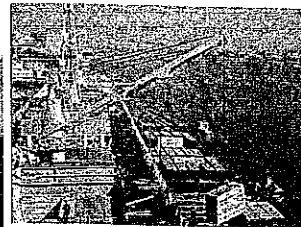
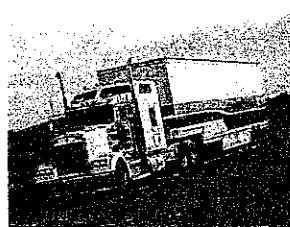
Rebecca Rogoschewsky
Executive Council
Regina
Phone: 306-787-0980

Cam Hantiuk
Office of the Premier
Edmonton, AB
Phone: 780-422-4924

Bridgitte Anderson
Office of the Premier
Victoria, BC
Phone: 604-307-7177

New West Partnership

TRADE AGREEMENT



The Agreement

- On April 30, 2010, the Governments of Alberta, British Columbia and Saskatchewan signed an unprecedented economic agreement, the *New West Partnership*, which includes a comprehensive agreement on trade, investment and labour mobility called the New West Partnership Trade Agreement (NWPTA).
- Built on the groundbreaking success of the Trade, Investment and Labour Mobility Agreement (TILMA) between Alberta and British Columbia, the NWPTA extends Alberta and British Columbia's commitments to include a new partner, Saskatchewan. The trade obligations under the NWPTA remain the same as those made under the TILMA, but they will now apply across the three western provinces.
- The NWPTA will come into effect on July 1, 2010 and will create Canada's largest interprovincial free trade zone with a market of almost 9 million people and a combined GDP of more than \$555 billion – a market that rivals Ontario in size and is easily the most dynamic economic region in Canada. The goal of the NWPTA is to strengthen the economies of the three provinces by creating a more open and competitive marketplace.

Key Elements of the NWPTA

Procurement

Public procurements will be conducted in an open, fair and transparent manner, ensuring equal opportunity for suppliers in all three provinces to an expanded field of selling opportunities.

Labour Mobility

Certified workers will automatically have their credentials recognized in all three provinces and be able to begin work immediately without being subject to additional training or examination.

Transparency

Provinces will notify each other to ensure that new measures, including standards and regulations, are not unnecessarily different and that they do not result in impediments to trade, investment or labour mobility.

Legitimate Objectives

Each province will continue to protect important public interest objectives, such as public security and safety, the protection of human, animal or plant life or health, the protection of the environment and the health and safety of workers.

Streamlining Regulations

Unnecessary differences in provincial regulations and standards related to all facets of trade, investment and labour mobility will be eliminated.

Non-discrimination

Workers and businesses will be treated equally, regardless of their province of residency.

Dispute Resolution

The NWPTA provides for penalties up to \$5 million if a government is found to be non-compliant with its obligations and fails to bring itself into compliance. This demonstrates the seriousness with which the three governments treat their commitments.

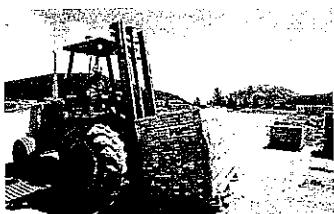
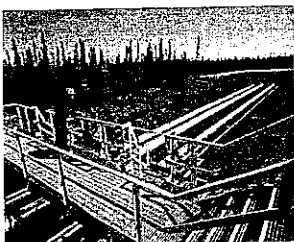
The Benefits of the NWPTA

- Access by Alberta suppliers to the procurements of British Columbia and, for the first time, Saskatchewan Crown corporations.
- Enhancement of labour mobility in Alberta through mutual recognition of the certifications of workers in over 120 occupations in all three provinces.
- A broader pool of qualified workers for Alberta businesses.
- Reduction in the red-tape businesses face through unnecessary differences in regulations between the three provinces.
- Seamless registration of Alberta businesses in all three provinces.

What the NWPTA Means

- The NWPTA covers all public sector entities, including government ministries and their agencies, boards and commissions, Crown corporations, municipalities, school boards and publicly-funded academic, health and social service organizations.
- The obligations of the NWPTA replicate Alberta and British Columbia's existing commitments under the TILMA. For example, the dollar levels at which the NWPTA applies to public procurement are the same as under the TILMA, as outlined below.

Public Entities	Goods	Services	Construction
Departments, ministries, agencies, boards, councils, committees, commissions and similar agencies of a Party.	\$10,000	\$75,000	\$100,000
Crown corporations, government owned commercial enterprises and other entities that are owned or controlled by a Party through ownership interest. (Does not apply to Saskatchewan until July 1, 2012).	\$25,000	\$100,000	\$100,000
Regional, local, district or other forms of municipal government, school boards, publicly-funded academic, health and social services entities, as well as any corporation or entity owned or controlled by one or more of the preceding entities. (Does not apply to Saskatchewan until July 1, 2012).	\$75,000	\$75,000	\$200,000



Implementation Schedule

//New West Partnership Trade Agreement comes into effect

July 1, 2010

- All NWPTA obligations will apply to Alberta and British Columbia since these replicate the existing commitments of the two provinces under the TILMA.
- The NWPTA obligations will also apply to all Saskatchewan government entities and measures; however, the application of the NWPTA is delayed in certain cases to allow Saskatchewan the necessary time to transition its measures into full compliance.

//Transitional Period

- Saskatchewan ministries will post all tender notices on a common electronic system.
- Saskatchewan will complete the reconciliation of any differences in commercial vehicle registration rules.
- The NWPTA procurement provisions, including non-discrimination and requirements to post tenders on a common electronic system, will apply to Saskatchewan Crown corporations, municipalities, school divisions or publicly-funded academic and health and social service entities.

July 1, 2011

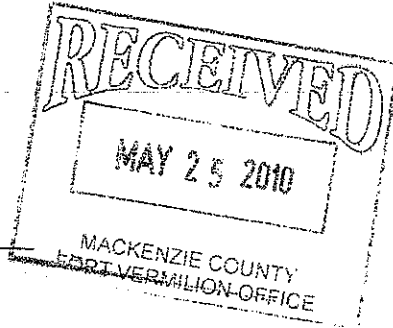
- Alberta, British Columbia and Saskatchewan will have mutually recognized or otherwise reconciled any differences in regulations and standards that restrict or impair trade, investment or labour mobility as well as their measures relating to business registration and reporting requirements.

July 1, 2012

- Saskatchewan measures relating to financial services and financial occupations will be subject to the NWPTA.

July 1, 2013





MAY 13 2010

Office of the Minister
MLA, Calgary-West

AR4829

Mr. Greg Newman
Reeve
Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Mr. Newman:

Premier Stelmach forwarded to me your April 14, 2010 letter regarding Apache Canada Limited's negotiations with the province. I am pleased to respond on behalf of the Government of Alberta.

I assure you the Government of Alberta is committed to working closely with Apache regarding the carbon dioxide enhanced oil recovery project in the Zama area. Those discussions are ongoing.

Thank you for your letter.

Sincerely,

Ron Liepert
Minister of Energy

- cc: Honourable Ed Stelmach
Premier
- Honourable Luke Ouellette
Minister of Transportation
- Honourable Mel Knight
Minister of Sustainable Resource Development
- Honourable Rob Renner
Minister of Environment
- Honourable Gene Zwozdesky
Minister of Health and Wellness
- Honourable Cindy Ady
Minister of Tourism, Parks and Recreation
- Honourable Frank Oberle, MLA
Solicitor General and Minister of Public Security

Info Council

METIS NATION OF ALBERTA

Region 6 Regional Council
Phone: (780) 624-4219
Fax: (780) 624-3477

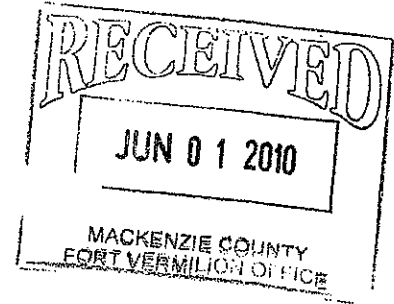
9621-90 Avenue
Peace River, AB T8S-1G8
1-800-668-5319

"Together We Will Continue To Build A Strong Métis Nation"



May 19, 2010

Mackenzie County
4511- 46 Avenue
Box 640,
Fort Vermilion, AB T0H 1N0



RE: Fort Vermilion Local #74

Dear William Kostiw, Chief Administrative Officer

As President of Region VI Regional Council of the Metis Nation of Alberta I would like to say that your community is absolutely beautiful. I certainly enjoy visiting Fort Vermilion not only for business, but for pleasure as well. Two youth and I attended the July 1st 2009 Canada Day Celebrations: Sports Daze and River Daze in Fort Vermilion last year and had a fantastic time. I marked this occasion on my calendar of events for July 2010, as I would love to participate and attend this event again as this is the "Year of the Metis"

The Métis Nation of Alberta governance structure is divided into six regional areas. Each designated region has a regional council consisting of a President and Vice-President and representation of Métis locals from within the region. Please find the Metis Nation of Alberta map for your information. The County of McKenzie is fortunate to have a valid Registered Metis Local right in their community who actively participates in community, pursues opportunity for Metis people and encourages everyone to learn and get involved in all areas of the Metis Culture.

Without the Local Councils within Region VI MNA, as President my obligations to fulfill the elected position that I currently hold, would be extremely difficult as the locals are the voices of the Grassroots People. The Fort Vermilion Local Council is elected by the Metis people of their community, and we know they are working hard for the community they call home.



I sincerely hope the County of McKenzie recognizes the contributions that the Fort Vermilion Local has made for the community and for all the residence of the surrounding area. With little funding capacity and residing in a remote community, this particular Local Council has really shown true connections to the people and pride of the Metis Culture.

Promoting the Metis communities and encouraging positive partnerships within the respective Local Communities is achievable if we commit on working together. Region VI MNA supports the efforts of the Fort Vermilion Local in pursuing the lease of the Rodeo Grounds not only for the annual Sports Daze event, but for cultural and traditional events as well. We also hope that the McKenzie Council will communicate with the Fort Vermilion Local Council on future developments, events and or decisions that could affect or impact our rights as Metis People.

If you have any questions or concerns please contact me directly. I have attached my business card for your records, along with the contact information of the elected representatives for the Fort Vermilion Local Council. Please visit the Metis Nation of Alberta website for more valuable information: www.albertametis.com

Sharing the Metis Spirit,

Brandy Mitchell
Region VI Metis Nation of Alberta
President.

cc: Fort Vermilion Local #74
Noreen McAteer, President

Carol Gabriel

cc info June 8

From: William Neufeld [williamneufeld@gmail.com]
Sent: Thursday, May 20, 2010 11:10 PM
To: Carol Gabriel
Subject: Fwd: OHS Fines Overview
Attachments: OHS Fines.pdf

Send to Bill and council please

Bill N

Please find attached an article listing the most recent OHS Fines. A reminder, this lists only OHS fines and does not reflect any other types of fines or any claims that may have been laid in these incidents.

Please also distribute this to your Utility's Board of Directors.

Kevin Crush

Manager, Communications and Human Resources

Federation of Alberta Gas Co-ops Ltd.

#201, 115 Portage Close

Sherwood Park, AB T4T 1B5

(780) 416-6543 (Office)

(780) 416-6544 (Fax)

FROM THE COURTROOM

THE LAST RESORT

REPORTING ON RECENT CONVICTIONS UNDER THE OCCUPATIONAL HEALTH AND SAFETY ACT

Between October 1, 2009, and January 31, 2010, three companies were convicted under the Occupational Health and Safety Act.

Alstar Oilfield Contractors Ltd.

On June 30, 2006, at Fox Creek, a contract welder and an Alstar worker were instructed to weld the doors shut on a shipping container to prevent the theft of items inside. When a welding arc was struck on the container door, a leaking propane cylinder inside the container caused a violent explosion that disintegrated the container and ejected the contents. Both workers suffered fatal injuries. On January 11, 2010, Alstar Oilfield Contractors Ltd. pleaded guilty to one count under the Occupational Health and Safety Code. The total penalty of \$375,000 was made up of a fine of \$5000 (including the victim fine surcharge) and payments of \$250,000 to the Fox Creek Fire Department, \$60,000 to the Fox Creek High School Division and \$60,000 to Norquest College.

Ensign Drilling Inc.

On August 17, 2006, at a well site 75 kilometres southwest of Grande Prairie, a floorhand sustained an arm amputation while servicing the crown assembly on the rig. On January 11, 2010, Ensign Drilling Inc. pleaded guilty to one count under the Occupational Health and Safety Code. The total penalty of \$90,750 was made up of a fine of \$5000, a victim fine surcharge of \$750 and a payment of \$85,000 to the Workers' Health Centre. A driller previously pleaded guilty on December 14, 2009, and was fined a total of \$5750.

Trinidad Drilling Ltd.

On April 10, 2006, a derrickhand had his hand amputated while he was positioning a section of casing on the rig's derrick. On October 19, 2009, Trinidad Drilling Ltd. pleaded guilty to one count under the Occupational Health and Safety Code. The total penalty of \$85,575 was made up of a fine of \$4500, a victim fine surcharge of \$675 and a payment of \$80,000 to Stars Air Ambulance. A supervisor was previously sentenced on March 26, 2009, and was fined a total of \$4025.



THE APPLICATION AND LIMITS OF CREATIVE SENTENCING

by Brian Caruk

Alberta is fortunate to have a legislated means by which parties convicted of violating our occupational health and safety laws can be directed to enhance work site safety. This avenue is more commonly known as the "creative sentencing" provision of Alberta's Occupational Health and Safety Act.

Section 41.1 of the act only comes into play when a conviction has been entered against an offender. It is discretionary in nature, which means that a court may issue a creative sentence order, but it is not obligated to do so. The court is allowed to take into account the nature of the offence and the circumstances surrounding its commission in determining whether to direct the offender to take specific action to improve health and safety at work sites. This legislation also allows the court to direct an offender to establish a training or educational program regarding workplace health or safety.

Creative sentencing has resulted in a variety of orders that provide for additional worker training and bursary programs. They ensure that workers receive proper training early in their careers. Creative sentencing has also resulted in funding for on-scene medical first-responders.

This provision does have limits, however. In one case the court determined that a payment to a burn unit that provided treatment to a worker with a serious burn injury was outside the scope of what is contemplated by section 41.1. Accordingly, a distinction has been drawn between providing critical medical aid at the work site and providing post-incident care away from the work site. Additionally, family members who have lost a loved one or injured workers who are unable to engage in the same activities after an incident as before, are not entitled to compensation in an order under section 41.1.

Using section 41.1 of the act has allowed the courts to craft sentences that both deter illegal activity and promote restorative justice through greater worker safety and awareness.

Brian Caruk is Acting Chief Crown Prosecutor with Regulatory Prosecutions, Alberta Justice.



Legislature Office
 402 Legislature Building
 10800 - 97 Avenue
 Edmonton, Alberta T5K 2B6
 Phone (780) 415 - 9406
 Fax (780) 415 - 9566
 www.solgen.gov.ab.ca

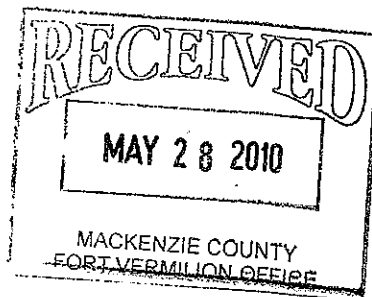
LEGISLATIVE ASSEMBLY
 ALBERTA

Constituency Office
 9907 101 Avenue
 P.O. Box 6299
 Peace River, Alberta T8S 1S2
 Phone (780) 624 - 5400
 Fax (780) 624 - 5464
 peace.river@assembly.ab.ca

Hon. Frank Oberle
 MLA, Peace River Constituency
 Solicitor General &
 Minister of Public Security

May 21, 2010

Reeve Greg Newman
 Mackenzie County
 Box 640
 Fort Vermilion, Alberta
 T0H 1N0



Dear Mr. Newman:

Thank you for your letter dated April 13, 2010, regarding the Alberta Recycling Management Authority I have consulted with my colleague Mr. Cal Dallas, Parliamentary Assistant to the Minister of Environment, who is leading Alberta's waste management strategies. I am pleased to provide you with the following information.

In response to current financial challenges, Alberta Recycling, the Delegated Administrative Organization responsible for managing the paint recycling program, has taken a number of cash management measures. As a result of reduced paint sales and continued high volumes of waste paint returned for recycling, a 15 per cent reduction in funding paid to paint processors for the collection and recycling of paint was instituted. I assure you that the paint recycling program is financially viable and once paint sales rebound it will be sustainable at the current environmental fees. Since approximately 90 per cent of the program's expenditures are for collection and processing, this temporary program change was unavoidable.

Over the last month, Alberta Recycling has held several meetings with municipalities and processors. Alberta Recycling wants to reduce or negate the need for the additional charge from processors to municipalities by finding ways to reduce costs and increase efficiencies. There are opportunities for processors and municipalities to cooperate to reduce costs and reduce or avoid extra charges.

Alberta Recycling is a not-for-profit organization that operates at arm's length from government, is managed by a multi-stakeholder Board of Directors and is accountable to the Minister of the Environment. I encourage you to contact Mr. Brad Schultz, Director of Recycling Programs, Alberta Recycling, at 780-442-3215. If you would like to speak with an Alberta Environment representative, please contact Ms. Brenna McLennan, Waste Reduction Specialist, at 780-644-2310 (dial 310-0000 to be connected toll-free).

Sincerely,

A handwritten signature in black ink, appearing to be 'F. Oberle', with a long horizontal line extending to the right.

Frank Oberle
MLA, Peace River Constituency
Solicitor General and Minister of Public Security

c.c. Hon. Rob Renner, Minister of Environment
Cal Dallas, Parliamentary Assistant, Environment
Brenna McLennan, Environment



B R O W N L E E

L L P

B a r r i s t e r s & S o l i c i t o r s

Refer to: V. Marak
Direct Line: 780-497-4806
E-mail: vmarak@brownleelaw.com
Your File No.:
Our File No.: 70051-003

May 26, 2010

To Whom It May Concern,

Please be advised that all of Brownlee LLP publications will be sent electronically as of the end of the year 2010. If you are currently receiving any of our Law Bulletins and/or would like to receive additional bulletins please note that you can sign up through our website using the following link:

www.brownleelaw.com

We encourage you to review the publications available to you below and sign up for those that you feel best suit your needs.

Municipal Law Bulletin

*"Keep up to date on the latest issues impacting Alberta's municipalities through Brownlee LLP's **"Municipal Law Bulletin"**. Published two to three times per year, each newsletter provides an informative review of current and topical issues affecting municipalities today and issues that may arise in the near future. Members of our firm write each article with the municipal client in mind – creating an approachable and straight-forward discussion of the issues and providing an invaluable resource to municipalities. Past issues have included topics as diverse as managing risks and liability, inter-municipal relationships, infrastructure cost recovery, planning and municipal development, access to information, tax assessment and taxes arrears, and many more."*

Constructive Thinking

*"Construction projects are complicated. Risks abound. There are many issues that arise from the start to the finish of any project. Some of these issues are legal in nature. Brownlee LLP's **"Constructive Thinking"** newsletter, published by Brownlee LLP's Construction Law Team, covers the relevant issues facing those involved in construction projects--from tendering procedures to bonding and insurance coverage, from project delivery models to construction insolvency. Brownlee LLP's **"Constructive Thinking"** newsletter will keep you up to date on current issues and trends with the goal of enhancing your prudent risk management."*

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ESTD 1935



Labour Pains

"Unlike quarterly or periodical publications, "Labour Pains" is an "instant update" newsletter delivered to your inbox whenever a key case or issue has developed. Our goal is to provide employers with the most recent decisions or legislative updates pivotal to maintaining a proactive approach to workplace issues, as well as articles regarding strategies and emerging trends in the areas of labour and employment law. "Labour Pains" focuses on union and non-union matters from the management perspective, as well as related issues including workplace safety, human rights, access to information and protection of privacy, technology management and many others."

Good Idea

"Good Idea™", the newsletter of the Brownlee Technology and Intellectual Property Law Group, provides news, updates and legal analysis in the field of intellectual property law in Canada, including trade-marks, patents, copyright, trade secrets, domain name and internet law and technology licensing."

Should you have any questions or concerns, please feel free to contact me at your convenience.

Sincerely,

BROWNLEE LLP
PER:

Vicki D. Marak
Client Relations Administrator

Carol Gabriel

cc T.M.B.

From: Teresa Marin [Teresa.Marin@MDGreenview.ab.ca]
Sent: Thursday, May 27, 2010 10:43 AM
To: 'irenec@birchhillscounty.com'; 'alan@clearhillscounty.ab.ca'; 'brogan1@countyp.ab.ca'; Bill Kostiw; 'cao@mdbiglakes.ca'; 'ben@mdfairview.ab.ca'; Jim Squire; 'cao@mdnorth22.ab.ca'; 'harvey@mdopportunity.ab.ca'; 'mdpeace@wispernet.ca'; 'lturcotte@mdsmokyriver.com'; 'ramiles@northernsunrise.net'; 'tpeach@saddlehills.ab.ca'; 'kelly.kloss@woodbuffalo.ab.ca'; 'mdsr133@mdspiritriver.ab.ca'; 'tburton@aamdc.com'; 'council@clearhillscounty.ab.ca'; 'emcdonald@countyp.ab.ca'; Carol Gabriel; 'biglakes@mdbiglakes.ca'; 'Esecretary@mdgreenview.ab.ca'; 'psinclair@mdopportunity.ab.ca'; 'donron@telusplanet.net'; 'md130adm@telusplanet.net'; 'klas_hudson@hotmail.com'; 'harvnag@telusplanet.net'; 'council@saddlehills.ab.ca';
Cc: 'donnar@birchhillscounty.com'; 'melissa.blake@woodbuffalo.ab.ca'; 'srunhart@countyp.ab.ca'; Carol Gabriel; 'execsecretary@mdbiglakes.ca'; 'lynn@mdfairview.ab.ca'; Linda Walton; 'adminassist@countyofnorthernlights.com'; 'Helen@mdopportunity.ab.ca'; 'scharest@mdsmokyriver.com'; 'admin@saddlehills.ab.ca'; 'kevin.greig@woodbuffalo.ab.ca'; 'ocharest@mdspiritriver.ab.ca'; 'webmaster@woodbuffalo.ab.ca'
Subject: Conference Information - Aboriginal Peoples and the Future of Water Management in Alberta.

Good Morning,

A request was made in the email message below from the MD of Big Lakes to send information regarding a conference titled, "Aboriginal Peoples and the Future of Water Management in Alberta," to the AAMDC Zone 4 members.

To access the detailed information regarding this conference, view the link below (highlight the link below, right click and select Open Hyperlink):

<http://www.cirl.ca/WhatsNew>

Regards,
Teresa Marin
For AAMD&C Director,
Tom Burton

Alberta Association of Municipal District and Counties
Northern District - Zone 4
P.O. Box 1079
Valleyview, AB.
T0H 3N0

From: Amanda Backs [mailto:exec@mdbiglakes.ca]
Sent: May 27, 2010 8:20 AM
To: Allan.Winarski@md124.ca; Jim Squire; ramiles@northernsunrise.net; Lucien Turcotte
Cc: Teresa Marin
Subject: Conference

Good morning,

Please find below a link to a conference that Council for the MD of Big Lakes thought may be of interest to your municipality. Reeve Billings and Councillor L'Heureux are attending this session on behalf of our MD.

I was also asked to send this information to our zone director for distribution to zone members.

<http://www.cirl.ca/WhatsNew>



stars.ca

cc Julie
**STARS® 25 YEARS OF CARE
IN THE AIR**

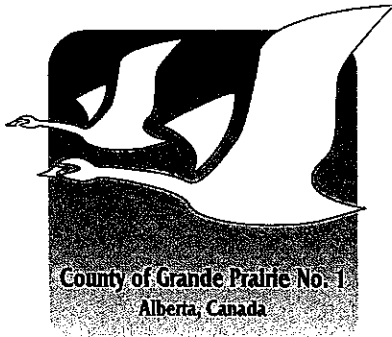
Alberta Shock Trauma Air Rescue Service Foundation

May 19, 2010

William Kostiw, CAO
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Mr. Kostiw: *Bill*

It is with great honor and privilege that we invite the Mackenzie County Council to join us in celebration of the official unveiling of the County of Grande Prairie logo on the tailfin of all five STARS helicopters across Alberta. This is truly a momentous occasion with the County of Grande Prairie being the first municipal logo in STARS 25 year history to be represented on all STARS helicopters!



Date: Friday, June 18th, 2010
Time: 11:00am to 1:00 pm
Unveiling Ceremony: 12:15pm
Location: County Municipal Services Building
1 mile West of Highway 2 on Township Road 724
BBQ Lunch Provided - Please join us!

Together we are making history!

Glenda

Glenda Farnden
Major Gift Manager
STARS Grande Prairie

Head Office / Calgary Base 1441 Aviation Park NE, Box 570 Calgary, AB T2E 8M7
Edmonton Base Building 16, 29 Airport Road Edmonton, AB T5G 0W6
Grande Prairie Base 101C 11010 Airport Drive Grande Prairie, AB T8V 7Z5

T 403.295.1811 F 403.274.9569
T 780.447.5492 F 780.447.5493
T 780.830.7000 F 780.830.7009

cc info
Carol Gabriel

From: Judy L Ostrowski (INFTRA) [judy.l.ostrowski@gov.ab.ca]
Sent: Wednesday, May 26, 2010 10:55 AM
To: S Sgt Shane Ramteemal; Wade TROTTIER; David Froese; David Froese; Carol Gabriel; Corey BLIZE; Roberta McKale - RCMP; Robert Lindsay; Arthur Anderson; Andy Wiebe-AHS; Alfie Liguori; GP & Area Safe Communities; barbara beaulieu; Bill Gish; Bill Kostiw; cao@fairview.ca; Ferguson, Dawn; The Echo; Candace Laderoute; Carla Paul; Glenda Auger-PLC; Garth Martin; Gary KIPLING; gary.fenton@albertahealthservices.ca; Greg Newman; High Level VSU; hldrivingschool@theedge.ca; John Priest - Fire Chief RL; Judy Kim-Meneen; Jessi Patmore; Judy Cardinal; Jonathan Milton ; Jeff Cochrane; Kaitlin Niksic; Karrie Sancan ; Karrie Sancan; Mary Driedger LCSS; leah.mclaughlin@albertahealthservices.ca; Lisa Wardley; Liane Meneen; northerndhdave@gmail.com; Nicole Carmichael; Nettie Wiebe; Owen Sabiston; Peter Wiebe - LC Fire Chief; Al Musser; ppmschief@hotmail.com; Rodney Schmidt; Roger Clarke; Rainbow Lake Victim Services; Rhodora Martens; rayann@telus.net; Rommel Directo; Stan AUGER; Stephanie Milton; Susy Randle; safety@knelsen.com; Tammie Peacock; Tara ST. DENIS; vicki.burnell@aeromedical.ca; Virgil BITZ - RCMP PP; Virginia Noskey; Veronica Alward ; Val Crosby; Wendy Ward; Wanda Beland
Subject: ***Save the Date*** - Invitation to Office of Traffic Safety Public Consultation

Good day all,

Some of you may recall the provincial public consultations that have happened in the past where your input was sought after and valued in regards to the Alberta Traffic Safety Plan. These public consultations were called Regional Roundtables and began in 2004 with the Alberta Occupant Restraint Program.

The Office of Traffic Safety within Alberta Transportation is again hosting the consultations and looking for input and participation to discuss the next phase of the Alberta Traffic Safety Plan. Your voice is imperative to the success of the consultations.

More details are to follow however I wanted to give you the heads up for the one happening in northern Alberta...

Date: Friday, June 18, 2010
Time: 11:00 am to 2:00 pm
Location: Peace River, Alberta

This consultation covers Region 8, Region 9 West, Métis Settlements West, Métis Off-Settlement, and some of Region 7 East for Regional Traffic Safety Coordinators area of responsibility.

I respectfully ask you save the date in your calendar as more information to follow and I sincerely hope there is opportunity for you or your organization to have representation at the roundtable. There is also opportunity to car pool for the roundtrip if you would like.

Please feel free to contact me with any and all questions or concerns. Thank you for reading my email and I look forward to sending out more information for this important event.

Judy L Ostrowski

Regional Traffic Safety Coordinator, Region 9 West

4511-46 Avenue ~ Fort Vermilion, AB ~ ToH 1No ~ Office: 780.927.2522 ~ Cell: 780.841.5159 ~ Fax: 780.927.3117

Email: judy.l.ostrowski@gov.ab.ca

The Office of Traffic Safety ~ Alberta Centre for Injury Control and Research

www.saferoads.com ~ www.acicr.ualberta.ca

~ MAY will focus on YOUNG DRIVERS~

~ Driving is a privilege NOT a right - know the law and help be part of saving young lives for a stronger tomorrow ~

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MIGHTY PEACE TOURIST ASSOCIATION

NOTICE OF ANNUAL GENERAL MEETING

JUNE 19, 2010

**Rycroft Community Hall
5208 - 47 AVE, Rycroft**

Hosted By: Town of Spirit River and Village of Rycroft

Lunch: 12:00 to 1:00 p.m.

☺ **R.S.V.P with numbers for lunch no later than June 11;
call (780) 338-2364 or email info@mightypeace.com**

Annual General Meeting: 1:00 p.m. (following lunch)

Everyone is welcome to tour the Spirit River Museum following the meeting.
Admission fee is \$3.00 per person

*Box 419, Berwyn, AB T0H 0E0
Phone: (780) 338-2364 Fax: (780) 338-3811
Web Site: mightypeace.com e-mail: mpta@telusplanet.net*



MIGHTY PEACE TOURIST ASSOCIATION

Annual General Meeting

AGENDA

June 19, 2010

1:00 p.m.

Location????

1. Call to Order
 2. Adoption of Agenda
 - Additions / Deletions
 3. Adoption of Minutes
 - 2009 Annual General Meeting Minutes
 4. President's Report
 5. Executive Director's Report
 - * to be distributed at AGM
 6. 2009 Annual Financial Statement
 7. Appointment of Auditor
 8. 2010 Budget Update
 9. Election of Officers
 - a) Motion to appoint a Chair for the Election of Officers
 - b) Motion to appoint Returning Officer
 - c) President (Current – Rhonda Davidson)
 - d) 2nd Vice President (Current – Larry Chorney)
 - e) 4th Vice President (Current – Cheryl Anderson)
 - f) Directors at Large
 - 3 Two-year terms (Laura Gloor, Jim Reynolds, Mark Rieder)
 - 1 one-year term (Currently vacant)
- Under the Association's Bylaws the President, 2nd Vice President and 4th Vice President positions are elected in even years.

- The Bylaws allow for 6 Director at Large positions – three to be elected in even years and three to be elected in odd years
- The Nominating Committee will present nominations for each position and the floor will be opened to further nominations.

10. Special Resolution – Amendment to the MPTA Bylaws

PROPOSED ARTICLE 9 CHANGES:

REMOVE:

- Section 1 - The Board of Directors shall appoint an auditor for the Association who shall hold office from year to year and may be replaced by resolution of the Board of Directors as the Annual General Meeting.
- Section 2 - The Accounts of the Association shall be reviewed annually in advance of each Annual General Meeting by the appointed Auditor and such statements shall be presented to the Annual General Meeting.

REPLACE WITH:

- Section 1 - The **Executive Committee** shall appoint a **duly qualified accountant** for the Association who shall hold office from year to year.
- Section 2 - The Accounts of the Association shall be reviewed annually in advance of each Annual General Meeting by the appointed **duly qualified accountant** and such statements shall be presented to the Annual General Meeting.

11. Appointment of Auditor

12. Members Business

13. Adjournment



cc info
MAYOR STEPHEN MANDEL
CITY OF EDMONTON

2nd FLOOR, CITY HALL
1 SIR WINSTON CHURCHILL SQUARE
EDMONTON, ALBERTA, CANADA T5J 2R7
PHONE: (780) 496-8100
FAX: (780) 496-8292
E-MAIL: stephen.mandel@edmonton.ca

May 31, 2010

PLEASE RETURN BY JUNE 11th
FAX TO: (780) 496-8292

Dear Northern Alberta Mayors' and Reeves':

I am writing to confirm the upcoming Northern Alberta Mayors' and Reeves' Caucus Meeting:

Friday, June 25, 2010, 10:00 a.m. - 2:00 p.m.
Shaw Conference Centre – Salon 2 [9797 Jasper Avenue]

*A continental breakfast will be available at 9:30 a.m.

Among other topics, tourism and the shortage of dentists in Northern Alberta will be discussed. A complete agenda package will be forwarded closer to the event.

Please confirm your attendance **no later than Friday, June 11th**, by faxing this completed form to (780) 496-8292 or by email to cheryl.vesseur@edmonton.ca.

A block of rooms is being held for Thursday, June 24 under "Northern Alberta Mayors' and Reeves' Caucus" at the **Marriott Courtyard Edmonton** located at One Thornton Court [99 Street & Jasper Avenue]. Its location is convenient to both City Hall and the Shaw Conference Centre.

In order to receive the preferred rate of \$129/night (plus taxes), you must reserve your room directly with the hotel no later than **June 11**. Rooms can be booked by phoning (780) 423-9999.

Should you have any questions or require further information, please contact Erica Brusselers in my office at (780) 496-8105.

Yours truly,

Stephen Mandel, Chair
Northern Alberta Mayors' and Reeves' Caucus

PLEASE CONFIRM BEFORE Friday, June 11th:

- I **WILL** be attending the NAMRC Meeting on **Friday, June 25th at the Shaw**
- I **WILL NOT** be attending the NAMRC Meeting

Name of Mayor/Reeve

Municipality

EC
Info

Pre-inspection Checklist – How to Prepare for a Risk Inspection

❶ Gather key documents

By being prepared with the necessary documentation, the risk inspection of your facility can proceed efficiently and make the best use of your building manager's time. Prior to the inspection, please ensure that you have the following documents on hand:

- Site plan showing the positions of facility and outbuildings on the property**
This information should be on file with municipal planning office and would have been provided when the original building permit was issued.
- Facility blueprints**
Original or "as built" blueprints of the facility are very helpful for risk identification purposes.
- Evacuation plan**
All public facilities must have a documented evacuation plan. The risk inspector will review the plan to confirm it has been completed and to assess its adequacy.
- Fire alarm system – Annual test results**

Is your facility equipped with an automatic fire sprinkler system and/or special fixed fire suppression system (such as a wet chemical or CO₂ system)? If so, the risk inspector will need the following information about the sprinkler system:

- Sprinkler blueprints**
- Latest inspection / flow test report**
- Water supply pressure / volume test data**
- Latest fire pump performance test (if applicable)**
- Latest fixed fire system inspection / test report (if applicable)**

Facilities that have either a fire sprinkler system or special fire suppression system need to maintain plans of the initial design and maintenance and inspection records. The risk inspector will need copies of this information to take with him, as this forms part of the inspection report.

Is your facility equipped with a commercial kitchen? If so, the risk inspector will need the following information:

- Semi-annual service / cleaning record for kitchen exhaust duct**

② Remove obvious fire hazards

Here are some practical steps you can take to reduce the risk at your facility and prepare for a successful risk inspection. At least one week prior to the inspection, ensure that the following issues have been reviewed and addressed:

Clean out your mechanical and electrical rooms

Lack of storage space is always a challenge at facilities. However, mechanical and electrical rooms should not be used to store any material that is not directly related to the equipment in that room.

Most importantly, make sure that mechanical and electrical rooms are never used to store flammables (such as solvents, lubricants or oil-based paints) **or combustible materials**, such as paper / paper products, old files, recyclable materials or sports uniforms.

Flammable and combustible materials must be properly stored in a separate area away from sources of ignition i.e. electrical panels, furnaces, hot water heaters and boilers.

Check all your emergency lighting and exit signs

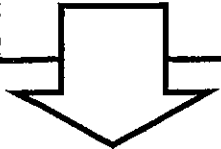
Provincial fire regulations require specific maintenance of this life safety equipment. Make sure that all emergency lighting and exit signs are in perfect working order

FACILITY INSPECTION FORM

Facility: _____
 ate: _____

Site diagram: _____

Inspection Type:
A = Weekly / regular inspection
B = Annual inspection
PE = Pre-event: Expected attendance is more than 25% of capacity



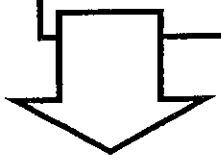
FACILITY GROUNDS AND PERIMETER:

Highlight type of inspection:			Look for the following:	See any problems?			If "Yes": 1. Describe the problem 2. Mark location on the diagram	Date corrected?
A ^r	B	PE		Not appl.	No	Yes		
●	●	●	Walkway from the parking area - should be clear debris / ice / snow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Walkways around building - should be clear of debris / ice / snow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Junk and combustible materials - should not be around / under the building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Garbage container - should be at least 3 metres (10 feet) from the building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Fire exits - doors should be clear of obstacles and permit clear exit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Outbuildings - should be locked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Air intake for mechanical room combustion - should be clear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Fuel tanks - access should be locked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Fuel lines - should be no evidence of leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	●		Fuel tanks - should be tested and certified	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Propane tanks - access panel should be locked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Gas lines and meters - should be no damage to equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	●		Chimney - should be clear of ice and obstructions, rain cap should be in place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Electrical cover plates - should be in place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Outside lighting - should be operating around walkway and parking areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Standpipes and sprinkler connections - should be capped and clear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Fire lane - should be posted and clear of vehicles / other obstructions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Steps and ramps - should be in good condition, clear of ice and snow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Handrails - should be in place and secure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Facility: _____

Layout diagram:

Inspection Type:
A = Weekly / regular inspection
B = Annual inspection
PE = Pre-event: Expected attendance is more than 25% of capacity



FACILITY INTERIOR - PUBLIC AREAS:

Highlight type of inspection:			Look for the following:	See any problems?			If "Yes": 1. Describe the problem 2. Mark location on the diagram	Date corrected?
A	B	PE		Not appl.	No	Yes		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire emergency procedures - should be current and posted in each area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire panel - should be On and Armed, should be no trouble indicators showing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hallways - should be clear of obstructions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Front entrance area - floor surface should be clean and free of slip / trip hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No smoking rules - should be enforced	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

MEETING ROOMS:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Floor surface - should be clean and free of slip / trip hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire doors - should be properly labeled and permit clear exit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Smoke detectors - should be operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sprinkler heads - should be .5 meters of clear space below	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire extinguishers - should be in place, serviceable and clear of obstruction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire extinguishers - tags should be current	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Emergency lighting - should be operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

AREA 2:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Floor surface - should be clean and free of slip / trip hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire doors - should be properly labeled and permit clear exit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Smoke detectors - should be operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sprinkler heads - should be .5 meters of clear space below	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire extinguishers - should be in place, serviceable and clear of obstruction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire extinguishers - tags should be current	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Emergency lighting - should be operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Facility: _____

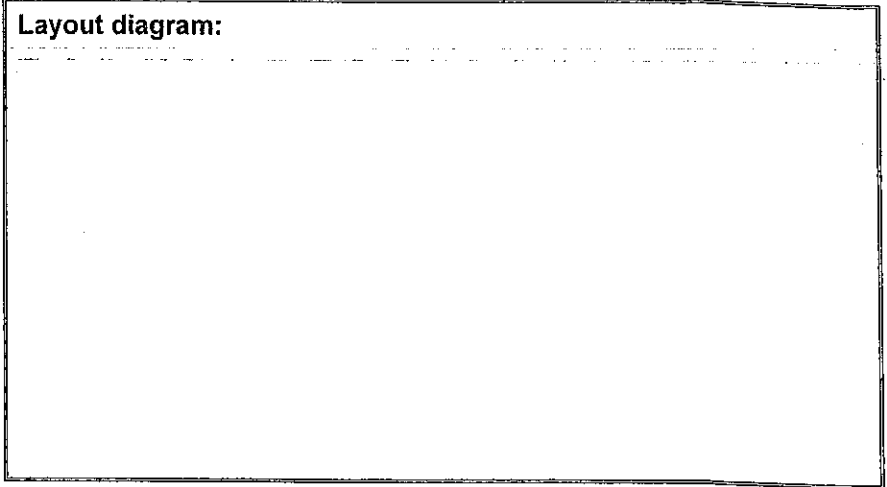
Layout diagram:

Inspection Type:

A = Weekly / regular inspection

B = Annual inspection

PE = Pre-event: Expected attendance is more than 25% of capacity



FACILITY INTERIOR - PUBLIC AREAS:

Highlight type of inspection:			Look for the following:	See any problems?			If "Yes": 1. Describe the problem 2. Mark location on the diagram	Date corrected?
A	B	PE		Not appl.	No	Yes		

AREA 1:

●	●	●	Floor surface - should be clean and free of slip / trip hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Fire doors - should be properly labeled and permit clear exit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Smoke detectors - should be operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Sprinkler heads - should be .5 meters of clear space below	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Fire extinguishers - should be in place, serviceable and clear of obstruction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	●		Fire extinguishers - tags should be current	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Emergency lighting - should be operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

CHANGE ROOMS / WASHROOMS:

●	●	●	Floor surface - should be clean, dry and free of slip / trip hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Fire doors - should be properly labeled and permit clear exit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Smoke detectors - should be operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Sprinkler heads - should be .5 meters of clear space below	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Fire extinguishers - should be in place, serviceable and clear of obstruction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	●		Fire extinguishers - tags should be current	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Emergency lighting - should be operational	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Toilet seats - should be securely fastened and in good repair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Facility: _____

Layout diagram: _____

Inspection Type:

A = Weekly / regular inspection

B = Annual inspection

PE = Pre-event: Expected attendance is more than 25% of capacity



FACILITY INTERIOR - NON-PUBLIC AREAS:

Highlight type of inspection:			<u>Look for the following:</u>	See any problems?			If "Yes": 1. Describe the problem 2. Mark location on the diagram	Date corrected?
A	B	PE		Not appl.	No	Yes		
●	●	●	Electrical room - should be locked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Electrical room - should be clear of combustible materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Electrical room - should be at least 1 meter of clear space around all electrical panels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Mechanical room - should be locked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Mechanical room - should be clear of combustible materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Mechanical room - combustion air intake should be clear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Mechanical room - should be no evidence of fuel spills or leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Attic - entrance should be locked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	●		Attic - should be clear of combustible materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	●		Attic - fire separations should be intact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Crawl space - access should be locked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	●		Crawl space - should be free of combustible material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	●		Crawl space - fire separations should be intact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Custodial areas - should be locked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Storage areas - should be locked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
●	●	●	Fire hose - should be properly racked in cabinet and in good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Inspected by: _____

Date: _____

Time: _____



MASTER LIST - ALL AUDIT REQUIREMENTS

1. WORKSHOP OVERVIEW AND PURPOSE

- Fax / email the completed Risk Improvement Action Plan to the Jubilee Office **within 30 days** of this workshop.

Due date: [REDACTED]

2. THE JUBILEE RECIPROCAL - HOW IT WORKS

No audit requirements for this section.

3. RISK MODELS - FOUNDATION FOR RISK CONTROL

No audit requirements for this section.

4. KEY HAZARDS AND FACILITY RISK CONTROL

- Has your organization had any hot work done since this workshop?** If so, then such work must be done in accordance with the Hot Work Permit process described in this workbook.

Note: If no hot work is done, this audit requirement is waived.

Due date: [REDACTED]

- Has your organization contracted for any facility renovation services since this workshop?** If so, then such work must be done in accordance with the renovation and contracting process outlined in this workbook.

Note: If no contracted renovation work is done, this audit requirement is waived.

5. FIRE PROTECTION SYSTEMS - THE BASICS

No audit requirements for this section.



6. RISK IMPROVEMENT -
PROCESS AND TOOLS

For each high priority facility identified in your Risk Improvement Action Plan:

Due date: 1/31/11

Inspect what you expect!

Is your organization already performing weekly inspections at your key locations? **If not, implement a weekly inspection process for each of your high priority facilities.**

Post risk control signage

Confirm that your organization has posted risk control signage on the entrance doors of:

- ▶ Electrical rooms
- ▶ Mechanical rooms
- ▶ Woodworking / shop areas

Confirm that your organization is meeting Alberta Fire Code requirements with respect record-keeping and scheduled inspection and maintenance

Complete a Facility Profile and Special Hazard Identification worksheet confirming to Jubilee Insurance that:

- ▶ A **weekly inspection process** is now in place or has been implemented at each location
- ▶ **Risk control signage** has been posted
- ▶ **Fire suppression systems** are being maintained, inspected and tested as required by the Alberta Fire Code

7. FACILITY MANAGEMENT
AND LEGAL
REQUIREMENTS

No audit requirements for this section.



FAX TRANSMITTAL

Return to: Jubilee Office

Attention: Linda Simmons, CRM
Risk Management Advisor
Fax: 780 955-3615
Email: Linda@aamdc.com

From: Member organization:

MACKENZIE COUNTY

Risk Control Coordinator:

JULIA WHITTLEDON

Phone:

780-927-3718

Email:

jwhittledon@mackenziecounty.com

Fax:

780-927-4266

Due date – Return completed form to Jubilee Insurance by:

MAY 14, 2010

1. IDENTIFY YOUR ORGANIZATION'S HIGH PRIORITY FACILITIES:

Review the **Statement of Values** list for your organization.

Identify all facilities valued at \$1 million or more, of the following types:

- ▶ Recreational complexes
- ▶ Arenas, curling rinks and skating rinks
- ▶ Community halls, theatres and other facilities for public assembly
- ▶ Residential / housing facilities
- ▶ Maintenance shops
- ▶ Vehicle and equipment garages
- ▶ Equipment storage / maintenance facilities
- ▶ Fire halls of wood frame / combustible construction

Enter the names / locations of your **high priority facilities** below:

<u>Facility name</u>	<u>Location</u>
WATER TREATMENT PLANT	FORT VERMILION
FIRE HALL	FORT VERMILION
WATER TREATMENT PLANT	LA CRETE
FIRE HALL	LA CRETE
COMMUNITY HALL	ZAMA
RECREATION CENTRE	LA CRETE
COMMUNITY HALL	HIGH LEVEL RURAL
ARENA + COMMUNITY HALL	FORT VERMILION
HEIMSTADT LODGE	LA CRETE
COMMUNITY LIBRARY	FORT VERMILION
MUNICIPAL OFFICE	FORT VERMILION
WATER TREATMENT PLANT	LA CRETE
HERITAGE CENTRE	LA CRETE
WATER TREATMENT PLANT	ZAMA
MAIN LIFE STATION	FORT VERMILION



2. GAP ANALYSIS - CURRENT BUILDING INSPECTION PRACTICES

Inspection process:	<u>YES</u>	<u>NO</u>	<u>NEED TO INVESTIGATE</u>
▶ Does your organization currently have a systematic inspection process to identify fire and other property hazards in your facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If yes:			
Who performs the inspections? _____			
How frequently are they done? _____			
What types of facilities get inspected? _____			

▶ Are inspections documented through the use of a hazard identification checklist or similar tools?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ Does the inspection checklist or form allow the inspector to show what corrective action may be needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follow-up and corrective action:			
▶ Are the identified building hazards / deficiencies reported to senior management?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ Are hazards / deficiencies tracked by senior management to ensure that corrective action is taken?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. MEMBERS OF RISK CONTROL TEAM

Please confirm the names and contact coordinates for your **current or proposed** Risk Control Coordinator and other members of your Risk Control Team:

<u>NAME</u>	<u>PHONE</u>	<u>EMAIL</u>
Risk Control Coordinator:		
Joulia Whittleton	780-927- ³⁷¹⁸ 4766	jwhittleton@mackenziecounty.com
Dianne Pawlik	780-927-3718	dpawlik@mackenziecounty.ca



SUMMARY OF RECORD-KEEPING AND SCHEDULED MAINTENANCE REQUIREMENTS FOR SPRINKLER SYSTEMS

KEY DOCUMENTS - ORIGINAL SYSTEM INSTALLATION AND COMMISSIONING (PROVIDED BY CONTRACTOR):

- Commissioning Report
- Material and Test Certificate
- As-built drawings of sprinkler system
- Operation and Maintenance Manual

SPRINKLER SYSTEM INSPECTION, TESTING AND MAINTENANCE REQUIREMENTS:

KEY DOCUMENTS:

- **Periodic inspection forms** - confirming that periodic inspection, testing and/or maintenance requirements have been completed as required by the Alberta Fire Code - summarized below
- **Annual inspection reports** - including testing of fire pumps and dry pipe sprinkler systems, as applicable

DEFINITIONS:

- CHECK** means a visual observation to ensure the device or system is in place and is not obviously damaged or obstructed.
- INSPECT** means physical examination to determine that the device or system will apparently perform in accordance with its intended function.
- TEST** means operation of device or system to ensure that it will operate in accordance with its intended function.

As Required:

<u>DEVICE</u>	<u>ACTIVITY</u>
Dry pipe sprinkler systems	TEST the dry pipe valve with the control valve fully open and the quick-opening device, if provided, in service
Sprinkler system	INSPECT auxiliary drains

Every Week:

<u>DEVICE</u>	<u>ACTIVITY</u>
All sprinkler systems	CHECK that all control valves are open
Dry pipe sprinkler systems	CHECK pressure gauge to ensure that air pressure is being maintained
Fire pump	CHECK fuel and oil level
	CHECK water level in reservoirs
	INSPECT and operate
Fire protection water tanks	CHECK tank heating equipment, enclosure and water temperature during heating season in systems with low temperature alarms
Emergency generator system	CHECK all components under at least 50% of the rated load for 30 minutes as per CAN/CSA documents

Note: This is a general summary only of requirements related to fire sprinkler systems. Refer to the Alberta Fire Code to confirm all specific regulatory requirements that may apply to your facility.



SUMMARY OF RECORD-KEEPING AND SCHEDULED MAINTENANCE REQUIREMENTS FOR SPRINKLER SYSTEMS

Every Month:

<u>DEVICE</u>	<u>ACTIVITY</u>	<u>WRITTEN RECORDS REQUIRED</u>
Fire alarm system	TEST system and check all components on emergency power supply including standby power batteries	<input checked="" type="checkbox"/>
Voice communication system	TEST the system	<input checked="" type="checkbox"/>
Water based fire protection systems	INSPECT all control valve tamper switches	
Fire protection water tanks	INSPECT the water level in tanks not equipped with supervised water level alarms connected to a constantly attended location	
Portable fire extinguishers	INSPECT and sign tag	<input checked="" type="checkbox"/>

Every Three Months:

<u>DEVICE</u>	<u>ACTIVITY</u>	<u>WRITTEN RECORDS REQUIRED</u>
All fire emergency systems in High Buildings, as defined by the <u>Building Code</u>	TEST the systems	<input checked="" type="checkbox"/>
Sprinkler alarm devices	INSPECT to verify that they are free of physical damage	
Water based fire protection systems	TEST all system water flow alarm devices TEST all dry pipe valves / quick opening devices TEST all pre-action / deluge valves	<input checked="" type="checkbox"/>
Fire department connections	INSPECT all connections	
Main drain	TEST the main drain of at least one system downstream of a device that has the sole water supply through a backflow preventer and/or pressure reducing valves	<input checked="" type="checkbox"/>
Fire protection tanks	INSPECT the water level in tanks equipped with supervised water level alarms that are connected to a constantly attended location	<input checked="" type="checkbox"/>

SUMMARY OF RECORD-KEEPING AND SCHEDULED MAINTENANCE REQUIREMENTS FOR SPRINKLER SYSTEMS

Every Six Months:

<u>DEVICE</u>	<u>ACTIVITY</u>	<u>WRITTEN RECORDS REQUIRED</u>
Fire protection systems	TEST supervisory control valves	<input checked="" type="checkbox"/>
Special fire suppression systems	TEST, INSPECT and MAINTAIN systems as per the appropriate NFPA code	<input checked="" type="checkbox"/>
Commercial cooking equipment suppression system	INSPECT and MAINTAIN the system	<input checked="" type="checkbox"/>
Emergency generator sets	CHECK and clean crankcase, breathers, governors and linkages	

Every Year:

<u>DEVICE</u>	<u>ACTIVITY</u>	<u>WRITTEN RECORDS REQUIRED</u>
Fire alarm system	CONDUCT a TEST of the system by qualified personnel acceptable to the Authority Having Jurisdiction	<input checked="" type="checkbox"/>
Voice communication system	CONDUCT a TEST of the system by qualified personnel acceptable to the Authority Having Jurisdiction	<input checked="" type="checkbox"/>
Water based fire protection system	INSPECT, TEST, OPERATE and MAINTAIN components of each system as required by the appropriate NFPA or CAN/ULC document referenced in the Alberta Fire Code	<input checked="" type="checkbox"/>
Water based fire protection system riser	TEST the main drain of each riser to determine whether there has been a change in the condition of the water supply piping and control valves	
Dry pipe sprinkler system	Trip TEST the system	
Fire pump	CONDUCT a flow test	<input checked="" type="checkbox"/>
Private hydrants	INSPECT and flow TEST all private hydrants	<input checked="" type="checkbox"/>
Standpipe hose	INSPECT and re-rack	
Fire extinguishers	CONDUCT maintenance procedures by qualified personnel acceptable to the Authority Having Jurisdiction	<input checked="" type="checkbox"/>
Sprinkler heads	INSPECT supply of spare sprinkler heads and replace as required	
Generators	CONDUCT general engine and generator maintenance CONDUCT engine tune ups including fuel replacement as per CAN/CSA documents	<input checked="" type="checkbox"/>

Note: This is a general summary only of requirements related to fire sprinkler systems. Refer to the Alberta Fire Code to confirm all specific regulatory requirements that may apply to your facility.



**SUMMARY OF RECORD-KEEPING AND SCHEDULED
MAINTENANCE REQUIREMENTS FOR SPRINKLER SYSTEMS**

Every Two Years:

<u>DEVICE</u>	<u>ACTIVITY</u>	<u>WRITTEN RECORDS REQUIRED</u>
Fire protection water tanks	CHECK steel tanks for corrosion INSPECT all tanks, connected to a non-potable water supply for sediment	
Emergency generators	CHECK valve adjustments and torque heads for generator engines as per CAN/CSA documents	<input checked="" type="checkbox"/>

Every Two Years:

<u>DEVICE</u>	<u>ACTIVITY</u>	<u>WRITTEN RECORDS REQUIRED</u>
Dry pipe sprinkler systems	TEST the dry pipe valve with the control valve fully open and the quick-opening device, if provided, in service	
Emergency generator	CLEAN and service injector nozzles and check valve adjustment for diesel engine as per CAN/CSA documents	

Every Five Years:

<u>DEVICE</u>	<u>ACTIVITY</u>	<u>WRITTEN RECORDS REQUIRED</u>
Sprinkler system	TEST extra-high temperature heads as per NEPA document	<input checked="" type="checkbox"/>
Standpipe system	Flow TEST the system Hydrostatically TEST system TEST pressure control and pressure reducing valves TEST standpipe hose	<input checked="" type="checkbox"/>
Water based fire protection systems	TEST all gauges	<input checked="" type="checkbox"/>
Private hydrants	Flow TEST exposed and underground piping	<input checked="" type="checkbox"/>
Fire extinguishers	Hydrostatically TEST carbon dioxide and water type extinguishers	<input checked="" type="checkbox"/>
Fire protection water tanks	INSPECT for corrosion	
Emergency generator	CHECK insulation of generator windings as per CAN/CSA documents	

Note: This is a general summary only of requirements related to fire sprinkler systems. Refer to the Alberta Fire Code to confirm all specific regulatory requirements that may apply to your facility.



SUMMARY OF RECORD-KEEPING AND SCHEDULED MAINTENANCE REQUIREMENTS FOR SPRINKLER SYSTEMS

Every Six Years:

<u>DEVICE</u>	<u>ACTIVITY</u>	<u>WRITTEN RECORDS REQUIRED</u>
Fire extinguishers	REPLACE the extinguishing agent in dry chemical fire extinguishers.	

Every Twelve Years:

<u>DEVICE</u>	<u>ACTIVITY</u>	<u>WRITTEN RECORDS REQUIRED</u>
Fire extinguishers	Hydrostatically TEST dry chemical and vapourizing liquid fire extinguishers	<input checked="" type="checkbox"/>

Every Twenty Years:

<u>DEVICE</u>	<u>ACTIVITY</u>	<u>WRITTEN RECORDS REQUIRED</u>
Sprinkler system	TEST fast response sprinkler heads	

Hello 2010 PCAA Policy Delegates:

The Organizing Committee invites you to join us at the 2010 Annual General Meeting & Convention to be held in Calgary on October 29 & 30th, 2010.

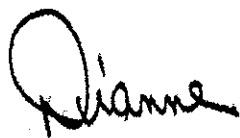
The theme - **TEAM PC** - recognizes the value of the contribution each and every member of the team makes: whether they are a seasoned team member or new to our team; whether they are a youth member, an ongoing supporter, election volunteer, board or committee member, or policy contributor. All 83 Constituency teams make up **TEAM PC**.

The AGM and Convention provides members the opportunity to participate in policy resolutions and business sessions, renew old acquaintances and make new ones, participate in the election for party executive members, engage in thought provoking dialogue with other members, and enjoy the fun of the social events. This will also be an opportunity for our Leader, the Cabinet and MLAs to not only meet with dedicated and hardworking volunteers, but also have the opportunity to obtain input from the members.

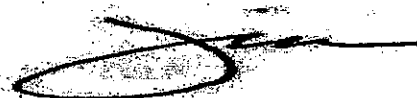
The Committee is planning a number of business sessions with suggested topics to include: managing your constituency business; election readiness; and impact of boundary changes. Come prepared with your questions.

The weekend will celebrate what we, as **TEAM PC**, have accomplished in the past and what we plan to accomplish moving into the future.

Please join us.



Dianne Cooper-Ponte
AGM Co-Chair



Jim McCormick
AGM Co-Chair


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9823 - 103rd Street NW
Edmonton, AB T5K 0X9
Phone: (780) 423-1624
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Toll Free: 1 (800) 461-4443

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340, 999 - 8th Street SW
Calgary, AB T2R 1J5
Phone: (403) 244-8528
Fax: (403) 228-1915
Toll Free: 1 (800) 263-3408

Carol Gabriel

From: Mail Manager [mailto:senderauthenticated.com] on behalf of Brady Whittaker [mailto:info@albertaforestproducts.ca]
Sent: Wednesday, June 02, 2010 2:54 PM
To: Carol Gabriel
Subject: AFPA AGM 2010

If you are having difficulty viewing this email properly, please click here:
<http://www.industrymailto.com/Industry/View.aspx?id=207843&q=211478731&qz=2026d6>



600, 10738 Jasper Avenue
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www.albertaforestproducts.ca

Wednesday, June 02, 2010 [Unsubscribe](#) | [Printable Version](#) | [Send this to a friend](#)

INVITATION
ALBERTA FOREST PRODUCTS ASSOCIATION
ANNUAL GENERAL MEETING & CONFERENCE
FAIRMONT JASPER PARK LODGE – SEPTEMBER 22-24, 2010

We are pleased to invite you to attend the Alberta Forest Products Association Annual General Meeting and Conference at the Fairmont Jasper Park Lodge from September 22-24, 2010. The conference will host a gathering of key forest industry representatives and senior government officials to meet, network and attend information sessions conducted by industry experts and government representatives.

Conference Program Highlights

Panel Sessions: Thursday, September 23, 2010

- **Port Alberta / Global Markets** – interact with senior government officials to learn how enhancing access to Alberta's marketplace can benefit the forest industry.
- **Land Use / Endangered Species** – dialogue about the challenges and opportunities involved in land use decision making.
- **Wood First Legislation** – discuss the possibility of enacting legislation in Alberta to make wood the choice construction material for publicly funded projects.

Panel Sessions: Friday, September 24, 2010

- **Environmental Opportunities and Challenges** – a discussion

about environmental issues which will impact the forest sector and the opportunities of the "green economy".

- **Workforce Strategy Initiative** – learn about the actions undertaken as part of this initiative and the possibilities of attracting and maintaining a talented workforce.


Registration Information

Full details of our conference program including Registration, Tentative Agenda, Hotel Accommodations, Sponsorship Opportunities, Golf Tournament and Guest Program can be located online by [clicking here](#).

Guests registering before June 30, 2010 are eligible for the **early bird rate** and for an **early bird prize package** consisting of a gift certificate redeemable at the Fairmont Jasper Park Lodge for two nights Bed & Breakfast package in a Fairmont Room for two adults, valid July 1, 2010 – July 30, 2011 (excluding major holidays).

We look forward to seeing you in Jasper.

Brady Whittaker
President & CEO
Alberta Forest Products Association



www.albertaforestproducts.ca
Alberta Forest Products Association
500, 10709 Jasper Avenue NW
Edmonton, Alberta T5J 3N3

This email was created and delivered using [Industry Mailout](#)

cc Info.

Carol Gabriel

From: MunicipalServicesBranch@gov.ab.ca
Sent: Wednesday, June 02, 2010 3:52 PM
To: Bill Kostiw
Subject: Active Alberta Consultations

To All CAOs:

The following information is sent on behalf of Ray Gilmour, Deputy Minister, Municipal Affairs.

The Alberta Government, through the leadership of Alberta Tourism, Parks and Recreation, is developing a new provincial policy on recreation, active living and sport. *Active Alberta* takes a broad approach, recognizing that recreation, active living and sport link to community design, land use planning, environmental principles, and other factors. The draft policy also considers the entire system - from program design and delivery to the roles played by government ministries, municipalities, the not for profit sector, and the private sector. "Active Alberta" is now entering a formal stakeholder and public consultation process.

Your input is very important in shaping this policy development and we look forward to your participation as we strive to gather feedback on this important new policy. Please go to the following web page www.tpr.alberta.ca/activealberta where you can access the draft policy and find the link to the on-line Active Alberta Survey.

cc: Ivan Moore

Donna Babchishin

Grace Burns

